October 14, 2026
Agenda Item 3

CONTRA COSTA LOCALAGENCY FORMATION COMMISSION
MEETING MINUTES – September 9, 2026

1. **Call to Order and Pledge of Allegiance** - ***Chair Quinto called the meeting to order at 1:30 P.M. and led the Pledge of Allegiance.***

***(Item 4 out of order) Public Comment** - **At this time, Chair Quinto asked if there were any comments about items not on August 12, 2026, meeting agenda.** Luigi Barassi, an elected board member of the Crockett Community Services District, called as a district member not on behalf of his district, but on behalf of his constituents, commenting on constituent concerns about the financial condition of the district. District Member Barassi noted possible interest, with direction, on consolidation; noted their district dealt with recreation and sanitary sewer system, indicating, again, some direction needed, and further requested Staff pay closer attention to the district and sanitary system, with consideration towards consolidating our sanitary system or appending it to a different district. No further comments were made, and the meeting continued.*

2. **Roll Call Vote** – ***Following the Roll Call Vote, Chair Quinto called for the roll, noting the following Commissioners and staff were present***:

Regular Commissioners	Alternate Commissioners	Staff
Candace Andersen	Marisol Rubio	Lou Ann Texeira, Executive Officer
Patricia Bristow	Shanelle Scales-Preston(absent)	Anna Seithel, Clerk Analyst
Diane Burgis, Vice Chair	Rob Schroder	Tom Geiger, Commission Counsel (absent)
Charles Lewis, IV	Dawn Morrow (absent)	
Michael McGill		
Laura Nakamura		
Gabriel Quinto, Chair		

3. **Approval of August 12, 2026, LAFCO Commission Meeting Minutes** - ***Chair Quinto called for approval of the meeting minutes. Public comment was called, and there was no comment. Commissioner Andersen motioned for approval, and with a second by Commissioner Lewis, the Commission unanimously, by a 7-0 vote, with one abstention by Nakamura, approved August 12, 2026, meeting minutes.***

VOTE
AYES: Andersen, Bristow, Burgis, Lewis, McGill, Rubio, Quinto
NOES: None
ABSENT: Morrow, Scales-Preston
ABSTAIN: Nakamura

(skip to Agenda Item #5)

5. **SPHERE OF INFLUENCES (SOI)/CHANGES OF ORGANIZATION**

LAFCO 25-07 - Annexation to Central Contra Costa Sanitary District (CCCSD) -
APN 370-140-003. Consider annexing approximately 10 acres in the City of Martinez to CCCSD.
The public hearing was not opened; however public comment was called. There were no public comments, and Chair Quinto closed the comments. Commissioner Burgis motioned for approval, and with a second by Commissioner Nakamura, the Commission unanimously, by a 7-0 vote, approved to continue this item to the October 14, 2026, meeting.

VOTE
AYES: Andersen, Bristow, Burgis, Lewis, McGill, Nakamura, Quinto
NOES: None
ABSENT: Morrow, Scales-Preston
ABSTAIN: None

DRAFT

6. **LAFCO 25-08 - Annexation to Central Contra Costa Sanitary District (CCCSD) -** *APNs 365-140- 008 & -009.* Consider annexing approximately 65 acres in the unincorporated Martinez area (Alhambra Valley) to CCCSD. ***Public Hearing-*** **corrections were made prior to hearing:**

Commissioner Lewis noted the staff report listed the zoning should be A2 General Agriculture, not Planned Unit Development; APN 370-140-003 was quoted during the reading of this item's staff report and this agenda item #6 deals with APN 365-140-008 & 365-140-009-9; Counsel Keller noted the zoning for the parcel is a split zoning between the two parcels and there is a larger southern portion that's in the A2 General Agricultural Zoning District, specifying that the northern portion of the two parcels is in the R20 single-family residential. Specifying Commissioner Lewis' call-out re: land use, the southern portion is in agricultural lands land use designation, while northern portion of the two parcels is in the residential, low land use designation. Lastly, the portion of the parcel that is in the agricultural land designation is outside the county's urban limit line, accurately reflected in attached maps. With these corrections incorporated into the resolution, it was agreed, with changes to urban acreage designation should be changed to A2 General Agriculture, and that the annexation area noted instead as partially within, as shown on the map, not fully within. Commissioner Andersen motioned to approve the annexation, with amendments provided by Commissioner Lewis, and his second, by a 7-0 vote, authorized the annexation.

VOTE
AYES: Andersen, Bristow, Burgis, Lewis, McGill, Nakamura, Quinto
NOES: None
ABSENT: Morrow, Scales-Preston
ABSTAIN:

BUSINESS ITEMS

7. **Countywide Water and Irrigation Districts - Municipal Services Review (MSR)/Sphere of Influence (SOI) Updates, Public Review Final Draft 2 –** ***review and consider accepting the MSR report, making the required MSR and SOI determinations, updating SOIs for the districts covered in the MSR report, and consider taking related actions under CEQA.*** The districts covered in the MSR report are Castle Rock County Water District, Contra Costa Water District, Diablo Water District, East Contra Costa Irrigation District, and Bethany-Byron Irrigation District. ***Public Hearing – Chair Quinto called for public comment; there was no comment and Commissioner Burgis motioned to close the public hearing and continue this item to the next meeting. With a second by Commissioner Andersen, the Commission unanimously, by a 7-0 vote, authorized the continuance of this item to the next meeting.***

VOTE
AYES: Andersen, Bristow, Burgis, Lewis, McGill, Nakamura, Quinto
NOES: None
ABSENT: Morrow, Scales-Preston
ABSTAIN:

8. **Financial Audit for Fiscal Year 2023-24 –** receive the FY 2023-24 audit report. - ***Chair Quinto called for public comment; there was no comment. Commissioner Lewis motioned to accept the report, and with a second by Commissioner Bristow, the Commission unanimously, by a 7-0 vote, authorizing the acceptance and filing of the financial report.***

VOTE
AYES: Andersen, Bristow, Burgis, Lewis, McGill, Nakamura, Quinto
NOES: None
ABSENT: Morrow, Scales-Preston
ABSTAIN:

9. **Deputy Executive Officer Recruitment –** consider establishing the LAFCO Deputy Executive Officer job classification, establishing the salary range for the Deputy Executive Officer position and updates

to the LAFCO salary schedule, and taking related actions. - ***Chair Quinto called for public comment; there was no comment. Commissioner Burgis motioned for approval, and with a second by Commissioner Lewis, the Commission unanimously, by a 6-0 vote, with one abstention by Bristow, approved LAFCO Resolution 2026-03, authorizing the creation of the Deputy Executive Officer position and amending the LAFCO salary plan to include a salary range for the new Deputy Executive Officer position.***

VOTE
AYES: Andersen, Burgis, Lewis, McGill, Nakamura, Quinto
NOES: None
ABSENT: Morrow, Scales-Preston
ABSTAIN: Bristow

10. LAFCO 26-01, TERMINATION OF OUT-OF-SERVICE APPLICATION, *8901 Lone Tree Way, City of Brentwood* – consider terminating an emergency out-of-service application to provide municipal sanitary sewer service to one parcel on Lone Tree Way in the City of Brentwood. - ***Chair Quinto called for public comment; there was no comment. Commissioner Andersen motioned for approval of termination, and with a second by Commissioner Lewis, the Commission unanimously, by a 7-0 vote, approved the termination of this application.***

VOTE
AYES: Andersen, Bristow Burgis, Lewis, McGill, Nakamura, Quinto
NOES: None
ABSENT: Morrow, Scales-Preston
ABSTAIN:

INFORMATIONAL ITEMS

11. Current and Potential Applications – *informational*

12. Commissioner Comments and Announcements

14. Staff Announcements/Newspaper Articles/**CALAFCO Updates, Events, and Legislation –** *informational*

ADJOURNMENT

Chair Quinto adjourned today's meeting at 2:38 p.m. The next regular LAFCO meeting is October 14, 2026, at 1:30 pm.