

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
MEETING MINUTES – March 11, 2026

1. **Call to Order and Pledge of Allegiance:** *Chair McGill called the meeting to order at 1:30 P.M. Chair McGill requested Commissioner Lewis lead the Pledge of Allegiance for today's meeting.*

2. **Roll Call Vote:** *The following Commissioners and staff were present:*

Regular Commissioners	Alternate Commissioners	Staff
Candace Andersen*	Marisol Rubio	Lou Ann Texeira, Executive Officer
Patricia Bristow	Shanelle Scales-Preston	Tom Geiger, Commission Counsel
Diane Burgis	Rob Schroder	Anna Seithel, Clerk Analyst
Charles Lewis, IV	Dawn Morrow	
McGill, Chair		
Laura Nakamura		
Gabriel Quinto, Vice Chair		

**(AB708 exception)*

3. **Public Comment Period:** *Chair McGill invited public comments on items not on the agenda. There was one in-person speaker, Vince Moita, of Moita Law, speaking on the Clayton Estates, LLC, annexation application. There were no further speakers, and Chair McGill closed Public Comments.*

4. **Selection of 2026 Commissioner Officers (Chair and Vice Chair):** *Chair McGill invited nominations, and Commissioner Lewis motioned to nominate Commissioner Quinto as Chair and Commissioner Burgis as Vice Chair. Commissioner Scales-Preston moved to second these nominations, and, by a 7-0 vote, the commission approved the nominations of Commissioner Quinto to Chair and Commissioner Burgis to Vice Chair.*

VOTE

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Nakamura, Quinto
NOES: None
ABSENT: None
ABSTAIN: None

5. **Recognition of Outgoing Chair:** *Chair McGill turned the Contra Costa LAFCO leadership to newly nominated Chair Quinto. Chair Quinto recognized former Chair McGill's efforts for 2025, and the commission thanked former Chair McGill for his service.**

6. **Approval of January 14, 2026, LAFCO Commission Meeting Minutes:** *Chair Quinto called for the approval of the January 14, 2026, meeting minutes. There were no questions or comments regarding the minutes, and Vice Chair Burgis moved to approve the minutes, and, with a second by Commissioner McGill, the Commission unanimously, by a 7-0 vote, approved the January 14, 2026, meeting minutes.*

VOTE

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Nakamura, Quinto
NOES: None
ABSENT: None
ABSTAIN: None

BUSINESS ITEMS

7. **Environmental Planning Services:** *Update regarding contracting for environmental planning services, more information forthcoming in April.*

**Counsel Geiger noted the Outgoing Chairs Resolution, so Item#5 was revisited. With no further questions or comments, a motion from Commissioner Lewis and second by Commissioner Nakamura, the Commission unanimously, by a 7-0 vote, approved the Outgoing Chairs Resolution.*

VOTE

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Nakamura, Quinto
NOES: None
ABSENT: None
ABSTAIN: None

8. Updates to LAFCO Employee Salary Ranges: *Consider approving a 4.2% raise in staff salary. Commissioner Lewis requested information on this subject from staff, and motioned that this item be continued to next month. With a second by Commissioner Nakamura, and with no further questions or comments, the Commission unanimously, by a 7-0 vote, approved the item to be continued.*

VOTE

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Nakamura, Quinto
NOES: None
ABSENT: None
ABSTAIN: None

9. CALAFCO Updates and Events: *Receive CALAFCO updates & upcoming events, receive Commissioner comments*

INFORMATIONAL ITEMS

10. Current and Potential Applications - informational

11. Correspondence from Contra Costa County Employees' Retirement Association (CCCERA) - informational

12. Commissioner Comments and Announcements – informational, and there were no comments

13. Staff Announcements/Newspaper Articles – informational, and there were no comments

ADJOURNMENT

Next regular LAFCO meeting is April 8, 2026, at 1:30 pm.

DRAFT