

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
MEETING MINUTES – July 8, 2026

August 12, 2026
Agenda Item #3

1. **Call to Order and Pledge of Allegiance** - *Chair Quinto called the meeting to order at 1:30 P.M. and led the Pledge of Allegiance.*
2. **Roll Call Vote** – *Following the Roll Call Vote, Chair Quinto called for the roll, noting the following Commissioners and staff were present:*

Regular Commissioners	Alternate Commissioners	Staff
Candace Andersen	Marisol Rubio	Lou Ann Texeira, Executive Officer
Patricia Bristow (absent)	Shanelle Scales-Preston (not called-present)	Anna Seithel, Clerk Analyst
Diane Burgis, Vice Chair	Rob Schroder	Tom Geiger, Commission Counsel
Charles Lewis, IV	Dawn Morrow	
Michael McGill		
Laura Nakamura (absent)		
Gabriel Quinto, Chair		

3. **Approval of June 10, 2026, LAFCO Commission Meeting Minutes** - *Chair Quinto called for approval of the meeting minutes. Commissioner Burgis motioned for approval, and with a second by Commissioner Bristow, the Commission unanimously, by a 7-0 vote, approved June 10, 2026, meeting minutes.*

VOTE

AYES: Andersen, Burgis, Lewis, McGill, Quinto
NOES: None
ABSENT: Bristow, Nakamura,
ABSTAIN: None

4. **Public Comment Period:** *Chair Quinto invited public comments on items not on the agenda. Gwen Gallagher, resident of Alamo, came to the podium to discuss the consolidation of Police Services in Alamo. Commissioner Andersen welcomed this inquiry and directed this citizen to contact Commissioner Andersen's office; there were no additional comments, and Chair Quinto closed the Public Comment period.*

SPHERE OF INFLUENCES (SOI)/CHANGES OF ORGANIZATION

5. **LAFCO 25-06 - Annexation to City of Clayton - Clayton Estates - applicant proposes to annex to the City of Clayton 41.5+ acres (two parcels) located along Marsh Creek Road for residential development.**
Continue hearing to August 12, 2026, at 1:30 p.m.

Chair Quinto opened public questions and comments. Speakers included City of Clayton, City Manager Kris Lofthus, and applicant Vince Moita. There were no further public questions or comments, and Chair Quinto closed the comment period. Commissioner Lewis moved to continue the public hearing to August 12, 2026, and, with a second by Commissioner Andersen, it was unanimously agreed to continue the public hearing to August 12, 2026, at 1:30 p.m.

VOTE

AYES: Andersen, Burgis, Lewis, McGill, Morrow, Quinto, Rubio
NOES: None
ABSENT: Bristow, Nakamura,
ABSTAIN: None

BUSINESS ITEMS

6. **Executive Officer's Performance Review and Compensation** – Revisiting the closed session in April Consider approving a 4% salary increase for the Executive Officer, to an annual salary of \$203,881, in conjunction with the April 8, 2026, performance review. *The Commission received the staff report Chair Quinto invited public comments; there were no comments and the comment portion was closed. Commissioner Lewis motioned to approve and with a second by Commissioner McGill, the Executive Officer's Performance Review and Compensation approving a 4% salary increase was approved.*

VOTE

AYES: Andersen, Burgis, Lewis, McGill, Morrow, Quinto, Rubio

NOES: None

ABSENT: Bristow, Nakamura,

ABSTAIN: None

7. **Countywide Water and Irrigation Districts - Municipal Services Review (MSR)/Sphere of Influence (SOI) Updates, Public Review Draft 1** – review and consider accepting the current draft MSR report. Policy Consulting Associates presented a slide review of the detail for the draft MSR. *Commission received the MSR overview and Consultants were available for Commission questions. Chari Quinto invited public comment and there were no comments. Commission recommended staff to set the next MSR hearing for September 9, motioned by Vice Chair Burgis, with a second by McGill.*
8. **Current and Potential Applications** – informational
9. Correspondence from Contra Costa County Employees' Retirement Association (CCCERA) – informational
10. Commissioner Comments and Announcements
11. Staff Announcements/Newspaper Articles/CALAFCO Updates, Events, and Legislation – informational

CLOSED SESSION

Public Employee Performance Evaluation (Gov. Code, § 54957(b)(1) Title: Executive Officer.

Chari Quinto invited public comment and there were no comments. Commission resumed closed session at this time. Chair Quinto adjourned this meeting but was not heard via mic, at 2:45pm. Vice Chair Burgis re-adjourned at 3:30pm via recorded open mic.

ADJOURNMENT

Next regular LAFCO meeting is August 12, 2026, at 1:30 pm.