

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
MEETING MINUTES – August 13, 2025

1. – 3. Chair McGill called the meeting to order at 1:30 P.M. Chair McGill welcomed Commissioner Dawn Morrow to the commission, who also led the Pledge of Allegiance for today’s meeting. For roll call, the following Commissioners and staff were present:

Regular Commissioners	Alternate Commissioners	Staff
Candace Andersen (absent)	Marisol Rubio	Lou Ann Texeira, Executive Officer
Patricia Bristow	Shanelle Scales-Preston (absent)	Tom Geiger, Commission Counsel
Diane Burgis (late)	Rob Schroder	Anna Seithel, LAFCO Clerk
Charles R. Lewis, IV	Dawn Morrow	
Mike McGill, Chair		
Laura Nakamura (absent)		
Gabriel Quinto, Vice Chair		

4. **Approval of July 9, 2025, LAFCO Commission Meeting Minutes - *Chair McGill called for approval of July 9, 2025, meeting minutes. With a motion by Commissioner Rubio, and second by Commissioner Bristow, the Commission unanimously, by a 4-0 vote, approved the July 9, 2025, meeting minutes.***

VOTE

AYES: Bristow, Lewis, McGill, Quinto (Rubio not called by oversight)
NOES: None
ABSENT: Andersen, Burgis, Nakamura, Scales-Preston
ABSTAIN:

5. **Public Comment** – Chair McGill invited public comment on items not on the agenda. There were no public comments and Chair McGill closed the Public Comment period. **Commissioner Burgis arrived during this item.**

SPHERE OF INFLUENCE (SOI) AMENDMENTS/CHANGES OF ORGANIZATION

6. ***LAFCO 25-02 – Annexation of Kensington Fire Protection District (KFPD) to Kensington Police Protection and Community Services District (KPPCSD) and Dissolution of KFPD*** – LAFCO shall receive written protests and determine whether to order the annexation-dissolution, order the annexation-dissolution subject to an election, or terminate the proceedings. – **Protest Hearing. *The staff report was received by the commission, and the public protest was opened. There were no protests. Chair McGill closed the hearing and opened commission questions or comments; there were no commission questions or comments. Commissioner Burgis motioned to approve the annexation and dissolution, with a second by Vice Chair Quinto, and, by a 6-0 vote, the Commission unanimously approved the Annexation of Kensington Fire Protection District (KFPD) to Kensington Police Protection and Community Services District (KPPCSD) and Dissolution of KFPD.***

VOTE

AYES: Bristow, Burgis, Lewis, McGill, Quinto, Rubio
NOES: None
ABSENT: Andersen, Nakamura, Scales-Preston
ABSTAIN:

BUSINESS ITEMS

7. ***3rd Round Reclamation Services Municipal Service Review (MSR)/Sphere of Influence (SOI) Updates*** – Consider accepting the MSR report, making the required MSR and SOI determinations, updating SOIs for the districts covered in the MSR report, and taking related actions under CEQA – **Public Hearing. *The staff report was presented, and supplemental overview given by Melat Assefa (MA), Analyst with Policy Planning Associates. The Commission received the report and overview. Chair McGill opened the Public Comment period. There were no public comments. Chair McGill closed the Public Comment period and Counsel Geiger reminded the commission that the hearing would be continued to the next LAFCO meeting. Commissioner Rubio motioned to continue this item to the next LAFCO meeting on September 10th, 2025, with a second by Commissioner Lewis. By a 6-0 vote, the Commission unanimously agreed to continue this item to the next LAFCO meeting of September 10, 2025.***

VOTE

AYES: Bristow, Burgis, Lewis, McGill, Quinto, Rubio
NOES: None
ABSENT: Andersen, Nakamura, Scales-Preston
ABSTAIN:

8. ***Special District Risk Management Authority (SDRMA) Election – Consider candidates for the SDRMA Board of Directors. The Commission received the staff report. Chair McGill called for comments and questions from Commissioners, and there were none. Chair McGill opened the Public Comment period, and Virginia Chang Kiraly came forward to speak on her qualifications of candidacy for a seat on the SDRMA board. Commissioner Burgis inquired about SDRMA northern California representation, which was addressed by staff and Candidate Kiraly. Commissioner Lewis motioned commission support for Ms. Kiraly’s candidacy, and the commission agreed. There were no further commission comments, and Chair McGill opened the Public Comment period, and soon closed after noting there were no public comments. With a second by Commissioner Burgis, and, by a 6-0 vote, the Commission unanimously approved supporting Virginia Chang Kiraly’s candidacy for a seat on the SDRMA board.***

VOTE

AYES: Bristow, Burgis, Lewis, McGill, Quinto, Rubio
NOES: None
ABSENT: Andersen, Nakamura, Scales-Preston
ABSTAIN:

9. ***CALAFCO news and information in conjunction with the recent performance review. Commissioner Diane Burgis was requested to speak on a panel during the next CALAFCO conference, occurring October 22-24, in San Diego, CA.***

INFORMATIONAL ITEMS

10. **Current and Potential Applications - information only**
11. **Correspondence from Contra Costa County Employees’ Retirement Association (CCCERA)**
12. **Commissioner Comments and Announcements**
13. **Staff Announcements/Newspaper Articles**

At 2:20 P.M., Chair McGill adjourned to the next regular LAFCO meeting scheduled on September 10, 2025, at 1:30 pm.