

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
MEETING MINUTES – September 10, 2025

- 1.– 2. Chair McGill called the meeting to order at 1:30 P.M. Chair McGill requested Commissioner Burgis lead the Pledge of Allegiance for today's meeting. The following were present:

<u>Regular Commissioners</u>	<u>Alternate Commissioners</u>	<u>Staff</u>
Candace Andersen	Marisol Rubio (arrived during item 3)	Lou Ann Texeira, Executive Officer
Patricia Bristow	Shanelle Scales-Preston	Tom Geiger, Commission Counsel
Diane Burgis	Rob Schroder	
Charles Lewis, IV	Dawn Morrow	
Mike McGill (Chair)		
Laura Nakamura		
Gabriel Quinto (Vice Chair) (absent)		

3. **Approval of August 13, 2025, LAFCO Commission Meeting Minutes - *Chair McGill called for approval of August 13, 2025, meeting minutes. With a motion by Commissioner Lewis, and second by Commissioner Burgis, the Commission unanimously, by a 7-0 vote, approved the meeting minutes.***

VOTE

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Nakamura, Scales-Preston
NOES: None
ABSENT: Quinto
ABSTAIN: None

4. **Public Comment Period:** Chair McGill invited public comments on items not on the agenda. There were no public comments and Chair McGill closed the Public Comment period.

BUSINESS ITEMS

5. **3rd Round Reclamation Services Municipal Service Review (MSR)/Sphere of Influence (SOI) Updates –** Consider accepting the Final MSR report, make the required MSR and SOI determinations, update SOIs for the districts covered in the MSR report, and take related actions under CEQA, ***Public Hearing - The Commission received the report and overview. Chair McGill opened the Public Comment period. There were no public comments. Commissioners Burgis and Lewis thanked the consultants and staff for their work on the MSR. With a motion by Commissioner Burgis, and second by Commissioner Lewis, the Commission unanimously, by a 7-0 vote, approved the MSR.***

VOTE

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Nakamura, Rubio (NOTE: Scales-Preston acted as alternate voting member during Item#3 prior to regular voting member Commissioner Rubio's arrival.)
NOES: None
ABSENT: Quinto
ABSTAIN: None

6. **Policies and Procedures Update – Inactive Applications –** Consider approving the *Inactive Applications* policy. ***Chair McGill opened the Public Comment period. There were no public comments. With a motion by Commissioner Nakamura, and second by Commissioner Rubio, the Commission unanimously, by a 7-0 vote, approved the Policies and Procedures updated policy regarding inactive applications.***

VOTE

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Nakamura, Rubio
NOES: None
ABSENT: Quinto
ABSTAIN: None

7. **CALAFCO Updates and Events –** Receive CALAFCO Updates and Upcoming Events – *there was nothing to vote on, information only.*

INFORMATIONAL ITEMS

8. *Current and Potential Applications*
9. *Correspondence from Contra Costa County Employees' Retirement Association (CCCERA)*
10. *Commissioner Comments and Announcements – Commissioner Bristow thanked the Contra Costa County Board of Supervisors for honoring the passing of outstanding community leader Ron Nunn*
11. *Staff Announcements/Newspaper Articles*

ADJOURNMENT

Next regular LAFCO meeting is October 8, 2025, at 1:30 pm.