

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
MEETING MINUTES
July 9, 2025

August 13, 2025
Agenda Item 4

1. Chair McGill called the meeting to order at 1:30 P.M. Commissioner Nakamura was requested to lead the Pledge of Allegiance.
2. For roll call, the following Commissioners and staff were present:

Regular Commissioners	Alternate Commissioners	Staff
Candace Andersen	Marisol Rubio	Lou Ann Texeira, Executive Officer
Patricia Bristow	Shanelle Scales-Preston (arrived later)	Tom Geiger, Commission Counsel
Diane Burgis	Rob Schroder	Anna Seithel, LAFCO Clerk Analyst
Charles R. Lewis, IV		
Mike McGill, Chair		
Laura Nakamura		
Gabriel Quinto, Vice Chair		

3. **Approval of June 11, 2025, LAFCO Commission Meeting Minutes** - *Chair McGill called for public comment and there was no comment, then called for comments or questions from Commissioners. There were no comments or questions, and a vote was taken. With a motion by Commissioner Lewis, and second by Commissioner Quinto, the Commission unanimously, by a 7-0 vote, approved the June 11, 2025, meeting minutes.*

VOTE

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Nakamura, Quinto
NOES: None
ABSENT:
ABSTAIN:

4. **Public Comment** – Chair McGill invited public comment on items not on the agenda. There were no public comments and Chair McGill closed the Public Comment period.

SPHERE OF INFLUENCE (SOI) AMENDMENTS/CHANGES OF ORGANIZATION

5. **LAFCO 25-02 – Annexation of Kensington Fire Protection District (KFPD) to Kensington Police Protection and Community Services District (KPPCSD) and Dissolution of KFPD** - consider approving the annexation of KFPD to KPPCSD and dissolution of KFPD (Public Hearing). *Chair McGill called for comments and questions from Commissioners. Commissioner Lewis asked about Protest Hearing details, which staff addressed. There were no further Commissioner comments. Chair McGill opened the Public Hearing. Via teleconference, Gail Feldman, Director of Kensington Property Owners Association, called in support of the annexation/dissolution. Speakers present: Rick Artis, Secretary of Kensington Fire Protection District, supporting annexation; David Spath, Board President of Kensington Police Protection and Community Services District, supporting annexation; and Daniel Levine, President of the Kensington Fire Protection District, supporting annexation. There was no further comment and Chair McGill closed the Public Hearing. Final comments included Commissioner Burgis and Vice Chair Quinto congratulated staff and the Kensington community for approving the resolution. With motion by Vice Chair Quinto, seconded Commissioner Burgis, the Commission unanimously, by a 7-0 vote, approved the annexation of KFPD to KPPCSD and dissolution of KFPD.*

VOTE

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Nakamura, Quinto
NOES: None
ABSENT:
ABSTAIN:

BUSINESS ITEMS

6. **3rd Round Reclamation Services Municipal Service Review (MSR)/Sphere of Influence (SOI) Updates** – consider accepting the MSR report, making the required MSR and SOI determinations, updating SOIs for the districts covered in the MSR report, and consider taking related actions under CEQA (Public Hearing). *Chair McGill called for comments from Commissioners following an overview presented by MA Assefa (MA), Analyst with Policy Planning Associates. Commissioner Lewis commented that budgeted maintenance spending should be clearly presented. Commissioner Rubio commented about website transparency and timelines of RD's 830 and 2090, and*

MA noted these recommendations. Commissioner Rubio asked about current emergency response plans, to which MA noted for further district response. Commissioner Burgis requested the names of the islands be included in the table in the report. Commissioners Burgis and Bristow discussed levee maintenance and emergency back-up plans. MA noted some non-operational reclamation districts. RD 2122 was noted as breached. Further discussion included questions on dissolution, unused levees or those not within reclamation function. There was further discussion on maintenance and funding, including funding from the Department of Water Resources (DWR). Commissioner Lewis commented outside of his mic (some discussion unintelligible), and noted general concerns for maintenance and emergency mitigation, and Commissioner Rubio concurred. Commissioner Scales-Preston noted interest in Browns Valley. Chair McGill called for public comment; there was no public comment, and public comment period was closed. Chair McGill asked the Commission for closing comments, noting a public hearing date, and that this item could be continued if desired. Commissioner Burgis requested thorough district outreach; Commissioners Lewis and Bristow requested more time for review. Commissioner Burgis requested direction for delay; Commissioner Lewis asked staff to check with the consultant. Commissioner Burgis stated that we could not delay too long and deferred to Staff's discretion regarding the consultants contract. Chair McGill noted August 13, stating Counsel prefers a specific date. Counsel Geiger deferred to staff and said that it was acceptable to notice at a later date. Commissioner Lewis motioned that staff leave the recommendations, receive the report and public comment, direct staff to work with the consultant, update the report, conduct public outreach, and set a public hearing date at staff's discretion, seconded by Commissioner Burgis. The Commission was unanimously in favor of this motion, by a 7-0 vote.

VOTE

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Nakamura, Quinto
NOES: None
ABSENT:
ABSTAIN:

7. **Contra Costa LAFCO Holiday Schedule** - consider adding Juneteenth to the LAFCO Holiday Schedule; *After the overview by staff, Chair McGill called for public comment; there was no public comment. Chair McGill then called for comments from Commissioners; there were no Commission comments. Upon concluding that Contra Costa LAFCO should follow the County holiday schedule, which included Juneteenth. Chair McGill requested a motion. With a motion by Commissioner Burgis and second by Commissioner Andersen, the Commission unanimously, by a 7-0 vote, approved that Juneteenth Holiday shall be added to Contra Costa LAFCO holiday schedule.*

VOTE

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Nakamura, Quinto
NOES: None
ABSENT:
ABSTAIN:

8. **CALAFCO Update** – receive the CALAFCO updates. *After the overview provided by staff, Chair McGill called for public comment; there was no public comment. Chair McGill then called for comments from Commissioners. There was a discussion on the location of the conferences and subsequent hosting. No formal action needed.*

INFORMATIONAL ITEMS

9. **Current and Potential Applications**—*information only.*
10. **Correspondence from Contra Costa County Employees' Retirement Association (CCCERA)**—*information only.*
11. **Commissioner Comments and Announcements.** *Chair McGill called for comments from Commissioners. Commissioner Rubio discussed emergency assistance regarding water emergencies, East Bay Municipal Utility District, sources of water, land use approvals for water, and various scenarios of possible emergency, citing R-9 and dissolution of services. Commissioner Andersen addressed the discussion along with others contributing.*
12. **Staff Announcements** – *There were no further announcements. At 2:46 P.M., Chair McGill adjourned the meeting to the next regular LAFCO meeting on August 13, 2025, at 1:30 pm.*