

**CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION  
MEETING MINUTES - June 11, 2025**

1. Chair McGill began this meeting at 1:30 P.M. Chair McGill welcomed Commissioner Shanelle Scales-Preston to the commission, who also led the Pledge of Allegiance for today's meeting. For roll call, the following Commissioners and staff were present:

Regular Commissioners	Alternate Commissioners	Staff
Candace Andersen	Marisol Rubio	Lou Ann Texeira, Executive Officer
Patricia Bristow	Shanelle Scales-Preston	Tom Geiger, Commission Counsel
Diane Burgis	<b>Rob Schroder (absent)</b>	Anna Seithel, LAFCO Clerk
Charles R. Lewis, IV		
Mike McGill, Chair		
Laura Nakamura		
Gabriel Quinto, Vice Chair		

2. **Approval of Approval of April 9, 2025, LAFCO Commission Meeting Minutes - *Chair McGill called for approval of the April 9, 2025, meeting minutes. With a motion by Commissioner Lewis, and second by Commissioner Andersen, the Commission unanimously, by a 7-0 vote, approved the April 9, 2025, meeting minutes.***

**VOTE**

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Nakamura, Quinto  
NOES: None  
ABSENT:  
ABSTAIN:

3. **Public Comment** – Chair McGill invited public comment on items not on the agenda. There were no public comments and Chair McGill closed the Public Comment period.

**SPHERE OF INFLUENCE (SOI) AMENDMENTS/CHANGES OF ORGANIZATION**

4. **Activation of Latent Powers – Kensington Police Protection and Community Services District - consider approving the activation of latent powers (i.e., fire protection, emergency medical, rescue, hazardous materials, emergency response, and other services) - Public Hearing. *The staff report was received by the commission and the public hearing was opened. Chair McGill noted speaker David Spath, President of the Board of Directors of the Kensington Police Protection and Community Service District, who addressed the benefit of combining the two districts and services provided more efficiently. Chair McGill also noted speaker Danielle Madugo, the Vice President and Board Director for the Kensington Fire Protection District, attending via teleconference, who conveyed her board's enthusiasm for approval. As there was no further public comment, Chair McGill closed the public hearing. Chair McGill called for comments or questions by Commissioners. Commissioner Andersen motioned to approve the activation, with a second by Vice Chair Quinto, and, by a 7-0 vote, the Commission unanimously approved the Activation of Latent Powers.***

**VOTE**

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Nakamura, Quinto  
NOES: None  
ABSENT:  
ABSTAIN:

**BUSINESS ITEMS**

5. **FY 2025-26 Final Budget and Work Plan - consider approving the Final LAFCO budget and work plan for FY 2025-26 - Public Hearing. *The Commission received the staff report and opened the public hearing. There were no public comments. Chair McGill called for comments and questions from Commissioners. Commissioner Rubio asked about OPEB underfunding. Staff noted that she would follow up with CCCERA regarding solvency and will follow-up with Commissioner Rubio. No further questions were provided by Commissioners. Chair McGill opened the Public Hearing and no comments were received. Chair McGill closed the Public Hearing. Chair McGill noted no further questions or comments by the Commission and called for a vote. Commissioner Lewis motioned to approve, with a***

*second by Commissioner Andersen, and by a 7-0 vote, the Commission unanimously approved the Final LAFCO FY 2025-26 budget and work plan.*

**VOTE**

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Nakamura, Quinto  
NOES: None  
ABSENT:  
ABSTAIN:

7. **CALAFCO Update and Legislative Position (SB 777 – Cemetery Districts) – receive the CALAFCO update and provide comments and direction.** *The Commission received the staff report. Chair McGill called for comments and questions from Commissioners. Commissioners Andersen, Burgis, Bristow and Rubio commented on challenges for public cemeteries including abandonment, financial difficulties, as well as challenges including water shortage and minimal maintenance. on current legislation regarding cemeteries. Questions and comments regarding SB 777 were also discussed. Commissioner Andersen motioned to approve sending a letter opposing SB 777, with a second by Commissioner Bristow. Chair McGill called for public comment, and there was no public comment. Chair McGill noted no further questions or comments by the Commission, and by a 7-0 vote, the Commission unanimously approved supporting the CALAFCO Legislative Position letter regarding SB 777.*

**VOTE**

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Nakamura, Quinto  
NOES: None  
ABSENT:  
ABSTAIN:

8. **Executive Officer’s Performance Review and Compensation - consider approving a salary increase for the Executive Officer in conjunction with the recent performance review.** *After an overview of the Executive Officer’s recent performance by Vice Chair Quinto, Chair McGill asked for questions or comments by the Commission. Vice Chair Quinto motioned to approve a salary increase for the Executive Officer, with a second by Commissioner Burgis. Chair McGill then called for comments and questions by the public. There was no public comment, and the public comment period was closed. Chair McGill called for a vote, and by a 7-0 vote, the Commission unanimously approved a 4% salary increase for the Executive Officer’s salary retroactive to January 1, 2025.*

**VOTE**

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Nakamura, Quinto  
NOES: None  
ABSENT:  
ABSTAIN:

**INFORMATIONAL ITEMS**

9. **Current and Potential Applications - information only.** *There was discussion by Commissioners regarding the Tassajara Parks 2016 pending applications, availability of water service, and proximity to the County Urban Limit Line.*
10. **Correspondence from Contra Costa County Employees’ Retirement Association (CCCERA)**
11. **Commissioner Comments and Announcements**
12. **Staff Announcements/Newspaper Articles/CALAFCO**

*At 2:40 P.M., Chair McGill adjourned the meeting in honor of former County Supervisor and LAFCO Commissioner Federal Glover. The next regular LAFCO meeting will be July 9, 2025, at 1:30 pm.*