

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION

MEETING MINUTES

April 9, 2025

1. Chair McGill conducted this meeting via teleconference while located at 660 K Street, San Diego, CA 92101, with a commencement time of 1:30 P.M.

For roll call, the following Commissioners and staff were present:

Regular Commissioners	Alternate Commissioners	Staff
Candace Andersen	Marisol Rubio	Lou Ann Texeira, Executive Officer
Patricia Bristow	Rob Schroder	Stephen Siptroth, Counsel
Diane Burgis	(Scott Pastor's term ended 04/8/25)	Anna Seithel, LAFCO Clerk/Analyst
Charles R. Lewis, IV		
Mike McGill, Chair		
Laura Nakamura		
Gabriel Quinto, Vice Chair		

2. Vice Chair Quinto led the Pledge of Allegiance.
3. **Approval of Approval of February 12, 2025, LAFCO Commission Meeting Minutes - *Chair McGill called for public comment and there were no comments, then called for comments or questions by Commissioners. There were no comments or questions, and a vote was taken. With a motion by Commissioner Burgis, and second by Commissioner Andersen, the Commission unanimously, by a 7-0 vote, approved the February 12, 2025, meeting minutes.***

VOTE

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Nakamura, Quinto
NOES: None
ABSENT:
ABSTAIN:

4. **Public Comment** – Chair McGill invited public comment on items not on the agenda. There were no public comments and Chair McGill closed the Public Comment period.

SPHERE OF INFLUENCE (SOI) AMENDMENTS/CHANGES OF ORGANIZATION

5. **LAFCO 21-17 – Dissolution of County Service Area (CSA) R-9** – receive update and consider governance options including dissolution of CSA R-9 . The district comprises 3.1± square miles and serves unincorporated El Sobrante Valley including parts of Richmond. Public Hearings were previously continued from August 10, 2022, March 8, 2023, and March 13, 2024. *Chair McGill called for public comment; there was no public comment. Chair McGill then called for comments and questions from Commissioners. Commissioner Lewis requested an update within a year. Commissioner Burgis asked about the timeline re: Measure X. Commissioner Andersen noted Measure X funds are allocated through a process of which Supervisor Gioia is aware. Commissioner Bristow concurred to re-visit this item in one year. Counsel Siptroth noted this item would be continued to a date certain, that date being April 8, 2026. Chair McGill confirmed this date to be acceptable. With a motion by Commissioner Lewis and second by Commissioner Burgis, the Commission unanimously, by a 7-0 vote, approved the deferment to April 8, 2026.*

VOTE

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Nakamura, Quinto
NOES: None
ABSENT:
ABSTAIN:

BUSINESS ITEMS

6. **Miscellaneous County Service Areas (CSAs) Municipal Service Review (MSR)/SOI Updates** – receive an overview of the Final MSR, receive public comments, provide input, and approve the final CSA MSR - Public Hearing. *Chair McGill called for comments and questions from Commissioners after an overview provided by Planwest Partners principal George Williamson. Commissioner Lewis commented on the tables, fund balances, Ad Valorem tax with regard to expansion of several CSA SOIs, and maintenance allocations. Staff responded. Commissioner Andersen commented on Special District funding regarding maintenance and how tax dollars are spent in the subject areas. Commissioner Burgis commented on efficiency and funding. Chair McGill then called for public comment; there was no public comment. With a motion by Commissioner Lewis and second by Commissioner Bristow, the Commission unanimously, by a 7-0 vote, approved the Final Miscellaneous CSA MSR and sphere of influence (SOI) updates.*

VOTE

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Nakamura, Quinto
NOES: None
ABSENT:
ABSTAIN:

7. **FY 2025-26 Proposed Budget and Work Plan** - consider approving the proposed LAFCO budget and work plan for FY 2025-26 - Public Hearing *After an overview by staff, Chair McGill called for public comment; there was no public comment. Chair McGill then called for comments or questions from Commissioners; there were no Commission comments. There were no public comments. With a motion by Commissioner Andersen and second by Commissioner Lewis the Commission unanimously, by a 7-0 vote, approved the FY 2025-26 Proposed Budget and Work Plan.*

VOTE

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Nakamura, Quinto
NOES: None
ABSENT:
ABSTAIN:

8. **CALAFCO Update** – receive the CALAFCO updates. *Following an overview provided by staff, Chair McGill called for public comment; there was no public comment. Chair McGill then called for comments and questions from Commissioners; there were no Commission comments. No formal action was needed.*

INFORMATIONAL ITEMS

9. **Current and Potential Applications** – *Staff provided a brief overview of the Kensington applications (Activation of Latent Powers and Annexation of Kensington Fire Protection District (KFPD) to Kensington Community Services District and dissolution of KFPD). Staff noted withdrawal of LAFCO 24-02 – Castro Ranch Road Annexation to East Bay Mud and West County Wastewater District. Also, a correction was made to the ownership of Tassajara Parks, correction from Chang to Kavar - information only.*
10. **Correspondence from Contra Costa County Employees' Retirement Association (CCCERA)** – *informational.*
11. **Commissioner Comments and Announcements.** *The Commission welcomed new City Member Commissioner Laura Nakamura and Alternate City Member Commissioner Marisol Rubio. The Commission bid farewell to Special District Member Commissioner Scott Pastor and the LAFCO Executive Officer announced the open seat of Alternate Special District Member for Contra Costa LAFCO.*
12. **Staff Announcements** – *The Commission conducted a closed session re: Public Employee Performance Evaluation in a conference with Agency Labor Negotiators Chair Mike McGill and Vice Chair Gabe Quinto for the Unrepresented Employee, Executive Officer.*

At 2:39 P.M., Chair McGill adjourned the meeting to the next regular LAFCO meeting on May 14, 2025, at 1:30 pm.