

**CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION**  
**MEETING MINUTES**  
**January 8, 2025**

1. Chair Lewis called the meeting of January 8, 2025, to order at 1:32 p.m. Roll call taken.

The following Commissioners and staff were present:

<u>Regular Commissioners</u>	<u>Alternate Commissioners</u>	<u>Staff</u>
Candace Andersen	Diane Burgis	Lou Ann Texeira, Executive Officer
Patricia Bristow	Scott Pastor (absent)	Tom Geiger, Commission Counsel
Charles R. Lewis, IV, Chair	Rob Schroder	Anna Seithel, LAFCO Clerk
Mike McGill, Vice Chair		
Gabriel Quinto		

2. Commissioner Bristow led the Pledge of Allegiance.
3. **Selection of 2025 Commissioner Officers** – Commissioner Lewis enjoyed serving as Chair and thanked the Commission and staff. Commissioner Burgis nominated Commissioner McGill as Chair and Commissioner Quinto as Vice Chair. With a second by Commissioner Andersen, and after the close of public comment, by a 6-0 vote, the Commission approved Commissioner McGill as Chair, and Commissioner Quinto as Vice Chair.

**VOTE**

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Quinto  
NOES: None  
ABSENT: Pastor  
ABSTAIN:

4. **Recognition of Outgoing Commissioners Birsan and Perkins** - resolutions and commemorative gifts were presented to the outgoing commissioners. Staff and commissioners recognized both commissioners' contributions, leadership, and service.
5. **Approval of December 11, 2024, LAFCO Commission Meeting Minutes** - Chair McGill noted to correct the Item #4 vote of the approval of the November 13, 2024, meeting minutes cited at the December 11, 2024, meeting, to be updated from 6-0 vote to a 5-1 vote. Commissioner Burgis motioned to approve the corrected minutes, seconded by Vice Chair Quinto. The Commission unanimously, by a 6-0 vote, approved the corrected December 11, 2024, meeting minutes.

**VOTE**

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Quinto  
NOES: None  
ABSENT: Pastor  
ABSTAIN:

6. **Public Comment** – Chair McGill invited public comment on items not on the agenda. There were no public comments and Chair McGill closed the Public Comment period.

**BUSINESS ITEMS**

7. **Policies and Procedures Committee** – discuss and provide direction regarding amending LAFCO's Policies and Procedures to reflect the *Policies and Procedures Committee's* status

as a standing committee. Commissioner Lewis noted he met with Legal Counsel Geiger regarding public noticing per the Brown Act. Chair McGill motioned to accept staff recommendations. Commissioner Burgis asked who the committee members were, with staff noting Commissioners Lewis and Schroder. Chair McGill invited public comment. There were no comments and Chair McGill closed the Public Comment period. Chair McGill's motion was seconded by Commissioner Bristow, and, by a 6-0 vote, the Commission approved staff recommendations.

**VOTE**

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Quinto  
NOES: None  
ABSENT: Pastor  
ABSTAIN:

8. ***CALAFCO Update*** - discuss and provide input regarding the future direction of the California Association of Local Agency Formation Commissions (CALAFCO). Chair McGill asked for commission comments. Commissioner Lewis inquired about obtaining monthly reports from CALAFCO. Staff noted the CALAFCO website includes information about CALAFCO and their meetings, conferences, committees, along with a member area. Commissioner Andersen asked staff about Contra Costa LAFCO's engagement regarding CALAFCO, and staff noted that Contra Costa LAFCO supports CALAFCO. Commissioner Burgis reiterated staff support of CALAFCO overall, and urged website engagement for those interested in obtaining updates. Chair McGill invited public comment. There were no comments and Chair McGill closed the Public comment period.

**INFORMATIONAL ITEMS**

9. ***Current and Potential Applications*** - information only.
10. Correspondence from Contra Costa County Employees' Retirement Association (CCCERA) – information only.
11. Commissioner Comments and Announcements - there were no comments.
12. Staff Announcements/Newspaper Articles/CALAFCO Update – Kensington Police Protection and Community services District will hold a Town Hall Meeting on Saturday, January 11, 2025, 10:00 a.m., which staff will attend via ZOOM. Contra Costa LAFCO staff will conduct a noticed Protest Hearing on January 22, 2025, 1:30 p.m., regarding annexation of Rodeo-Hercules Fire Protection District (RHFPD) to Contra Costa County Fire Protection District and dissolution of RHFPD.

***Chair McGill adjourned the meeting of January 8, 2025, at 2:02 p.m. The next LAFCO meeting is a protest hearing to be held January 22, 2025, at 1:30 pm. The next regular LAFCO meeting is February 12, 2025, at 1:30 pm.***