

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION

MEETING MINUTES

February 12, 2025, 1:30 PM

1. Chair McGill called the meeting of February 12, 2025, to order at 1:30 p.m. Rob Schroder led the Pledge of Allegiance. Counsel noted for the record that Chair McGill was conducting this meeting while off-site, travelling on business for another agency.

2. Roll call. The following Commissioners and staff were present:

<u>Regular Commissioners</u>	<u>Alternate Commissioners</u>	<u>Staff</u>
Candace Andersen	Diane Burgis	Lou Ann Texeira, Executive Officer
Patricia Bristow	Scott Pastor (alternate)	Tom Geiger, Commission Counsel
Charles R. Lewis, IV, Chair	Rob Schroder (alternate)	Anna Seithel, LAFCO Clerk
Mike McGill, Vice Chair		
Gabriel Quinto		

3. **Approval of January 8, 2025, LAFCO Commission Meeting Minutes and January 22, 2025 Protest Hearing - Chair McGill invited Commissioner and staff comments. Commissioner Lewis motioned to approve, and Commissioner Bristow seconded. Chair McGill invited public comment on items not on the agenda. There were no public comments and Chair McGill closed the Public Comment period. The Commission unanimously, by a 6-0 vote, approved the minutes of the January 8, 2025, LAFCO Commission Meeting Minutes and January 22, 2025, Protest Hearing.**

VOTE

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Quinto
NOES: None
ABSENT:
ABSTAIN:

4. **Public Comment** – Chair McGill invited public comment on items not on the agenda. There were no public comments and Chair McGill closed the Public Comment period.

SPHERE OF INFLUENCE (SOI) AMENDMENTS/CHANGES OF ORGANIZATION

5. **LAFCO 24-04 – Annexation of Rodeo Hercules Fire Protection District (RHFPD) to Contra Costa County Fire Protection District and Dissolution of RHFPD** — receive results of the January 22, 2025, protest hearing regarding the annexation and dissolution, and determine whether to order the reorganization, order the reorganization subject to an election, or terminate the proceedings. ***The Commission received the results of the protest hearing (no protests) and ordered reorganization. A Citizen Initiative has been circulated within RHFPD. Per County Elections, the initiative proposes the repeal of a parcel tax measure (Measure O, passed in 2016) if RHFPD is annexed to CCCFPD. The citizens have 180 days from January 3, 2025, to gather the required number of signatures. Once submitted, County Elections has 30 days (excluding holidays and weekends) to validate signatures. There were no comments from Commissioners. Chair McGill invited public comment. There were no public comments and Chair McGill closed the Public Comment period. Commissioner Lewis motioned to approve, and Commissioner Burgis seconded. The Commission unanimously, by a 6-0 vote, approved the annexation of Rodeo Hercules Fire Protection District (RHFPD) to Contra Costa County Fire Protection District and dissolution of RHFPD.***

VOTE

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Quinto
NOES: None
ABSENT:
ABSTAIN:

BUSINESS ITEMS

6. ***Miscellaneous County Service Areas (CSAs) Municipal Service Review (MSR)/SOI Updates - Contract Extension – PLANWEST PARTNERS*** – consider extending the existing contract with PLANWEST PARTNERS to April 30, 2025, in conjunction with the *CSA MSR/SOI Updates* covering 15 CSAs. ***Chair McGill invited public comment. There were no comments and Chair McGill closed the Public Comment period. Commissioner Lewis motioned to approve, and Commissioner Quinto seconded. The Commission unanimously, by a 6-0 vote, extending the existing contract with PLANWEST PARTNERS to April 30, 2025, recommendations.***

VOTE

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Quinto
NOES: None
ABSENT:
ABSTAIN:

7. ***FY 2024-25 Mid-Year Budget Report*** - receive FY 2024-25 mid-year budget report. ***The Commission received the FY 2024-25 mid-year budget report and provided comments. Chair McGill invited Commissioner comments and there were none. Chair McGill invited public comment. There were no comments and Chair McGill closed the Public Comment period. Commissioner Burgis motioned to approve, and Commissioner Quinto seconded. The Commission unanimously, by a 6-0 vote, received and approved the FY 2024-25 mid-year budget report.***

VOTE

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Quinto
NOES: None
ABSENT:
ABSTAIN:

8. ***FY 2025-26 Proposed Budget Schedule and Workplan*** - provide input on FY 2025-26 proposed budget schedule and work plan. ***The Commission received the FY 2025-26 proposed budget schedule and workplan, and Chair McGill invited Commissioner comments. Commissioner Lewis inquired about the LAFCO Directory. Commissioner Quinto noted that at the Mayors Conference, a vote regarding the two new members would take place. Chair McGill invited public comment. There were no comments and Chair McGill closed the Public Comment period. No direction was provided by the Commission to staff on this matter.***

9. ***Updates to LAFCO Employee Salary Ranges*** – consider approving increases to LAFCO employee salary ranges. ***The Commission received the salary range updates and Resolution 2025-02 increasing salary ranges. Chair McGill invited Commissioner comments and there were none. Chair McGill invited public comment. There were no comments and Chair McGill closed the Public Comment period. Commissioner Lewis motioned to approve the resolution, and Commissioner Quinto seconded. The Commission unanimously, by a 6-0 vote, received and approved Resolution 2025-02, increasing LAFCO employee salary ranges.***

VOTE

AYES: Andersen, Bristow, Burgis, Lewis, McGill, Quinto
NOES: None
ABSENT:
ABSTAIN:

10. ***CALAFCO Update*** – discuss and provide input regarding the future direction of the California Association of Local Agency Formation Commissions (CALAFCO). ***The Commission received an update regarding recent CALAFCO activities. Chair McGill invited Commissioner comments and there were none. Chair McGill invited public comment. There were no comments and Chair McGill closed the Public Comment period. Commissioner Lewis provided input regarding the staff report for CALAFCO's direction, and Chair McGill concurred with staff that CALAFCO has positive changes.***

INFORMATIONAL ITEMS

11. ***Current and Potential Applications*** - *information only*
12. Correspondence from Contra Costa County Employees' Retirement Association (CCCERA) - *information only*
13. Commissioner Comments and Announcements - *information only*
14. Staff Announcements/Newspaper Articles/CALAFCO Update - *information only*

ADJOURNMENT - ***Next regular LAFCO meeting is March 12, 2025, at 1:30 pm.***