



Lou Ann Teixeira  
Executive Officer

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<b>Donald A. Blubaugh</b> <i>Public Member</i>	<b>Michael R. McGill</b> <i>Special District Member</i>
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April 10, 2024 (Agenda)

Contra Costa Local Agency Formation Commission  
40 Muir Road, First Floor  
Martinez, CA 94553

**April 10, 2024  
Agenda Item 11**

**Executive Officer’s Performance Review and Compensation**

Dear Members of the Commission:

The Commission met on March 13, 2024 in closed session to evaluate LAFCO Executive Officer’s performance. The Commission also provided direction to the Chair and Vice Chair regarding the Executive Officer’s salary.

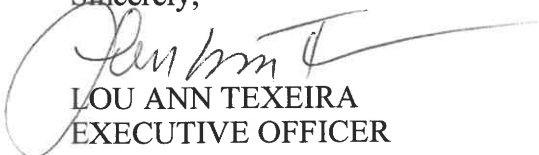
Thereafter, the Chair and Vice Chair met with the Executive Officer to discuss the Commission’s salary recommendation as summarized in the attached memo.

Thank you for your consideration of the recommendation.

RECOMMENDATION

Consider the recommendation per the attached memo and take action as desired.

Sincerely,

  
LOU ANN TEXEIRA  
EXECUTIVE OFFICER

Attachment

# **M E M O R A N D U M**

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***CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION***  
40 Muir Road, First Floor ♦ Martinez CA 94553 ♦ (925) 313-7133

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April 10, 2024

**TO:** Members of the Commission

**FROM:** Don Blubaugh, LAFCO Chair

**SUBJECT:** Executive Officer's Performance Review and Compensation

The Commission met in closed session on March 13, 2024 to evaluate the Executive Officer's performance and provide direction to the Chair and Vice Chair regarding the Executive Officer's salary.

Subsequently, the LAFCO Vice Chair and I, as Chair, met with the Executive Officer to discuss her performance and a proposed salary increase.

It is recommended that the Commission approve a 5% increase to the Executive Officer's base salary effective 1/1/24.