



CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION

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Lou Ann Teixeira  
Executive Officer

MEMBERS

Candace Andersen  
County Member

Donald A. Blubaugh  
Public Member

Gabriel Quinto  
City Member

Patricia Bristow  
Special District Member

Federal Glover  
County Member

Michael R. McGill  
Special District Member

Scott Perkins  
City Member

ALTERNATE MEMBERS

Diane Burgis  
County Member

Scott Pastor  
Special District Member

Charles R. Lewis, IV  
Public Member

Edi Birsan  
City Member

February 14, 2024

Contra Costa Local Agency Formation Commission  
40 Muir Road, 1<sup>st</sup> Floor  
Martinez, CA 94553

February 14, 2024  
Agenda Item 6

**Public Member Alternate Recruitment and Appointment of Screening Committee**

Dear Commissioners,

At the January 10, 2024 LAFCO meeting, the Commission discussed upcoming Commissioner terms, including expiration of the Public Member and Alternate Public Member terms both of which expire in early May 2024. Also, Public Member Commissioner Blubaugh informed the Commission that he will not seek reappointment.

Pursuant to LAFCO statutes, the Commission appoints the Public Members to LAFCO. Government Code section 56331 states that “No person appointed as a public member or alternate public member pursuant to this chapter shall be an officer or employee of the county or any city or district with territory in the county, provided, however, that any officer or employee serving on January 1, 1994, may complete the term for which he or she was appointed.”

Also at the January 10<sup>th</sup> LAFCO meeting, the Commission agreed to elevate Charles Lewis, Alternate Public Member to the Public Member seat effective May 6, 2024. The Commission then directed LAFCO staff to initiate a recruitment for the Alternate Public Member seat. The recruitment is currently underway. The notice was sent to the LAFCO distribution list and was posted in the local newspapers. The deadline for submitting applications is February 29, 2024.

Pursuant to local policy (Commissioner Handbook, Section 1.2 - *Membership*), the LAFCO Chair appoints the Public Member screening committee. This committee is comprised of one city member, one county member, and one special district member. The screening committee is charged with screening the applications, interviewing the selected applicants, providing a short list of finalists, and providing a recommendation to the Commission. The Commission may conduct subsequent interviews and make the selection. We anticipate bringing this matter to the Commission following the recruitment and initial interviews. See proposed attached recruitment schedule.

**RECOMMENDATION:** It is recommended that the Chair appoint the screening committee and Commissioners provide other direction as desired.

Sincerely,

Lou Ann Teixeira  
Executive Officer

Attachment: Alternate Public Member Recruitment Schedule

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## **ALTERNATE PUBLIC MEMBER RECRUITMENT SCHEDULE**

<b><u>Date</u></b>	<b><u>Task</u></b>
01/26/24	Announcement published in local in newspapers
01/24/24	Announcement sent to LAFCO distribution list
02/14/24	Commission appoints screening committee members
2/29/24	Deadline for applications
3/4/24 - 3/15/24	Screening committee reviews applications
3/18/24 - 3/29/24	Screening committee conducts interviews
4/10/24	Commission makes appointment effective 5/6/24

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