



Lou Ann Teixeira
Executive Officer

NOTICE AND AGENDA FOR REGULAR MEETING

Wednesday, June 14, 2023, 1:30 PM

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS

The public may attend this meeting in person at the following location: Board of Supervisor Chambers, County Administration Building, 1025 Escobar Street, First Floor, Martinez, CA 94553

The public may also attend this meeting remotely by Zoom or telephone.

If joining remotely by Zoom, please click the link below:

<https://cccounty-us.zoom.us/j/85629948616>

Or Telephone:

Dial:

USA 214 765 0478 US Toll

USA 888 278 0254 US Toll-free

Conference code: 220394

LAFCO meetings are audio recorded and posted online at <http://contracostalafco.org/meetings-and-public-hearings/>. Audio recordings are available the day following the LAFCO meeting. LAFCO meeting materials and staff reports are available online at <http://contracostalafco.org/meetings-and-public-hearings/>.

PUBLIC COMMENT: The Commission will consider all verbal and written comments received. Comments may be emailed to LouAnn.Teixeira@lafco.cccounty.us or by U.S. mail to Contra Costa LAFCO at 40 Muir Road 1st Floor, Martinez, CA 94553. Please indicate the agenda item number, if any. If you want your comments read into the record, please indicate so in the subject line. For public hearings, the Chair will announce the opening and closing of the public hearing. The Chair will call for verbal public comments.

NOTICE TO THE PUBLIC

Disclosable public records for a regular meeting agenda distributed to a majority of the members of the Commission less than 72 hours prior to that meeting will be made available on <http://contracostalafco.org/meetings>

Campaign Contribution Disclosure

If you are an applicant or an agent of an applicant on a matter to be heard by the Commission, and if you have made campaign contributions totaling \$250 or more to any Commissioner in the past 12 months, Government Code Section 84308 requires that you disclose the fact, either orally or in writing, for the official record of the proceedings.

Notice of Intent to Waive Protest Proceedings

In the case of a change of organization consisting of an annexation or detachment, or a reorganization consisting solely of annexations or detachments, or both, or the formation of a county service area, it is the intent of the Commission to waive subsequent protest and election proceedings provided that appropriate mailed notice was given to landowners and registered voters within the affected territory pursuant to Gov. Code sections 56157 and 56663, and no written opposition from affected landowner or voters to the proposal is received before the conclusion of the commission proceedings on the proposal.

American Disabilities Act Compliance

LAFCO will provide reasonable accommodation for persons with disabilities planning to join the meeting. Please contact the LAFCO office at least 48 hours before the meeting at 925-313-7133.

JUNE 14, 2023, CONTRA COSTA LAFCO AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes of the May 10, 2023, regular LAFCO meeting
4. Public Comment Period (please observe a three-minute time limit): Members of the public are invited to address the Commission regarding any item that is not scheduled for discussion as part of this Agenda. No action will be taken by the Commission at this meeting as a result of items presented at this time.

SPHERE OF INFLUENCE (SOI) AMENDMENTS/CHANGES OF ORGANIZATION

5. *LAFCO 23-01 – Dissolution of Knightsen Town Community Services District (KTCSD)* — receive results of the June 12, 2023 protest hearing on the dissolution and determine whether to order the dissolution, order the dissolution subject to an election, or terminate the proceedings.
6. *LAFCO 23-03 – Annexation to West County Wastewater District – CenterPoint Properties* - consider approving annexation of 32± acres (18 parcels) located at 506 Brookside Drive (unincorporated Richmond) to serve development of three warehouses; and consider related actions as a responsible agency under the California Environmental Quality Act (CEQA) **Public Hearing**
7. *LAFCO 23-07 – Annexation to Mt. View Sanitary District – Yan Property* - consider approving annexation of 1.93± acres (APN 162-142-003) located on Venner Road in the City of Martinez to serve development of one single family home; and consider related actions as a responsible agency under CEQA **Public Hearing**
8. *LAFCO 23-09 – Delta Diablo (DD) Sphere of Influence (SOI) Amendment – Loreto Bay* – consider expanding DD’s SOI to include one parcel (APN 096-050-016) totaling 2.88± acres located at the northeast corner of Pullman Ave and Fairview Ave (Bay Point) to serve development of 15 residential lots; and consider related actions as a responsible agency under CEQA **Public Hearing**
9. *LAFCO 23-10 – City of Concord – Out of Agency Service* – consider a request by the City of Concord to extend municipal wastewater service to one parcel located at located at 1857 Ayers Road in unincorporated Concord; and consider related actions as a responsible agency under CEQA

BUSINESS ITEMS

10. *LAFCO 18-06 – Chang Property Reorganization: Annexations to City of San Ramon, Central Contra Costa Sanitary District, and EBMUD and Detachment from County Service Area P-6* – consider approving an extension of time to file the Certificate of Completion to June 30, 2024
11. *CALAFCO 2023 Annual Conference, Board and Achievement Award Nominations* – receive information
12. *Legislative Update and Position Letter* – receive legislative update and position letter
13. *Executive Officer’s Performance Review and Compensation* - consider salary increase for the LAFCO Executive Officer in conjunction with the recent performance review

INFORMATIONAL ITEMS

14. *Current and Potential Applications* - update on current and potential applications – *information only*
15. Correspondence from Contra Costa County Employees’ Retirement Association (CCCERA)
16. Commissioner Comments and Announcements
17. Staff Announcements/Newspaper Articles/CALAFCO Update

ADJOURNMENT

Next regular LAFCO meeting is July 12, 2023, at 1:30 pm.

LAFCO STAFF REPORTS AVAILABLE AT http://www.contracostalafco.org/meeting_archive.htm

**CONTRA COSTA LOCAL AGENCY FORMATION
COMMISSION MEETING MINUTES
May 10, 2023**

1. Welcome and Call to Order: Roll Call (Agenda Items 1 - 2)

2. Chair Glover called the meeting of **May 10, 2023**, to order at 1:33 p.m.

The following Commissioners and staff were present:

Regular Commissioners	Alternate Commissioners	Staff
Federal Glover, Chair	Chuck Lewis	Lou Ann Texeira, Executive Officer
Don Blubaugh, Vice Chair	Edi Birsan	Tom Geiger, Commission Counsel
Candace Andersen	Diane Burgis	Anna Seithel, LAFCO Clerk Analyst
Patricia Bristow		
Mike McGill		
Scott Perkins		
Gabriel Quinto		

Announcement: Pursuant to Governor Newsom’s Executive Order and local county health orders issued to address the COVID 19 pandemic, the Commission meeting is being held via Zoom videoconference and in person. The public may attend in person, via Zoom, or listen to the meeting telephonically and comment by calling in to the teleconference meeting per the instructions on page one of the agenda. As required by the Brown Act, all votes taken this afternoon will be done by a roll call vote of the attending Commissioners participating via teleconference and in person.

Chair Glover welcomed back reappointed members of the Mayors Conference: Commissioners Birsan and Perkins.

3. Approval of March 8, 2023, Minutes and Corrections

Upon motion by Commissioner McGill and second by Commissioner Quinto, the Commission unanimously, by a 7-0 vote, approved the March 8, 2023, meeting minutes. Chair Glover invited public comment. There were no comments.

VOTE:

AYES: Andersen, Blubaugh, Bristow, Glover, McGill, Perkins, Quinto

NOES: None

ABSENT:

ABSTAIN: None

4. Public Comments

Chair Glover invited members of the audience to provide public comments via teleconference and in person. Susan Morgan Board Director of Ironhouse Sanitary District, and Vice President of Contra Costa Special Districts Association (CCSDA), provided comments in person regarding the recent 30th Anniversary celebration of CCSDA, and thanked the Commission for its support. Alice Jackman provided comments via teleconference and addressed Mt. View Sanitary District rate increases and an upcoming study.

SPHERE OF INFLUENCE (SOI) AMENDMENTS/CHANGES OF ORGANIZATION

5. ***LAFCO 23-01 – Dissolution of Knightsen Town Community Services District (KTCSO) – Public Hearing*** - Following a presentation from KTCSO Chair Trish Bello-Kunkel, and staff report, Commissioner Glover opened the public hearing inviting public comment. In-person speakers Carolyn Steen and Gilbert Somerhalder spoke supporting the dissolution. Karen Reyna and an anonymous Knightsen resident both provided comment via teleconference in support of the dissolution. Commissioner Glover closed the public hearing. Commissioners Burgis and Blubaugh both spoke in support of the dissolution. Commissioner Burgis commented on Knightsen flooding and drainage issues, community engagement and support. Upon motion by Commissioner Blubaugh and second by Commissioner Andersen, the Commission unanimously, by a 7-0 vote, approved dissolution of KTCSO as proposed.

VOTE:

AYES: Andersen, Blubaugh, Bristow, Glover, McGill, Perkins, Quinto
NOES: None
ABSENT:
ABSTAIN: None

6. ***LAFCO 23-04 – West County Wastewater District (WCWD) – Out of Agency Service Request Richmond Country Club*** – Following the staff report and no Commissioner comments, Commissioner Glover invited public comment. There were no comments. Upon motion by Commissioner Andersen and second by Commissioner Blubaugh the Commission unanimously, by a 7-0 vote, approving the extension of out-of-agency wastewater service to the subject area.

VOTE:

AYES: Andersen, Blubaugh, Bristow, Glover, McGill, Perkins, Quinto
NOES: None
ABSENT:
ABSTAIN: None

7. ***LAFCO 23-02 – Annexation to West County Wastewater District (WCWD) – Richmond Country Club (Meritage Homes Corp) – Public Hearing*** - Following the staff report and Commissioner comments, Commissioner Glover opened the public hearing inviting public comment. In-person speaker Andrew Grant, representing the applicant, Meritage Homes, addressed the progression of the project. Commissioner Glover closed the public hearing. Upon motion by Commissioner McGill and second by Commissioner Bristow, the Commission unanimously, by a 7-0 vote, approved the annexation as proposed.

VOTE:

AYES: Andersen, Blubaugh, Bristow, Glover, McGill, Perkins, Quinto

NOES: None

ABSENT:

ABSTAIN: None

BUSINESS ITEMS

8. ***Contract Extension and Amendment – SWALE, Inc.*** – Following the staff report and Commissioner comments, Commissioner Glover invited public comment. There were no comments. Upon motion by Commissioner Blubaugh and second by Commissioner Andersen, the Commission unanimously, by a 7-0 vote, authorized the LAFCo Executive Officer to execute the contract amendments as proposed.

VOTE:

AYES: Andersen, Blubaugh, Bristow, Glover, McGill, Perkins, Quinto

NOES: None

ABSENT:

ABSTAIN: None

9. ***Fiscal Year 2023-24 Final Budget and Work Plan – Public Hearing*** - Following the staff report, Commissioner Glover opened the public hearing inviting public comment. There were no comments. Commissioner Glover closed the public hearing. Upon motion by Commissioner Blubaugh and second by Commissioner Andersen, the Commission unanimously, by a 7-0 vote, adopted the Fiscal Year 2023-24 Final Budget and Work Plan, and authorized staff to distribute the final budget to the County and cities as required.

VOTE:

AYES: Andersen, Blubaugh, Bristow, Glover, McGill, Perkins, Quinto

NOES: None

ABSENT:

ABSTAIN: None

10. ***Legislative Update and Position Letter - receive legislative update and position letter*** – staff provided a brief legislative update and reported that Contra Costa LAFCO provided a support letter for CALAFCO’s annual Omnibus Bill AB 1753.

CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Executive Officer

Unrepresented employee: Executive Officer

Report from Closed Session; direction provided to negotiators; nothing else to report.

At 2:50 P.M., Commissioners reconvened; the Chair announced no report from the closed Session, at this time. The Chair called for Commissioner comments and announcements.

INFORMATIONAL ITEMS

Commissioner McGill reported:

- February 24, 2023 - CALAFCO Legislative Committee meeting
- March 31, 2023 - CALAFCO Legislative Committee meeting
- April 21, 2023 - CALAFCO Board of Directors meeting
- May 5, 2023 - CALAFCO Legislative Committee meeting
- June 16, 2023 - CALAFCO Legislative Committee meeting

The meeting ended at 3:01 P.M.

ADJOURNMENT

The next regular LAFCO meeting is June 14, 2023, at 1:30 pm.

By _____
Executive Officer



Lou Ann Texeira
 Executive Officer

MEMBERS

- | | |
|---|--|
| Candace Andersen
<i>County Member</i> | Federal Glover
<i>County Member</i> |
| Donald A. Blubaugh
<i>Public Member</i> | Michael R. McGill
<i>Special District Member</i> |
| Gabriel Quinto
<i>City Member</i> | Scott Perkins
<i>City Member</i> |
| Patricia Bristow
<i>Special District Member</i> | |

ALTERNATE MEMBERS

- | |
|---|
| Diane Burgis
<i>County Member</i> |
| Vacant
<i>Special District Member</i> |
| Charles R. Lewis, IV
<i>Public Member</i> |
| Edi Birsan
<i>City Member</i> |

June 14, 2023 (Agenda)

Contra Costa Local Agency Formation Commission
 40 Muir Road, First Floor
 Martinez, CA 94553

June 14, 2023
Agenda Item 5

Results of Protest Hearing
Dissolution of Knightsen Town Community Services District

Dear Commissioners:

At a public hearing on May 10, 2023, the Commission approved dissolution of the Knightsen Town Community Services District (KTCS D). The subject area comprises 8± square miles. The District serves a population of 1,600 residents.

The reason for the dissolution is that the KTCS D lacks a sufficient tax base to fund the services for which the district was formed including enhanced flood control and water quality (drainage).

Pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, LAFCO conducts the protest hearing, the purpose of which is to receive written protests from affected landowners/registered voters regarding the proposal and determine whether a majority protest exists. The subject area is “inhabited” as the KTCS D contains 12 or more registered voters; thus, the Commission shall take one of the following actions:

- **Order the reorganization** if written protests are filed by less than 25% of registered voters or landowners owning less than 25% of the assessed value of land within the subject area; or
- **Order the reorganization subject to an election** if at least 25% but less than 50% of voters, or at least 25% of landowners owning 25% or more of the assessed value of land file written protests; or
- **Terminate the proceedings** if a majority of voters in the subject area file written protests.

The protest hearing was properly noticed and held on Monday, June 12, 2023, at 2:00 p.m. in person and via Zoom/teleconference. The hearing was conducted by the LAFCO Executive Officer, who is delegated the authority to conduct the protest hearing on behalf of the Commission.

At the conclusion of the hearing, the number of protests received prior to and during the hearing was counted. LAFCO staff will report the results of the protest hearing at the June 14, 2023 LAFCO meeting.

RECOMMENDATION

It is recommended that the Commission receive the results of the protest hearing and take one of the following actions based on the results of the protest hearing: order the reorganization; order the reorganization subject to an election; or terminate the proceedings.

Sincerely,

Lou Ann Texeira
Executive Officer

c: Distribution List



Lou Ann Texeira
Executive Officer

MEMBERS

- Candace Andersen
County Member
- Donald A. Blubaugh
Public Member
- Gabriel Quinto
City Member
- Patricia Bristow
Special District Member
- Federal Glover
County Member
- Michael R. McGill
Special District Member
- Scott Perkins
City Member

ALTERNATE MEMBERS

- Diane Burgis
County Member
- Vacant
Special District Member
- Charles R. Lewis, IV
Public Member
- EdiBirsan
City Member

June 14, 2023

Contra Costa Local Agency Formation Commission
40 Muir Road, First Floor
Martinez, CA 94553

**June 14, 2023
Agenda Item 5**

**Results of Protest Hearing - Post Protest Hearing
Dissolution of the Knightsen Town Community Services District**

Dear Commissioners:

At a public hearing on May 10, 2023, the Commission approved dissolution of the Knightsen Town Community Services District (KTCS D). The subject area comprises 8± square miles, serving a population of approximately 1,600 residents.

Pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, LAFCO conducts the protest hearing, the purpose of which is to receive written protests from affected landowners/registered voters regarding the proposal and determine whether a majority protest exists. The KTCS D is "inhabited" as it contains 12 or more registered voters; thus, the Commission shall take one of the following actions:

- **Order the dissolution** if written protests are filed by less than 25% of registered voters or landowners owning less than 25% of the assessed value of land within the subject area; or
- **Order the dissolution subject to an election** if at least 25% but less than 50% of voters, or at least 25% of landowners owning 25% or more of the assessed value of land file written protests; or
- **Terminate the proceedings** if a majority of voters in the subject area file written protests.

The protest hearing was properly noticed and held on Monday, June 12, 2023, at 2:00 pm both in person and via Zoom/teleconference. The hearing was conducted by the LAFCO Executive Officer, who is delegated the authority to conduct the protest hearing on behalf of the Commission. There were five attendees at the protest hearing, and one written protest was filed; thus, the Commission must order the dissolution.

RECOMMENDATION: Receive the results of the protest hearing, order the dissolution, and direct staff to execute the Executive Officer's Determination (attached).

Sincerely,

Lou Ann Texeira
Executive Officer

c: Distribution

Attached - LAFCO Executive Officer's Determination

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION

DETERMINATION OF THE EXECUTIVE OFFICER OF THE CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION FINDING THERE ARE INSUFFICIENT WRITTEN PROTESTS TO ORDER AN ELECTION OR TERMINATE THE PROCEEDINGS RELATING TO DISSOLUTION OF THE KNIGHTSEN TOWN COMMUNITY SERVICES DISTRICT (LAFCO 23-01)

1. This action is taken pursuant to the Cortese Knox Hertzberg Local Government Reorganization Act (Government Code §56000 et seq.) and policies of the Contra Costa Local Agency Formation Commission (hereafter Commission).

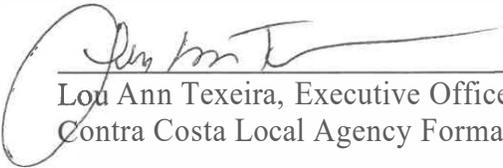
2. Proceedings for *dissolution of the Knights n Town Community Services District (KTCSD)* were initiated by the KTCSD Board of Director and filed with the Executive Officer of Contra Costa LAFCO on February 3, 2023. The reason for the dissolution is lack of a sufficient tax base to the fund the services for which the district was formed including enhanced flood control and water quality (drainage).

3. On May 10, 2021; the Commission adopted Resolution, No. 23-01, making determinations and approving the dissolution subject to certain conditions. A true copy of said resolution is attached hereto and incorporated by this reference, containing the terms and conditions of the Commission's approval of this proposal.

4. Acting on delegated authority from State law and the Commission, as Executive Officer, on June 12, 2023, I conducted a properly noticed public hearing to receive protests filed against the dissolution, and following conclusion of the hearing, found that one written protest was filed.

5. Finding there are insufficient protests to order an election or terminate the LAFCO proceedings, Contra Costa LAFCO hereby orders *dissolution of the Knightsen Town Community Services District* subject to the terms and conditions contained within the Commission's resolution of approval, Resolution No. 21-01.

This order is made on and is effective as of June 14, 2023.



Lou Ann Texeira, Executive Officer
Contra Costa Local Agency Formation Commission

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
EXECUTIVE OFFICER'S REPORT

June 14, 2023 (Agenda)

June 14, 2023
Agenda Item 6

LAFCO 23-03 Annexation to West County Wastewater District (WCWD) – CenterPoint Properties

APPLICANT CenterPoint Properties (Landowners)

SYNOPSIS The applicant proposes to annex 32± acres (18 parcels) and adjacent roadway to the WCWD. The property is located at 506 Brookside Drive in unincorporated Richmond (Exhibit A). The applicant intends to build three warehouses.

DISCUSSION

Government Code §56668 sets forth factors that the Commission must consider in evaluating a proposed boundary change as discussed below. In the Commission’s review, no single factor is determinative. In reaching a decision, each is to be evaluated within the context of the overall proposal.

1. **Consistency with the Sphere of Influence (SOI) of Any Local Agency:**

The property proposed for annexation is within WCWD’s SOI, and within the County Urban Limit Line; the parcels are located in unincorporated Richmond.

2. **Land Use, Planning and Zoning - Present and Future:**

The County’s General Plan designation for the parcels is *Heavy Industrial* and the County’s zoning designations are *Heavy Industrial* and *Light Industrial*. The subject parcels are located within the Urban Limit Line. No changes to the General Plan or zoning designations are proposed in conjunction with this proposal.

3. **The Effect on Maintaining the Physical and Economic Integrity of Agricultural and Open Space Lands:**

The subject area contains no prime farmland or land covered under the Williamson Act Land Conservation agreements.

4. **Topography, Natural Features and Drainage Basins:**

The project site is relatively flat, with elevations ranging between 12 to 20 feet above mean sea level, with a gentle downward slope to the northwest, toward San Pablo Bay. No structures remain on-site. Historically, since the late 1920s, the site supported the operations of several cut flower nurseries and farmland to grow row crops. The project site is bound to the west by Fred Jackson Way, the West County Recycling Center and Household Hazardous Waste Facility, and commercial nurseries; to the north by Brookside Drive, commercial greenhouses, a nursery, Urban Tilth’s North Richmond Farm, and a solar panel manufacturer; to the east by S & S RV Repairs and Lantier Tent Structures; and to the south by the Quarry House (an unoccupied single-family residence proposed to be converted to an office), Da Villa Road (a minor side street), North Richmond Baseball Field, and Verde Elementary School.

5. **Population:**

There will be no increase in population as this is an industrial area. The subject area currently has zero registered voters; thus, the subject area is considered uninhabited.

6. **Fair Share of Regional Housing:**

The proposed use of the subject property is construction of three warehouses. There is no population increase associated with the proposed development; no housing is included in the project.

7. Governmental Services and Controls - Need, Cost, Adequacy and Availability:

An application for a change of organization or reorganization typically requires a plan for providing services within the affected territory (Gov. Code §56653). The plan for service is available in the LAFCO office at 40 Muir Road, Martinez. The plan for service includes all of the following information and any additional information required by the Commission or the LAFCO Executive Officer:

- (1) An enumeration and description of the services to be extended to the affected territory.
- (2) The level and range of those services.
- (3) An indication of when those services can feasibly be extended to the affected territory.
- (4) An indication of any improvement or upgrading of structures, roads, sewer or water facilities, or other conditions the local agency would impose or require within the affected territory if the change of organization or reorganization is completed.
- (5) Information with respect to how those services will be financed.

The annexation area is served by various local agencies including, but not limited to, Contra Costa County, Contra Costa County Fire Protection District, East Bay Municipal Utility District (EBMUD), and other local and regional agencies.

The proposal before the Commission is to annex 32± acres (18 parcels) and adjacent roadway to WCWD for the provision of wastewater collection, treatment, and disposal services.

WCWD serves 34,000 residences and 2,450 commercial and industrial businesses, with a population of approximately 103,214 in the cities of Pinole, Richmond and San Pablo, and the unincorporated areas of East Richmond Heights, Bayview, El Sobrante, Rollingwood, and Tara Hills within a 16.9± square mile service area.

WCWD owns, operates, and maintains a wastewater collection system with 252 miles of gravity sewer pipelines, 17 lift stations, six miles of force mains, and a Water Quality and Resource Recovery Plant with a capacity of 12.5 million gallons per day (gpd), average dry weather flow.

Based on the proposed uses on the subject property, the projected demand for wastewater service is approximately 3,360 gallons per day of wastewater collection service. Infrastructure needed to serve the subject area includes right-of-way improvements along Fred Jackson and Brookside frontages to include road overlay, public walkway and landscape, storm drain upgrade, new sewer tie in, and water main replacement. The developer/owner will be required to complete construction necessary to connect to the collection system. Sewer laterals will be constructed on the parcels to facilitate sewer collection from the parcels into the collection system.

8. Timely Availability of Water and Related Issues:

The subject property is within the service boundary of EBMUD, which serves an area of 332± square miles (Contra Costa and Alameda counties). EBMUD provides potable water to approximately 1.4 million people within the two-county service area. Within Contra Costa County, EBMUD provides water service to a 225± square mile service area, serving an estimated 522,000 residents. The primary source of water supply for EBMUD is the Mokelumne River; this watershed accounts for 90% of EBMUD's water supply. EBMUD can adequately serve the project.

9. Assessed Value, Tax Rates, and Indebtedness:

The annexation area is within tax rate area 85084. The total assessed value for the annexation area is \$16,390,462 (2022-23 roll). The territory being annexed shall be liable for all authorized or existing taxes comparable to properties presently within the annexing agencies. The City and District will rely on the master tax transfer agreements for this annexation.

10. Environmental Impact of the Proposal:

In 2021, Contra Costa County, as Lead Agency, prepared an *Environmental Impact Report* along with a *Mitigation Monitoring and Reporting Program* in conjunction with this project and the proposed annexation to WCWD. The LAFCO environmental coordinator has reviewed the EIR and determines it is acceptable for LAFCO purposes.

11. Landowner Consent and Consent by Annexing Agency:

According to County Elections, there are zero registered voters in the subject area; thus, the area proposed for annexation is, by statute, considered uninhabited. The property owner/applicant consents to the proposed annexation. Therefore, if the Commission approves the annexation, the Commission may waive the protest hearing (Gov. Code §56662).

All landowners and registered voters within the proposal area(s) and within 300 feet of the exterior boundary of the subject parcel were sent notice of the LAFCO hearing.

12. Boundaries and Lines of Assessment:

The annexation area is within WCWD's SOI and contiguous to the District's service boundary. A map and legal description to implement the proposed boundary change was submitted and is subject to approval by the County Surveyor.

13. Environmental Justice:

LAFCO is required to consider the extent to which a change of organization or reorganization proposal will promote environmental justice. As defined by statute, "environmental justice" means the fair treatment of people of all races, cultures, and incomes with respect to the location of public facilities and the provision of public services. The proposed annexation is not expected to promote or discourage the fair treatment of minorities or economically disadvantaged groups.

14. Disadvantaged Communities:

In accordance with state law, local agencies and LAFCOs are required to plan for disadvantaged unincorporated communities (DUCs). Many of these communities lack basic infrastructure, including streets, sidewalks, storm drainage, clean drinking water, and adequate sewer service. LAFCO actions relating to Municipal Service Reviews, SOI reviews/ amendments, and annexations must take into consideration DUCs, and specifically the adequacy of public services, including sewer, water, and fire protection needs or deficiencies, to these communities. According to the County Department of Conservation and Development, the area proposed for annexation is a DUC.

15. Comments from Affected Agencies/Other Interested Parties:

No comments were received from other affected agencies or parties.

16. Regional Transportation and Regional Growth Plans:

In its review of a proposal, LAFCO shall consider a regional transportation plan adopted pursuant to GC §65080 [GC §56668(g)]. Further, the Commission may consider the regional growth goals and policies established by a collaboration of elected officials only, formally representing their local jurisdictions in an official capacity on a regional or sub regional basis (GC §56668.5). Regarding these sections, LAFCO looks at consistency of the proposal with the regional transportation and other regional plans affecting the Bay Area.

SB 375, a landmark state law, requires California's regions to adopt plans and policies to reduce the generation of greenhouse gases (GHG), primarily from transportation. To implement SB 375, the Association of Bay Area Governments (ABAG) and the Metropolitan Transportation Commission

(MTC), in July 2013, adopted Plan Bay Area as the “*Regional Transportation Plan and Sustainable Communities Strategy*” for the San Francisco Bay Area through 2040. *Plan Bay Area* focuses on where the region is expected to grow and how development patterns and the transportation network can work together to reduce GHG emissions. The Plan’s key goals are to reduce GHG emissions by specified amounts; and plan sufficient housing for the region’s projected population over the next 25 years.

In October 2021, ABAG and MTC adopted *Plan Bay Area 2050*, which serves as the Bay Area's official long-range plan for housing, economic development, transportation, and environmental resilience for the next four years. While prior iterations of *Plan Bay Area* focused on transportation and housing, the 2050 plan expands the scope introducing strategies for long-term economic development and environmental resilience, while meeting federal and state requirements. This proposal is consistent with *Plan Bay Area*.

ALTERNATIVES FOR COMMISSION ACTION

After consideration of this report and any testimony or additional materials submitted, the Commission should consider taking one of the following actions:

Option 1 Approve the annexation as proposed.

- A. Find that, as a Responsible Agency under the California Environmental Quality Act (CEQA), LAFCO has considered the environmental effects of the CenterPoint Properties project *Environmental Impact Report* and *Mitigation Monitoring & Reporting Program*, and finds that all changes or alterations in the project that avoid or substantially lessen its environmental effects are within the responsibility and jurisdiction of the County and not LAFCO, and that those changes have been, or can and should be, adopted by the County as lead agency.
- B. Adopt this report, approve LAFCO Resolution No. 23-03 (Exhibit B), and approve the proposal, to be known as *CenterPoint Properties Annexation to West County Wastewater District* subject to the following terms and conditions:
 1. The territory being annexed shall be liable for the continuation of any authorized or existing special taxes, assessments, and charges comparable to properties presently within the annexing agency.

Option 2 Adopt this report and DENY the proposal.

Option 3 If the Commission needs more information, CONTINUE this matter to a future meeting.

RECOMMENDED ACTION:

Option 1 – Approve the annexation as proposed.

LOU ANN TEXEIRA, EXECUTIVE OFFICER
CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION

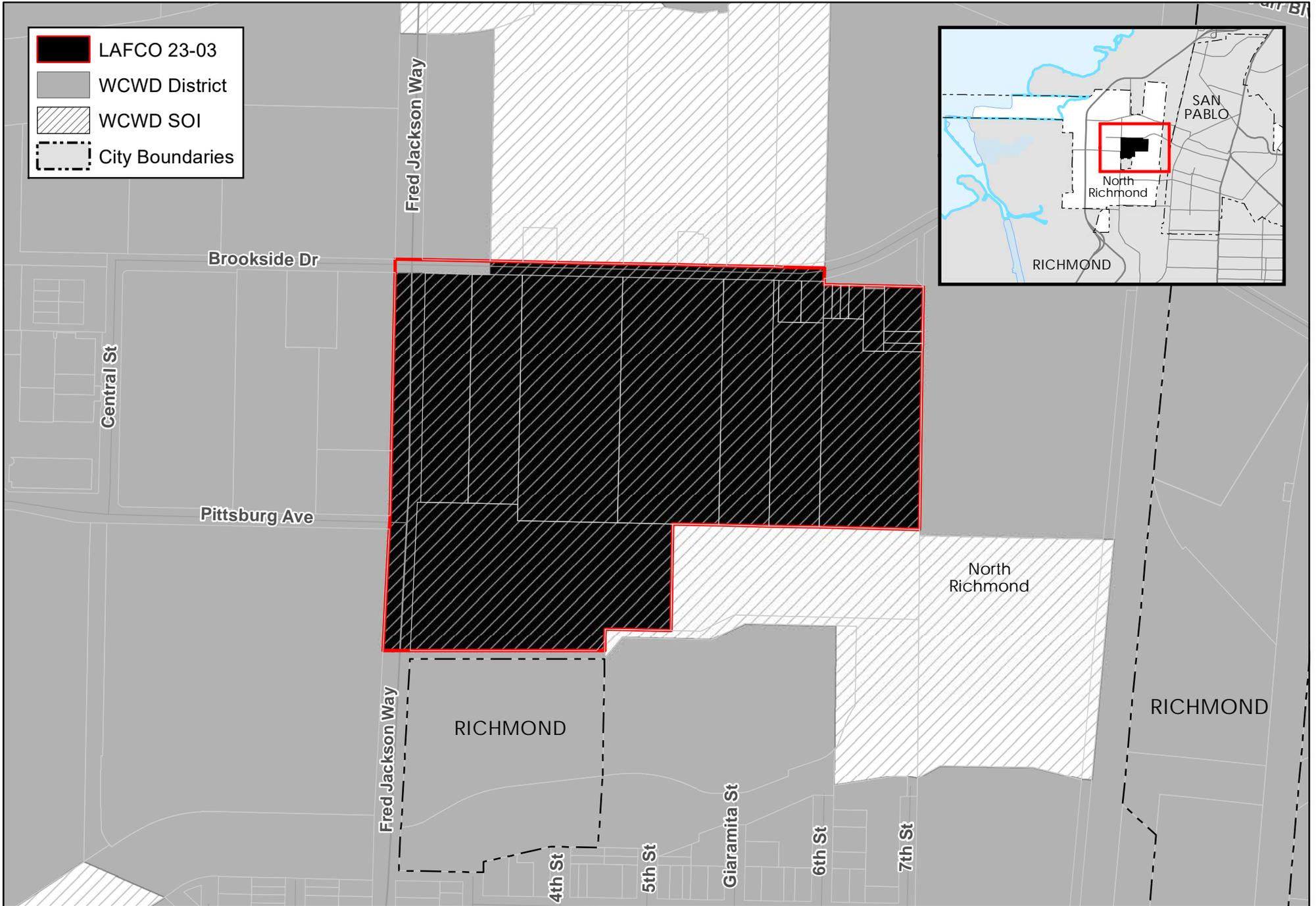
Exhibits

A – WCWD Annexation Map

B – Draft LAFCO Resolution 23-03

c: Distribution

LAFCO 22-03 – Annexation to West County Wastewater District – CenterPoint Properties



- LAFCO 23-03
- WCWD District
- WCWD SOI
- City Boundaries



Map created 06/01/2023
by Contra Costa County Department of Conservation and Development, GIS Group
30 Muir Road, Martinez, CA 94553
37:59:41.791N 122:07:03.756W

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RESOLUTION NO. 23-03

**RESOLUTION OF THE CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
MAKING DETERMINATIONS AND APPROVING
ANNEXATION TO WEST COUNTY WASTEWATER DISTRICT (WCWD)
CENTERPOINT PROPERTIES**

WHEREAS, the above-referenced proposal was filed with the Executive Officer of the Contra Costa Local Agency Formation Commission pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act (§56000 et seq. of the Gov. Code); and

WHEREAS, the Executive Officer examined the application and executed her certification in accordance with law, determining and certifying that the filing is sufficient; and

WHEREAS, at the time and in the manner required by law, the Executive Officer gave notice of the Commission's consideration of the proposal; and

WHEREAS, the Executive officer reviewed available information and prepared a report including her recommendations therein, and the report and related information were presented to and considered by the Commission; and

WHEREAS, at a public hearing held on June 14, 2023, the Commission heard, discussed, and considered all oral and written testimony related to the proposal including, but not limited to, the Executive Officer's report and recommendations, the environmental document and determinations, applicable General and Specific Plans, consistency with the sphere of influence, and related factors and information including those contained in Gov. Code §56668; and

WHEREAS, information satisfactory to the Commission was presented that no affected landowners/registered voters within the subject area object to the proposal; and

WHEREAS, the applicant delivered to LAFCO an executed indemnification agreement providing for the applicant to indemnify LAFCO against any expenses arising from any legal actions to challenge the annexation; and

WHEREAS, the Local Agency Formation Commission determines the proposal to be in the best interest of the affected area and the organization of local governmental agencies within Contra Costa County.

NOW, THEREFORE, the Contra Costa Local Agency Formation Commission **DOES HEREBY RESOLVE, DETERMINE AND ORDER** as follows:

1. The Commission is a Responsible Agency under the California Environmental Quality Act (CEQA), and in accordance with CEQA, considered the environmental effects of the project as shown in Contra Costa County's Environmental Impact Report and Mitigation and Monitoring Reporting Program. The Commission finds that all changes or alterations in the project that avoid or substantially lessen its significant environmental effects are within the responsibility and

jurisdiction of Contra Costa County and not LAFCO, and that these changes have been, or can and should be, adopted by Contra Costa County as the lead agency.

- 2. Annexation to WCWD of 18 parcels and roadway totaling 32± acres located at 506 Brookside Drive in unincorporated Richmond is approved.
- 3. The subject proposal is assigned the distinctive short-form designation:
ANNEXATION TO WEST COUNTY WASTEWATER DISTRICT – CENTERPOINT PROPERTIES
- 4. The boundary of the subject area is found to be definite and certain as approved and set forth in Exhibit A, attached hereto and made a part hereof.
- 5. The subject area is liable for any authorized or existing taxes, charges, and assessments currently being levies on comparable properties within the annexing agency.
- 6. The subject area is uninhabited.
- 7. No affected landowners or registered voters within the subject area object to the proposal, and the conducting authority (protest) proceedings are hereby waived.
- 8. All subsequent proceedings in connection with this annexation shall be conducted only in compliance with the approved boundaries set forth in the attachments and any terms and conditions specified in this resolution.

PASSED AND ADOPTED THIS 14TH day of June 2023 by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

FEDERAL GLOVER, CHAIR, CONTRA COSTA LAFCO

I hereby certify that this is a correct copy of a resolution passed and adopted by this Commission on the date stated.

Dated: June 14, 2023

Lou Ann Texeira, Executive Officer

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
EXECUTIVE OFFICER'S REPORT

June 14, 2023 (Agenda)

June 14, 2023
Agenda Item 7

LAFCO 23-07 Annexation to the Mt. View Sanitary District (MVSD) – Venner Road located in the City of Martinez

APPLICANT Shuxin Yan, Landowner

SYNOPSIS This is an application to annex one parcel (APNs 162-142-003) to MVSD. The parcel is approximately 1.93± acres and is located in the City of Martinez - see Exhibit A.

The purpose of the proposal is to allow for the extension of municipal wastewater services to the property. The parcel is currently vacant. The landowner plans to build one single family home on the property.

DISCUSSION

Government Code (GC) §56668 sets forth factors that the Commission must consider in evaluating a proposed boundary change as discussed below. In the Commission's review, no single factor is determinative. In reaching a decision, each is to be evaluated within the context of the overall proposal.

1. **Consistency with the Sphere of Influence (SOI) of Any Local Agency:**

The area proposed for annexation is within the SOI of MVSD.

2. **Land Use, Planning and Zoning - Present and Future:**

The City of Martinez General Plan designation for the parcel is R-06 (0 to 6 units/gross acre) and the City's zoning designation is RR-40 (Rural Residential – minimum lot size 40,000 sq. ft.). No changes to land use designations are proposed. The subject parcel is located within the voter approved Urban Limit Line.

3. **The Effect on Maintaining the Physical and Economic Integrity of Agricultural Lands and Open Space Lands:**

The subject parcel is located in a residential neighborhood surrounded to the north, south, east and west by residential development. There is no "agricultural land" (GC §56016), "prime agricultural land" (GC §56064), or land under a Williamson Act Land contract in the subject area.

4. **Topography, Natural Features and Drainage Basins:**

The subject area is flat with rolling hills in the surrounding areas.

5. **Population:**

The average household size in the City of Martinez is 2.48, with an average family size of 3.12. No population increase is anticipated with the extension of wastewater services to a single-family home. (Data source: US Census Bureau American Community Survey, 5-year estimates 2015-2019)

6. **Fair Share of Regional Housing:**

In its review of a proposal, LAFCO must consider the extent to which the proposal will assist the receiving entity in achieving its fair share of the regional housing needs as determined by the regional council of governments. One single-family home is proposed in conjunction with this annexation.

7. **Governmental Services and Controls - Need, Cost, Adequacy and Availability:**

If a proposal for a change of organization or reorganization is submitted, the applicant shall also submit a plan for providing services within the affected territory (Gov. Code §56653). The plan for services is

included with the application. The plan shall include all the following information and any additional information required by the Commission or the Executive Officer:

- (1) An enumeration and description of the services to be extended to the affected territory.
- (2) The level and range of those services.
- (3) An indication of when those services can feasibly be extended to the affected territory.
- (4) An indication of any improvement or upgrading of structures, roads, sewer or water facilities, or other conditions the local agency would impose or require within the affected territory if the change of organization or reorganization is completed.
- (5) Information with respect to how those services will be financed.

The annexation area is currently served by various local agencies including, but not limited to, City of Martinez, Contra Costa County Fire Protection District, and Contra Costa Water District.

MVSD provides wastewater collection, treatment, and disposal services for the central portion of the City of Martinez and adjacent unincorporated lands to the northeast, including the Mt. View area, serving approximately 21,000 residents within 4.7± square miles. MVSD's wastewater collection system consists of 73 miles of sewer mains and four pump stations serving approximately 8,300 connections.

Regarding infrastructure, MVSD staff indicates that an existing public sewer main located on Upton Road is available to provide service to the subject parcel. The anticipated demand to serve the property is approximately 150 gallons per day per.

MVSD collaborates with the Central Contra Costa Sanitary District to provide a permanent Household Hazardous Waste Collection facility and disposal services for the central portion of the county. MVSD has a franchise agreement with Allied Waste (parent company to Pleasant Hill Bayshore Disposal) for Allied Waste to provide trash collection, recycling, and disposal services within the unincorporated area of MVSD's boundaries.

8. Timely Availability of Water and Related Issues:

Pursuant to the CKH, LAFCO must consider the timely and available supply of water in conjunction with a boundary change proposal. Contra Costa LAFCO policies state that any proposal for a change of organization that includes the provision of water service shall include information relating to water supply, storage, treatment, distribution, and waste recovery; as well as adequacy of services, facilities, and improvements to be provided and financed by the agency responsible for the provision of such services, facilities, and improvements.

Regarding **water service**, the City of Martinez provides water treatment and distribution services to the subject parcels, and Contra Costa Water District provides the raw water supply to the City. CCWD also owns and operates the Martinez Terminal Reservoir and provides treated water services to areas east of the City.

9. Assessed Value, Tax Rates, and Indebtedness:

The annexation area is within tax rate area 05032. The assessed value for the annexation area is \$605,999 (2022-23 roll). The territory being annexed shall be liable for all authorized or existing taxes and bonded debt comparable to properties presently within the annexing agency.

10. Environmental Impact of the Proposal:

MVSD, as Lead Agency, found the project exempt pursuant to the California Environmental Quality Act, California Code of Regulations Title 14, Article 19, Section 15319(b) – *Annexations of Existing Facilities and Lots for Exempt Facilities*. The LAFCO Environmental Coordinator reviewed the document and finds it adequate for LAFCO purposes.

11. Landowner Consent and Consent by Annexing Agency:

The landowner is the applicant and consents to the proposed annexation. MVSD issued a will serve letter consenting to the proposed annexation and indicating that MVSD has capacity to collect, convey, treat, and dispose of wastewater from the subject parcels.

All landowners and registered voters within the proposal area and within 300 feet of the exterior boundaries of the area(s) were sent notice of the LAFCO hearing. As of this writing there were no objections to the proposed annexation. Thus, if the Commission approves the annexation, the Commission shall waive the protest hearing (Gov. Code §56662).

12. Boundaries and Lines of Assessment:

The annexation area is within MVSD's SOI. A map and legal description to implement the proposed annexation have been received and are subject to final approval by the County Surveyor.

13. Environmental Justice:

LAFCO is required to consider the extent to which proposals for changes of organization or reorganization will promote environmental justice. As defined by statute, "environmental justice" means the fair treatment of people of all races, cultures, and incomes with respect to the location of public facilities and the provision of public services. The proposed annexation is not expected to promote or discourage the fair treatment of minority or economically disadvantaged groups.

14. Disadvantaged Communities:

In accordance with State legislation, local agencies and LAFCOs are required to plan for disadvantaged unincorporated communities (DUCs). Many of these communities lack basic infrastructure, including streets, sidewalks, storm drainage, clean drinking water, and adequate sewer service. LAFCO actions relating to Municipal Service Reviews, SOI reviews/amendments, and annexations must take into consideration DUCs, and specifically the adequacy of public services, including sewer, water, and fire protection needs or deficiencies, to these communities. According to the County Department of Conservation and Development, the annexation area does not meet the criteria of a DUC.

15. Comments from Affected Agencies/Other Interested Parties:

As of this writing, LAFCO has received no comments from local agencies or surrounding landowners or registered voters.

16. Regional Transportation and Regional Growth Plans:

In its review of a proposal, LAFCO shall consider a regional transportation plan adopted pursuant to Gov. Code §65080 [Gov. Code §56668(g)]. The Commission may also consider the regional growth goals and policies established by a collaboration of elected officials only, formally representing their local jurisdictions in an official capacity on a regional or sub regional basis (Gov. Code §56668.5). LAFCO considers consistency of a proposal with the regional transportation and other regional plans affecting the Bay Area.

SB 375, a landmark state law, requires California's regions to adopt plans and policies to reduce the generation of greenhouse gases, primarily from transportation. In October 2021, the Association of Bay Area Governments (ABAG) and the Metropolitan Transportation Commission (MTC) adopted *Plan Bay Area 2050* - a regional long-range plan charting a course for a Bay Area that is affordable, connected, diverse, healthy and vibrant for all residents through 2050 and beyond. *Plan Bay Area 2050* connects the elements of housing, economy, transportation, and environment through strategies that will make the Bay Area more equitable for all residents and more resilient in the face of unexpected challenges. The Implementation Plan identifies over 80 specific actions for MTC, ABAG, and partner organizations to

take over the next five years to address the 35 strategies. The proposed annexation does not conflict with the strategies outlined in *Plan Bay Area 2050*.

ALTERNATIVES FOR COMMISSION ACTION

After consideration of this report and any testimony or additional materials submitted, the Commission should consider taking one of the following actions:

Option 1 Approve the annexation as proposed.

- A. Find, as a responsible agency, that the proposed annexation of the subject parcels to MVSD is exempt from the California Environmental Quality Act, pursuant to California Code of Regulations Title 14, Article 19, Section 15319(b) – *Annexations of Existing Facilities and Lots for Exempt Facilities*.
- B. Adopt this report, approve LAFCO Resolution No. 22-07 (Attachment 1), and approve the proposal, to be known as *Annexation to Mt. View Sanitary District – Yan Property* subject to the following terms and conditions:
 1. The territory being annexed shall be liable for the continuation of any authorized or existing special taxes, assessments, and charges comparable to properties presently within the annexing agency.
 2. Find that the subject territory is uninhabited, the subject landowner consents to the annexation; thus, the conducting authority (protest) proceedings are hereby waived.

Option 2 Adopt this report and DENY the proposal.

Option 3 If the Commission needs more information, CONTINUE this matter to a future meeting.

RECOMMENDED ACTION: Approve Option 1

LOU ANN TEXEIRA, EXECUTIVE OFFICER
CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION

Exhibit

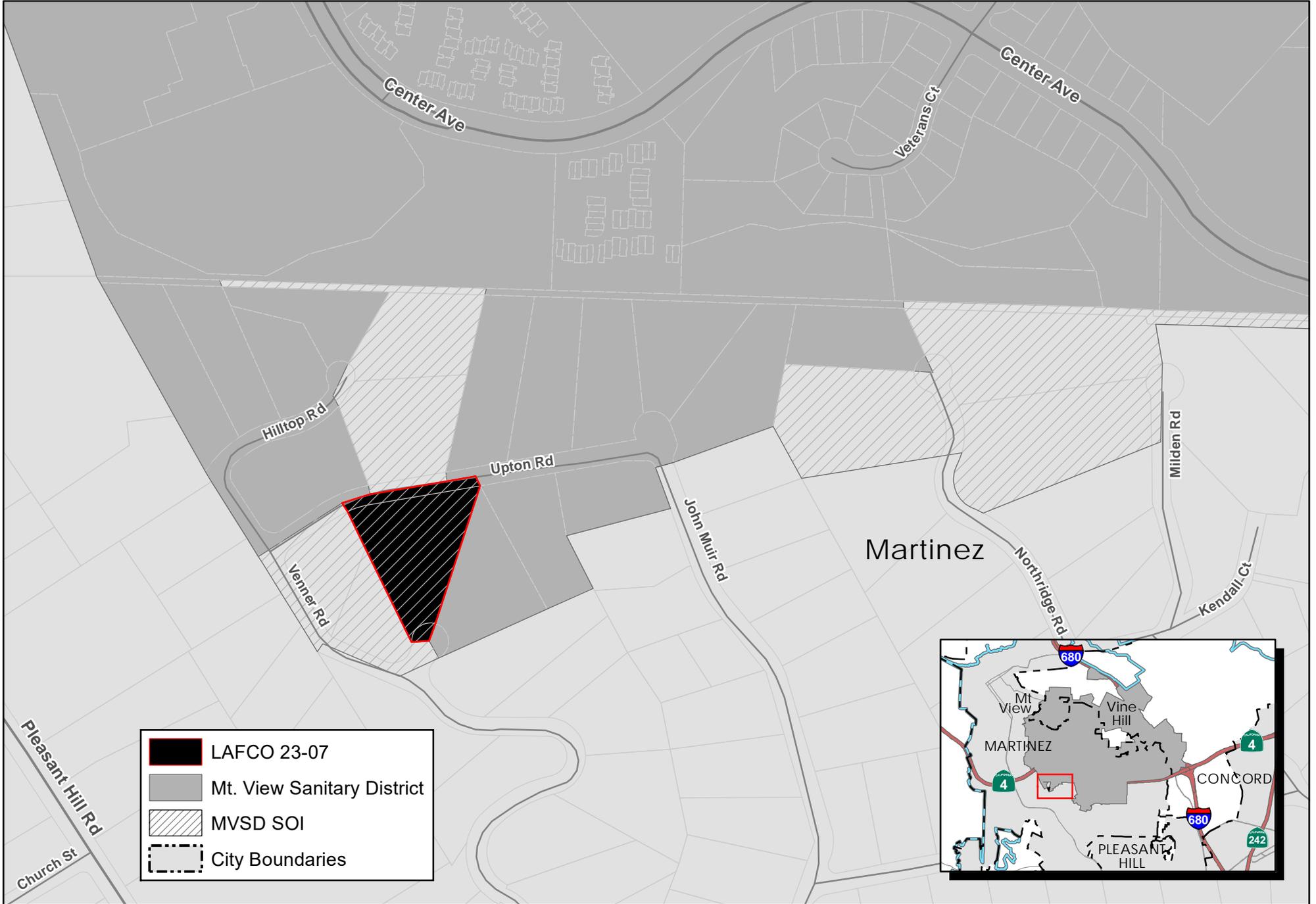
Annexation Map – Exhibit A

Attachment

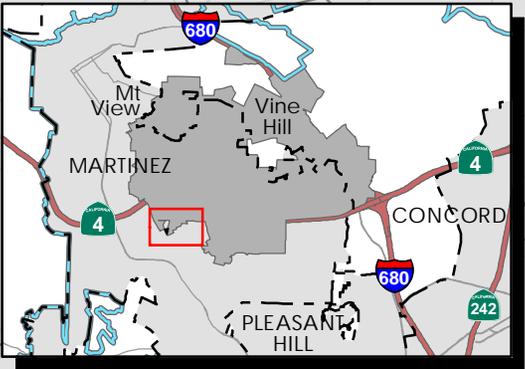
1 – Draft LAFCO Resolution 23-07

c: Shuxin Yan, Landowner/Applicant
Baiwei Lin, Landowner
Lilia Corona, District Manager, MVSD
Chris Elliott, District Engineer
Ruby Vicencio, PE, MVSD
Michael E. Milani, Milani & Associates

LAFCO 23-07 – Annexation to Mt. View Sanitary District – Yan Property



	LAFCO 23-07
	Mt. View Sanitary District
	MVSD SOI
	City Boundaries



Map created 05/17/2023
 by Contra Costa County Department of
 Conservation and Development, GIS Group
 30 Muir Road, Martinez, CA 94553
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RESOLUTION NO. 23-07

**RESOLUTION OF THE CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
MAKING DETERMINATIONS AND APPROVING ANNEXATION TO MT. VIEW
SANITARY DISTRICT – YAN PROPERTY – VENNER ROAD– MARTINEZ**

WHEREAS, the above-referenced proposal was filed with the Executive Officer of the Contra Costa Local Agency Formation Commission pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act (§56000 et seq. of the Government Code); and

WHEREAS, the Executive Officer examined the application and executed her certification in accordance with law, determining and certifying that the filing is sufficient; and

WHEREAS, at the time and in the manner required by law, the Executive Officer gave notice of the Commission’s consideration of the proposal; and

WHEREAS, the Executive Officer reviewed available information and prepared a report including her recommendations therein, and the report and related information have been presented to and considered by the Commission; and

WHEREAS, at a public hearing held on June 14, 2023, the Commission heard, discussed, and considered all oral and written testimony related to the proposal including, but not limited to, the Executive Officer's report and recommendations, the environmental document and determination, applicable General and Specific Plans, consistency with the spheres of influence, and related factors and information including those contained in Gov. Code §56668; and

WHEREAS, information satisfactory to the Commission has been presented that no affected landowners/registered voters within the subject area object to the proposal; and

WHEREAS, the Local Agency Formation Commission determines the proposal to be in the best interest of the affected area and the organization of local governmental agencies within Contra Costa County; and

WHEREAS, the applicant delivered to LAFCO an executed indemnification agreement providing for the applicant to indemnify LAFCO against any expenses arising from any legal actions to challenge the annexation.

NOW, THEREFORE, the Contra Costa Local Agency Formation Commission **DOES HEREBY RESOLVE, DETERMINE AND ORDER** as follows:

1. The Commission is a Responsible Agency under the California Environmental Quality Act (CEQA); and in accordance with CEQA, the Commission finds the proposed annexation is categorically exempt from CEQA pursuant to California Code of Regulations Title 14, Article 19, Section 15319(b) – *Annexations of Existing Facilities and Lots for Exempt Facilities*, which is consistent with the determination of Mt. View Sanitary District, the Lead Agency under CEQA.
2. Annexation to Mt. View Sanitary District of 1.93± acres to extend wastewater services to the subject parcel is hereby approved.

3. The subject proposal is assigned the following distinctive short-form designation:
ANNEXATION TO MT. VIEW SANITARY DISTRICT – YAN PROPERTY - MARTINEZ
4. The boundary of the subject area is found to be definite and certain as approved and set forth in Exhibit A, attached hereto and made a part hereof.
5. The subject area shall be liable for any authorized or existing taxes, charges, and assessments currently being levied on comparable properties within the annexing agencies.
6. The subject area is uninhabited pursuant to Gov. Code §56079.5.
7. No affected landowners or registered voters within the subject area object to the proposal, and the conducting authority (protest) proceedings are hereby waived.
8. All subsequent proceedings in connection with these annexations shall be conducted only in compliance with the approved boundaries set forth in the attachments and any terms and conditions specified in this resolution.

PASSED AND ADOPTED THIS 14th day of June 2023, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

FEDERAL GLOVER, CHAIR, CONTRA COSTA LAFCO

I hereby certify that this is a correct copy of a resolution passed and adopted by this Commission on the date stated.

Dated: June 14, 2023

Lou Ann Texeira, Executive Officer

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
EXECUTIVE OFFICER'S REPORT

June 14, 2023 (Agenda)

June 14, 2023
Agenda Item 8

<u>LAFCO 23-09</u>	Delta Diablo (DD) Sphere of Influence (SOI) Amendment – Loreto Bay
<u>APPLICANT</u>	Discovery Builders, Landowner
<u>ACREAGE & LOCATION</u>	The applicant proposes to expand the DD SOI by 2.88± acres (Assessor Parcel Number 096-050-016) located at the northeast corner of Pullman Avenue and Fairview Avenue in unincorporated Bay Point as shown in Exhibit A.
<u>PURPOSE</u>	The purpose of the proposal is to allow DD to extend municipal wastewater services to the project site. As proposed, the project includes development of 15 residential units and related infrastructure.
<u>DISCUSSION</u>	<p>The Cortese-Knox-Hertzberg Act (CKH Act) authorizes LAFCO to develop and determine the SOI of each local agency within the County, and to enact policies designed to promote the logical and orderly development of areas within the SOIs.</p> <p>An SOI is defined as <i>a plan for the probable physical boundary and service area of a local agency, as determined by LAFCO</i>. The intent of an SOI is to identify the most appropriate area for an agency's extension of services in the foreseeable future (e.g., 10–20-year horizon). Accordingly, territory included in an agency's SOI is an indication that there is a probable need for municipal services, and that the subject agency is the most logical service provider as determined by LAFCO.</p> <p>Pursuant to Government Code section 56425, when amending an SOI for a local agency, LAFCO is required to consider and prepare a written statement of determinations with respect to the following:</p> <ol style="list-style-type: none"><i>The present and planned uses in the area, including agricultural and open space lands</i> – The project site is currently vacant. On February 7, 2023, the Contra Costa County Board of Supervisors approved a rezone of the property from Heavy Industrial Zoning District (H-I), Railroad Corridor Combing District (-X) to Planned Unit Development (P-1) to allow development of 15 residences units consistent with areas to the south and west of the project site. The County General Plan designation is Single-Family Residential High Density. The subject area is located within the voter approved Urban Limit Line.<i>The present and probable need for public facilities and services in the area</i> – The proposed development requires public services and facilities including wastewater. Municipal wastewater services from DD are needed to support development of the proposed project. A corresponding annexation proposal was also submitted to LAFCO to expand DD's service boundary. The subject area is already within the local water and fire district boundaries.<i>The present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide</i> – DD provides wastewater conveyance and treatment services for over 215,000 customers in the cities of Antioch and Pittsburg, and the unincorporated community of Bay Point. The District encompasses approximately 54 square miles. <p>DD's key infrastructure include the following:</p> <ul style="list-style-type: none">43 miles of gravity sewer lines in the Bay Point wastewater collection system. The cities own, operate and maintain the collection systems in Antioch [130 miles] and Pittsburg [300 miles], which discharge into the District's wastewater conveyance system.

- 18.5 miles of pressurized sewer force mains and 14 miles of gravity sewer interceptors
- Five pump stations with 54 million gallons of flow equalization storage facilities
- Wastewater Treatment Plant with 19.5 million gallons per day of permitted dry weather capacity and 16 million gallons on-site storage basin capacity
- Recycled Water Facility with 12.8 million gallons per day of permitted capacity
- 16 miles of recycled water distribution pipeline

4. ***The existence of any social or economic communities of interest in the area if the commission determines that they are relevant to the agency*** – The subject area is located at the northeast corner of Pullman Avenue and Fairview Avenue in unincorporated Bay Point, which is a disadvantaged unincorporated community.
5. ***Nature, location, extent, functions & classes of services to be provided*** – DD provides wastewater services to the cities of Antioch and Pittsburg, and the unincorporated community of Bay Point serving over 215,000 customers.

Environmental Impact of the Proposal – In conjunction with the development project, Contra Costa County, as Lead Agency, prepared a Mitigated Negative Declaration with mitigation measures addressing Aesthetics, Air Quality, Cultural Resources, Geology/Soils, Noise, and Tribal Cultural Resources.

ALTERNATIVES FOR COMMISSION ACTION

After consideration of this report and any testimony or additional materials that are submitted, the Commission should consider taking one of the following actions:

- Option 1** Adopt this report and adopt Resolution No. 23-09 (Attachment 2) making CEQA findings approving the proposed Delta Diablo SOI expansion of 2.88± acres.
- Option 2** Adopt this report and DENY the proposal.
- Option 3** If the Commission needs more information, CONTINUE this matter to a future meeting.

RECOMMENDATION **Option 1 – approve the SOI expansion as proposed.**

LOU ANN TEXEIRA, EXECUTIVE OFFICER
CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION

Exhibit

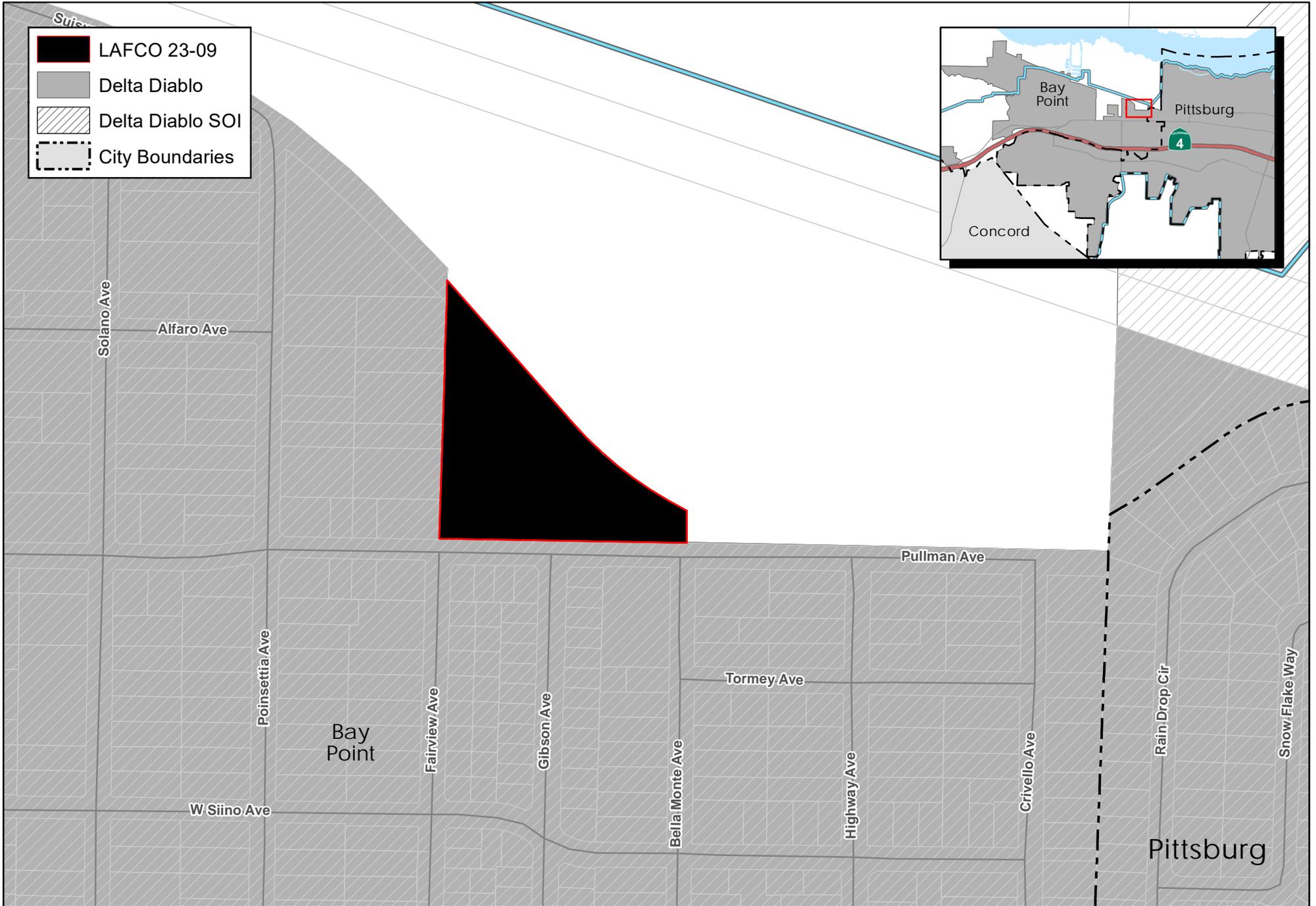
Exhibit A - Map – Proposed DD SOI Expansion – Loreto Bay

Attachment

Attachment 1 - Draft LAFCO Resolution – DD SOI Expansion – Loreto Bay

cc: Monte Davis, Discovery Builders Inc., Applicant
 Louis Parsons, Discovery Builders Inc., Applicant
 Vince De Lange, General Manager, Delta Diablo
 Jennifer Cruz, Contra Costa County Department of Conservation and Development

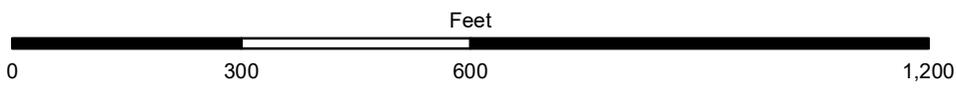
LAFCO 23-09 Delta Diablo SOI Amendment – Loreto Bay



-  LAFCO 23-09
-  Delta Diablo
-  Delta Diablo SOI
-  City Boundaries

Map created 05/17/2023
 by Contra Costa County Department of
 Conservation and Development, GIS Group
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SPHERE OF INFLUENCE RESOLUTION NO. 23-09

**RESOLUTION OF THE CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
MAKING DETERMINATIONS AND EXPANDING THE SPHERE OF INFLUENCE
OF DELTA DIABLO (LORETO BAY)**

WHEREAS, a proposal to expand the sphere of influence (SOI) of Delta Diablo (sanitation district) and corresponding annexation proposal were filed with the Contra Costa Local Agency Formation Commission (LAFCO) pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code §56425); and

WHEREAS, the LAFCO Executive Officer gave notice of the Commission's consideration of the proposed SOI expansion at the time and in the manner required by law; and

WHEREAS, the Commission heard, discussed, and considered all oral and written testimony related to the proposal including, but not limited to, the Executive Officer's report and recommendation, the environmental document or determination, SOIs and applicable General and Specific Plans, and all testimony, correspondence and exhibits received during the public hearing, all of which are included herein by reference;

NOW, THEREFORE, the Contra Costa LAFCO **DOES HEREBY RESOLVE, DETERMINE AND ORDER** as follows:

1. The matter before the Commission is the proposed expansion of Delta Diablo's (DD) SOI by 2.88± acres (one parcel), located on the northeast corner of Pullman Avenue and Fairview Avenue in unincorporated Bay Point.
2. The Commission is a Responsible Agency under the California Environmental Quality Act (CEQA), and in accordance with CEQA, considered the environmental effects of the project as shown in Contra Costa County's Initial Study/Mitigated Negative Declaration. The Commission finds that all changes or alterations in the project that avoid or substantially lessen its significant environmental effects are within the responsibility and jurisdiction of the County and not LAFCO, and that changes have been, or can and should be, adopted by the County as the lead agency.
3. The SOI of DD is hereby expanded to include the area as shown on the attached map (Exhibit A).
4. In conjunction with the SOI expansion, the Commission has considered the criteria set forth in Government Code §56425 and determines as follows:

The present and planned uses in the area, including agricultural and open space lands – The project site is currently vacant. The County Zoning designation in the subject area is Planned Unit Development (P-1) to allow development of 15 residential units and related infrastructure. The County General Plan designation is Single-Family Residential High Density. The subject area is located within the voter approved Urban Limit Line.

The present and probable need for public facilities and services in the area – The proposed development requires public services and facilities including municipal wastewater from Delta Diablo (DD) A corresponding annexation proposal was also submitted to LAFCO to expand DD's service boundary.

The present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide – DD provides wastewater conveyance and treatment services for approximately 215,000 customers in the cities of Antioch and Pittsburg, and the unincorporated community of Bay Point. The District encompasses approximately 54 square miles. Key infrastructure includes 43 miles of gravity sewer lines in the Bay Point wastewater collection system; 18.5 miles of pressurized sewer force mains and 14 miles of gravity sewer interceptors; five pump stations with five million gallons of flow equalization storage facilities; a wastewater treatment plant with 19.5 million

gallons per day of permitted dry weather capacity and 16 million gallons of on-site storage basin capacity; a recycled water facility; and 16 miles of recycled water distribution pipeline.

The existence of any social or economic communities of interest in the area if the commission determines that they are relevant to the agency – The subject area is located on the northeast corner of Pullman Avenue and Fairview Avenue in unincorporated Bay Point. Bay Point is a disadvantaged community.

Nature, location, extent, functions & classes of services to be provided – DD provides wastewater services to the cities of Antioch and Pittsburg, and the unincorporated community of Bay Point serving over 215,000 customers.

PASSED AND ADOPTED THIS 14th day of June 2023, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

FEDERAL GLOVER, CHAIR, CONTRA COSTA LAFCO

I hereby certify that this is a correct copy of a resolution passed and adopted by this Commission on the date stated above.

Dated: June 14, 2023

Lou Ann Texeira, Executive Officer

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
EXECUTIVE OFFICER'S REPORT

June 8, 2022
Agenda Item 9

June 14, 2023 (Agenda)

LAFCO 23-10 City of Concord - Out of Agency Service Request (1857 Ayers Road)

SYNOPSIS

This is a request by the City of Concord to provide municipal wastewater service outside its jurisdictional boundary to one parcel located at 1857 Ayers Road in unincorporated Concord. The parcel (APN 116-110-007) is 0.412± acres as shown on Exhibit A.

Currently, there is one single family home on the subject parcel. The home is served by an onsite septic system. The parcel is not contiguous to the City boundary; thus, annexation is not possible at this time.

Recently County EH Contra Costa County Environmental Health (EH) inspected the system and noted unusual liquid levels in the septic tank, and that the system might be failing. According to EH, *a failing septic system would constitute a potential immediate threat to health and safety*. On May 3, 2023, EH issued a septic tank abandonment permit. Municipal wastewater service is needed to serve the property.

Due to the circumstances, on May 16, 2023, the LAFCO Executive Officer issued an emergency approval for out of agency service (OAS) in accordance with LAFCO statute (Government Code (GC) §56133) and Contra Costa LAFCO's local policies. GC §56133(c) provides that *LAFCO can approve the extension of services outside a local agency's jurisdictional boundary and inside its sphere of influence to respond to an existing or impending threat to the health and safety of the public or the residents of the affected territory*. LAFCO's local policies authorize the Executive Officer to approve a city's request for out of agency service if there is an existing or impending public health or safety emergency, as documented by the County Environmental Health Division.

The County's General Plan designation for the parcel is Single Family Residential – Low Density and the County's zoning designation is R-20 (20,000 sq. ft. minimum). The City of Concord rezoned the property RR-20 (Rural Residential – 20,000 sq. ft. minimum), and the City's General Plan designation for the subject parcel is Rural Residential. Residential development surrounds the subject parcel to the north, south, east, and west. The subject parcel is located within the City of Concord's sphere of influence (SOI) and within the City's Urban Limit Line.

DISCUSSION

Statutory Framework - The GC and local LAFCO policies regulate the extension of out of agency service. GC §56133 states that *"a city or district may provide new or extended services by contract or agreement outside its jurisdictional boundary only if it first requests and receives written approval from the Commission."* LAFCO may authorize a city or district to provide new or extended services under specific circumstances: a) outside the agency's jurisdictional boundary but within its SOI in anticipation of a future annexation; or b) outside its jurisdictional boundary and outside its SOI in response to an existing or impending threat to the public health or safety.

LAFCO's Policy - The Commission's current policies regarding out of agency service are consistent with State law in that annexations to cities and special districts are generally preferred for providing municipal services. However, there may be situations where health and safety, emergency service, or other concerns warrant out of agency service. Historically, out of agency service is considered a temporary measure, typically in response to an existing or impending public health and safety threat (e.g., failing septic system, contaminated well), or in anticipation of a future annexation.

LAFCO policies contain the following provisions which are relevant to this proposal:

3) *Objective – Out of agency service is generally not intended to support new development.*

The out of agency service request before the Commission is intended to serve one existing single-family home with a failing septic system.

4) *Out of Agency Service Policies: General Statements*

- a) *Annexation to cities and special districts involving territory located within the affected agency's SOI is generally preferred to out of agency service.*

The subject parcel is not contiguous to the City boundary and cannot be annexed at this time.

- b) *LAFCO will consider applicable MSRs and discourage out of agency service extensions that conflict with adopted MSR determinations or recommendations.*

The previous LAFCO MSRs recommended annexing properties that are receiving, or will require, City wastewater service, as appropriate.

5) *Form of Request*

Request in Anticipation of Annexation

An out of agency service application must be accompanied by a change of organization or reorganization application, including an approved tax sharing agreement, in order for LAFCO to determine that the out of agency service is in anticipation of a change of organization (i.e., annexation) within the next 12 months. This dual application requirement may be waived in certain situations by the Commission if compelling justification is provided. Circumstances which may warrant such a waiver include, but are not limited to, the following:

- *Lack of contiguity (e.g., city boundary) when the project was approved prior to 2011*
- *Service is only needed to serve a portion of a larger parcel, and annexation of the entire parcel is not desirable*
- *Other circumstances which are consistent with LAFCO statute and the policies of Contra Costa LAFCO*

If immediate annexation (i.e., within 12 months) is not a feasible alternative, then the extension of services may be approved in anticipation of a later annexation if the agency provides LAFCO with a resolution of intent to annex, as well as appropriate assurances (e.g., plan for annexation, pre-annexation agreement, etc.), which demonstrate that out of agency service is an intermediate step toward eventual annexation.

Given the subject property is not contiguous to the City boundary, annexation is not possible at this time. The subject parcel can be included with a future annexation of the Ayers Ranch island. The landowner is required to sign a pre-annexation agreement with the City consenting to the future annexation and agreeing not to protest any subsequent future annexation proceeding which provides that the landowners agree to 1) not protest any simultaneous or subsequent annexation proceedings, and 2) consent to annex the property to the City of Concord pursuant to any LAFCO terms and conditions.

Analysis – As noted in the 2014 and 2008 *LAFCO Water/Wastewater Municipal Service Reviews* (MSRs), the City of Concord includes the Ayers Ranch area within its ultimate sewer service boundary. The Ayers Ranch area is a 183-acre unincorporated island within Concord's SOI. The City has historically extended sewer service to this area. More recently, and pursuant to State law, the City has requested LAFCO's approval to provide out of agency service. Some parcels in this area are experiencing issues with septic systems, including failure, and have requested municipal sewer service from the City on an individual basis. While a significant portion of the island is developed, there are vacant and under-developed properties as well as properties with inadequate septic systems that will need municipal sewer service, including the subject property.

LAFCO placed the Ayers Ranch area within the City's SOI, signifying that the City is the logical, long-term service provider for this unincorporated island; and the MSRs recommend annexation of this area to the City of Concord. Annexation of the Ayers Ranch island, along with those unincorporated areas being served extra-territorially by the City, remains an important issue to resolve. In September 2015, the Concord City Council took an affirmative step and adopted Resolution No. 15-59 establishing a non-binding strategy to annex Ayers Ranch by the year 2030. This signals the City's intent to annex the area in the future.

Out of Agency Service Request by City of Concord – The City requests to provide out of agency sewer service to property located at 1857 Ayers Road unincorporated Concord. There is currently one existing single-family home on the subject parcel. The law permits LAFCO to authorize the City to extend services outside its jurisdictional boundary either in response to an existing or impending threat to the public health or safety, or in anticipation of an annexation. This request by the City to provide sewer service to the subject property in response to a failing septic system and in anticipation of a future annexation per the City’s resolution.

Regarding infrastructure needed to serve the property, a public sanitary sewer main is present in Ayers Road. A new sewer line is needed to connect to the City’s existing main. It is estimated that one single family home will generate approximately 80-150 gallons of wastewater per day. The property owner is responsible for the capital costs; future operations and maintenance costs will be the responsibility of the individual homeowners.

Environmental Review – The City of Concord, as Lead Agency, found the project exempt per section 15303(a) in accordance with the California Environmental Quality Act (CEQA).

ALTERNATIVES FOR COMMISSION ACTION

LAFCOs were formed for the primary purpose of promoting orderly development through the logical formation and determination of local agency boundaries and facilitating the efficient provision of public services. The Cortese-Knox-Hertzberg Act provides that LAFCO can approve or disapprove with or without amendments, wholly, partially, or conditionally, a proposal. The statute also provides LAFCO with broad discretion in terms of imposing terms and conditions. The following options and recommended terms and conditions are presented for the Commission’s consideration.

- Option 1** **Approve** the attached resolution approving the extension of out of agency wastewater service.
- A. Find the project exempt from the California Environmental Quality Act pursuant to CEQA Guidelines section 15303(a).
 - B. Authorize the City of Concord to extend sewer service outside its jurisdictional boundary to the 0.412± acre parcel (APN 116-110-007-6) located at 1857 Ayers Road in the Ayers Ranch area in unincorporated Contra Costa County subject to the following terms and conditions:
 - 1. Sewer infrastructure and service is limited to the existing single-family home, and
 - 2. The City of Concord has delivered to LAFCO an executed and recorded pre-annexation agreement.

Option 2 **Deny** the request, thereby prohibiting the City of Concord from providing sewer service to the subject property.

Option 3 **Continue** this matter to a future meeting to obtain more information.

RECOMMENDATION: Option 1

LOU ANN TEXEIRA, EXECUTIVE OFFICER
CONTRA COSTA LAFCO

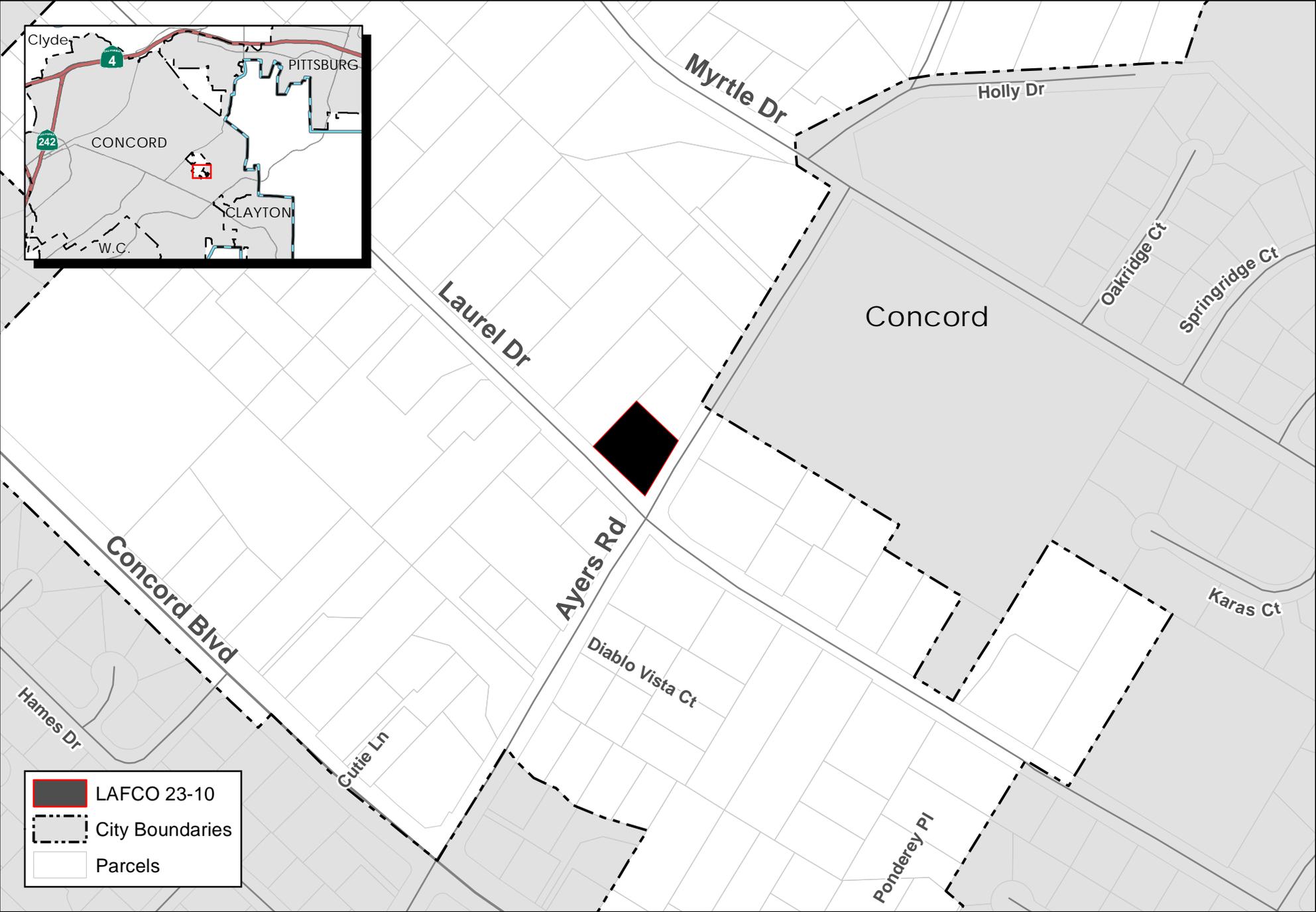
Exhibit

- A. Map of Property (APN 116-110-007-6)

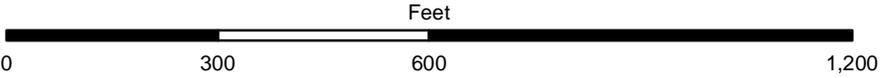
Attachment

- 1. Draft LAFCO Resolution 23-10
- c: Mitra Abkenari, Civil Engineer, City of Concord
Carlton Thompson, City Engineer, City of Concord
Kathleen Clark, Landowner
John Wiggins, REHS, Supervising Environmental Health Specialist

LAFCO 23-10 City of Concord - Out of Agency Service (1857 Ayers Rd)



	LAFCO 23-10
	City Boundaries
	Parcels



RESOLUTION NO. 23-10

**RESOLUTION OF THE CONTRA COSTA LOCAL AGENCY FORMATION
COMMISSION AUTHORIZING THE CITY OF CONCORD TO PROVIDE
OUT-OF-AGENCY WATER SERVICE TO APN 116-110-007-6 (1857 AYERS ROAD)**

WHEREAS, the above-referenced request was filed with the Executive Officer of the Contra Costa Local Agency Formation Commission pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act (California Government Code Section 56000 et seq.); and

WHEREAS, at the time and in the manner required by law the Executive Officer gave notice of the Commission's consideration of this request; and

WHEREAS, the Commission heard, discussed, and considered all oral and written testimony related to this request including, but not limited to, the Executive Officer's report and recommendation; and

WHEREAS, out of agency service approval is needed to provide wastewater services to the property due to a failing septic system; and

WHEREAS, the City of Concord and the property owner will enter into a Deferred Annexation Agreement (DAA) and contract for sewer service in support of a future annexation of the property to the City of Concord by 2030 as described in the City of Concord Resolution No.15-59 adopted September 8, 2015; and

WHEREAS, the City of Concord has delivered to LAFCO an executed indemnification agreement providing for the City to indemnify LAFCO against any expenses arising from any legal actions challenging the out of agency service.

NOW, THEREFORE, BE IT RESOLVED DETERMINED AND ORDERED by the Contra Costa Local Agency Formation Commission as follows:

- A. Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to section 15303 of the CEQA Guidelines as a utility extension, consistent with the determination of the City of Concord, as Lead Agency.
- B. Authorize the City of Concord to extend wastewater service outside its jurisdictional boundary to APN 116-110-007 located at 1857 Ayers Road in unincorporated Contra Costa County (Concord area) subject to the following terms and conditions:
 - 1. Wastewater infrastructure and service is limited to the existing single-family residential unit on the subject parcel, and
 - 2. The City of Concord and the property owner have signed a DAA which was recorded as prescribed by law and runs with the land so that future landowners have constructive notice that their property is encumbered by a DAA, and
 - 3. Approval to extend City of Concord services beyond those specifically noted herein is withheld and is subject to future LAFCO review.

* * * * *

PASSED AND ADOPTED THIS 14th day of June 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

FEDERAL GLOVER, CHAIR, CONTRA COSTA LAFCO

I hereby certify that this is a correct copy of a resolution passed and adopted by this Commission on the date stated above.

Dated: June 14, 2023

Lou Ann Texeira, Executive Officer



Lou Ann Texeira
 Executive Officer

MEMBERS

- | | |
|---|--|
| Candace Andersen
<i>County Member</i> | Federal Glover
<i>County Member</i> |
| Donald A. Blubaugh
<i>Public Member</i> | Michael R. McGill
<i>Special District Member</i> |
| Gabriel Quinto
<i>City Member</i> | Scott Perkins
<i>City Member</i> |
| Patricia Bristow
<i>Special District Member</i> | |

ALTERNATE MEMBERS

- | |
|---|
| Diane Burgis
<i>County Member</i> |
| Vacant
<i>Special District Member</i> |
| Charles R. Lewis, IV
<i>Public Member</i> |
| Edi Birsan
<i>City Member</i> |

June 14, 2023 (Agenda)

Contra Costa Local Agency Formation Commission
 40 Muir Road, 1st Floor
 Martinez, CA 94553

**June 14, 2023
 Agenda Item 10**

**LAFCO 18-06 - Chang Property Boundary Reorganization
 Update and Request for Extension of Time**

Dear Members of the Commission:

On August 8, 2018, the Commission approved the *Chang Property Reorganization – Annexations to the City of San Ramon, Central Contra Costa Sanitary District (CCCSD) and East Bay Municipal Utility District (EBMUD) and Corresponding Detachment from County Service Area (CSA) P-6*. The proposal includes annexation of 63.5± acres to the City of San Ramon, CCCSD and EBMUD, and a corresponding detachment from CSA P-6. The area is located at the intersection of Bollinger Canyon Road and Crow Canyon Road in unincorporated San Ramon. The proposal will extend city, wastewater, and water services to facilitate the development of 43 single-family large lot homes, 18 accessory dwelling units, and related facilities on the Chang property.

One of LAFCO’s conditions of approval is that *the property owner provide LAFCO with a certified copy of a recorded grant of open space easement from the Chang property owner(s) to the City of San Ramon and/or other public agency or land trust that prohibits urban development and permanently preserves the existing open space and agricultural uses on 134± acres that are outside of the urban growth boundary and designated for open space and agricultural uses. Further, that the easement remains in effect in perpetuity, and that it is consistent with the conditions of approval in accordance with the Vesting Tentative Map 9485.*

Pursuant to Government Code §57001, if a Certificate of Completion is not filed within one year of the Commission’s approval, the proceeding is deemed abandoned unless prior to the one-year expiration the Commission authorizes a time extension to complete the proceedings.

The landowners experienced delays in coordinating the timing of the open space easement with the City of San Ramon and the resource agencies due to COVID, other challenges, extensive infrastructure costs, and potential changes to the development project.

To date, the Commission has approved six time extensions to file the LAFCO Certificate of Completion. The last extension was granted in January 2023 extending the time to June 30, 2023 to complete the open space easement with the City of San Ramon and the resource agencies.

In May 2023, the City of San Ramon Planning Commission approved a six-month extension of time on the Chang vesting tentative map through November 2023. The landowner requests a 12-month extension of time to complete the final approvals (see attached letter).

RECOMMENDATION: It is recommended that the Commission approve an extension of time to file the Certificate of Completion to June 30, 2024 to complete the granting of an open space easement to the City of San Ramon and the resource agencies.

Sincerely,

LOU ANN TEXEIRA
EXECUTIVE OFFICER

c: Vicky Chang, Hsientein Project Investment
Eric Chen, Principal/Architect, Creative Design Associates
Cindy Yee, City of San Ramon

Attachment – Chang Letter Requesting Extension of Time

CDA+PDG, Inc.

www.cda-arc.com

June 2, 2023

VIA E-MAIL

Ms. Lou Ann Texeira
Executive Officer
Contra Costa Local Agency Formation
Commission (LAFCo)
40 Muir Road, 1st Floor
Martinez, CA 94553

Re: Chang Property (Subdivision 9458, City of San Ramon): Request for Extension

Dear Ms. Texeira:

On behalf of Hsientein Project Investment, which is the owner of the above-referenced property (Property Owner), our office respectfully requests that the Commission consider a twelve-months extension of the reorganization approval granted by Contra Costa LAFCo on August 8, 2018 (Reso. No. 18-06) involving various boundary changes consisting of annexation of approximately 63.5 acres (Annexation Area) to the City of San Ramon (City), Central Contra Costa Sanitary District (CCCSD), and East Bay Municipal Utility District (WBMUD), along with the related detachment from CSA P-6 (Chang Property Reorganization).

The current approval of 43 single-family, large lot homes and 18 secondary dwelling units (SDU), along with the provision of street improvements, landscaping, utilities, a tot lot, and an approximately 2-acre passive public park are not a feasible proposition due to extensive infrastructure cost for relatively low yield of development.

We are working with the city and consultants to explore design alternatives to increase the density of the project. Before we come to agreement with city and consultants on the next move, we are hopeful that the Commission will grant the requested extension to allow the Property Owner to continue to work with City of San Ramon on figure out a workable project, and related necessary land use entitlements, approvals, permits process to bring the Chang Project to fruition.

Tustin Office
150 El Camino Real #112
Tustin, CA 92780
(714) 832-5100

City of Industry Office
17528 Rowland Street
City of Industry, CA 91748
(626) 913-8101

CDA+PDG, Inc.

www.cda-arc.com

Best Regards,



Eric Chen / President
Mobile: 626-374-8513
echen@cda-arc.com

cc: Vicky Chang

Tustin Office
150 El Camino Real #112
Tustin, CA 92780
(714) 832-5100

City of Industry Office
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Lou Ann Texeira
 Executive Officer

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June 14, 2023 (Agenda)

Contra Costa Local Agency Formation Commission
 40 Muir Road, 1st Floor
 Martinez, CA 94553

**June 14, 2023
 Agenda Item 11**

CALAFCO Annual Conference and Achievement Award Nominations

Dear Commissioners:

CALAFCO Annual Conference - The annual CALAFCO conference will be held October 18-20, 2023 in Monterey (see Attachment 1). Conference and registration information will be available soon. In conjunction with the annual conference, CALAFCO announced calls for *CALAFCO Board Nominations* (Attachment 2) and *Achievement Awards* (Attachment 3).

Nominations for CALAFCO Board of Directors are now open for seats on the CALAFCO Board of Directors (Attachment 3). There are eight seats up for election this Fall - two from each of the four regions. The Coastal Region seats include a *City Member* and a *Public Member*. Elections are conducted during the Regional Caucuses on Thursday, October 19th, 2023. The deadline for Board nominations is **September 18, 2023 at 5:00 pm**. Commissioner McGill currently serves as a Special District Member on the CALAFCO Board representing the Coastal Region and also serves on the CALAFCO Legislative Committee. The CALAFCO bylaws require that each LAFCO **designate a voting delegate** to vote on behalf of their Commission. The voting delegate may be a commissioner, alternate commissioner, or executive officer. Voting delegates must be designated by **September 18, 2023**.

CALAFCO Achievement Awards recognize outstanding achievements by dedicated and committed individuals and/or organizations throughout the State. The deadline for award nominations is **August 18, 2023**. The awards ceremony will be held on October 19th at the Hyatt Regency Monterey during the awards banquet.

Recommendations: Advise as to any Board and/or Achievement Award nominations, appoint a voting delegate and alternate, and direct staff to forward the information to CALAFCO.

Sincerely,

LOU ANN TEXEIRA
 EXECUTIVE OFFICER

- Attachment 1 – CALAFCO Conference Save the Date Announcement
- Attachment 2 – CALAFCO Board Nomination Packet
- Attachment 3 – CALAFCO Achievement Awards Nomination Packet

SAVE THE DATE!

Join us for the 2023 CALAFCO Annual Conference

On **October 18-20, 2023**, network with other members and participate in sessions exploring policy issues related to growth, sustainability, and preservation.

Our diverse speakers will explore current issues and solutions on topics such as climate change effects and response, housing, water availability, public education about LAFCo and much more. The Annual Conference is an unmatched opportunity to leverage your role in bringing community stakeholders together!

No other event like this brings together such a diverse group of elected officials.

Past topics have included:

-  Access to water and affordable housing – the ongoing issues and LAFCos' involvement
-  Preparing for the unexpected and how LAFCo can support escalating disaster preparedness
-  LAFCo as a partner in creative solutions to governance and service issues
-  Understanding and dealing with looming pension liabilities
-  Groundwater management

And more!

Hyatt Regency Monterey
1 Old Golf Course Road,
Monterey, CA 93940



www.calafco.org

CALAFCO | 1129 Firehouse Alley, Sacramento, CA 95814
Phone: (916) 442-6536 | Email: info@calafco.org

May 5, 2023

To: Local Agency Formation Commission
Members and Alternate Members

From: Wendy Root Askew, Committee Chair
CALAFCO Board Election Committee
CALAFCO Board of Directors



RE: Nomination Period Now Open for 2023/2024 CALAFCO Board of Directors

Nominations are now open for the fall elections of the CALAFCO Board of Directors for the following seats:

CENTRAL REGION	COASTAL REGION	NORTHERN REGION	SOUTHERN REGION
City Member	City Member	County Member	County Member
Public Member	Public Member	District Member	District Member

Please inform your Commission that the CALAFCO Election Committee will be accepting nominations for the above-cited seats until:

MONDAY, SEPTEMBER 18, 2023 at 5:00 PM

Serving on the CALAFCO Board is a unique opportunity to work with other commissioners throughout the state on legislative, fiscal, and operational issues that affect us all. The Board meets four to five times each year, with half of the meetings currently held virtually and the rest being held at alternate sites around the state.

Board seats span a two-year term, with no term limits, and any LAFCo commissioner or alternate commissioner is eligible to run for a Board seat. Elections are conducted during Regional Caucuses at the CALAFCO Annual Conference prior to the Annual Membership Meeting on Thursday, October 19, 2023 at the Hyatt Regency Hotel in Monterey, California.

Should your Commission nominate a candidate, please return a completed Nomination Form and Candidate's Résumé Form by the deadline.



Please note that completed nomination forms and all materials must be RECEIVED by the CALAFCO Executive Director no later than **Monday, September 18, 2023 at 5:00 p.m.**

Returning the completed nomination and resume forms prior to the deadline ensures your nominee is placed on the ballot. Names will be listed in the order nominations were received.

Electronic filing of nomination forms is **highly encouraged** to facilitate the recruitment process (please email to info@calafco.org). However, hard copy forms and materials may also be mailed to:

CALAFCO Election Committee c/o Executive Director
California Association of Local Agency Formation Commissions
1129 Firehouse Alley
Sacramento, CA 9581

Nominations received by the September 18th deadline will be included in the Election Committee's Report and will be on the ballot. The Report will be distributed to LAFCo members no later than October 5, 2023, with ballots made available to Voting Delegates at the Annual Conference.

Nominations received after the deadline will be returned; however, nominations may be made from the floor during the Regional Caucuses or during at-large elections, if required, at the Annual Membership Meeting.

For those member LAFCos who cannot send a representative to the Annual Meeting, an electronic ballot will be made available *if requested in advance*. **Ballot requests must also be received no later than 5:00 pm on Monday, September 18, 2023, with completed absentee ballots returned by 5:00 p.m. on Thursday, October 12, 2023.**

NOMINATION/ELECTION PROCESS DEADLINES AND TIMELINES

- **May 5** – Nomination Announcement and packet sent to LAFCo membership and posted on the CALAFCO website.
- **September 18** – Completed Nomination packet due
- **September 18** – Request for an absentee/electronic ballot due
- **September 18** – Voting delegate name due to CALAFCO
- **October 5** – Distribution of the Election Committee Report (includes all completed/submitted nomination papers)
- **October 5** – Distribution of requested absentee/electronic ballots.
- **October 12** – Absentee ballots due to CALAFCO
- **October 19** - Elections

If you have any questions about the election process, please contact CALAFCO Executive Director René LaRoche at rlaroche@calafco.org or by calling 916-442-6536.

Members of the 2023/2024 CALAFCO Election Committee are:

Wendy Root Askew, Chair
district4@co.monterey.ca.us

Monterey LAFCo (Coastal Region)
831-883-7570

Rodrigo Espinosa
Rodrigo.Espinosa@countyofmerced.com

Merced LAFCo (Central Region)
209-398-4340

Derek McGregor
dmcgregor@dmceng.com

Orange Co. LAFCo (Southern Region)
530-538-6834

Josh Susman
jsusman@calafco.org

Nevada LAFCo (Northern Region)
530-559-1725

Additionally, you will also find attached for your reference a copy of the CALAFCO Board of Directors Nomination and Election Procedures, as well as the current listing of Board Members and corresponding terms of office.

I sincerely hope that you will consider joining us!

Enclosures

Board of Directors Nomination and Election Procedures and Forms

The procedures for nominations and election of the CALAFCO Board of Directors [Board] are designed to assure full, fair and open consideration of all candidates, provide confidential balloting for contested positions and avoid excessive demands on the time of those participating in the CALAFCO Annual Conference.

The Board nomination and election procedures shall be:

1. APPOINTMENT OF AN ELECTION COMMITTEE:

- a. Following the Annual Membership Meeting the Board shall appoint an Election Committee of four members of the Board. The Election Committee shall consist of one member from each region whose term is not ending.
- b. The Board Chair shall appoint one of the members of the Election Committee to serve as Committee Chair. The CALAFCO Executive Director shall either serve as staff to the Election Committee or appoint a CALAFCO regional officer to serve as staff in cooperation with the Executive Director.
- c. Each regional officer shall serve as staff liaison to the Election Committee specifically to assist in conducting the election as directed by the Executive Director and Committee.
- d. Goals of the Committee are to encourage and solicit candidates by region who represent member LAFCoS across the spectrum of geography, size, and urban-suburban-rural population, and to provide oversight of the elections process.

2. ANNOUNCEMENT TO ALL MEMBER LAFCoS:

- a. No later than four months prior to the Annual Membership Meeting, the Election Committee Chair shall send an announcement to each LAFCo for distribution to each commissioner and alternate. The announcement shall include the following:
 - i. A statement clearly indicating which offices are subject to the election.
 - ii. A regional map including LAFCoS listed by region.
 - iii. The specific date by which all nominations must be received by the Election Committee. The deadline shall be no later than 30 days prior to the opening of the Annual Conference. Nominations received after the closing date shall be returned to the proposing LAFCo marked "Received too late for Election Committee action."
 - iv. The names of the Election Committee members and the name of their LAFCo, regional representation, email address and phone number. The name, email address and phone number of the Executive Director shall also be included.
 - v. The email address and physical address to send the nominations forms.
 - vi. A form for a Commission to use to nominate a candidate and a candidate resume form of no more than one page each to be completed for each nominee.
 - vii. The specific date by which all voting delegate names are due.
 - viii. The specific date by which absentee ballots must be requested, the date CALAFCO will

**Key Timeframes for
Nominations Process**

Days*	
120	Nomination announcement
30	Nomination deadline
14	Committee report released

*Days prior to annual membership meeting

distribute the absentee ballots, and the date by which they must be received by the Executive Director.

- b. A copy of these procedures shall be posted on the web site.

3. THE ELECTION COMMITTEE:

- a. The Election Committee and the Executive Director have the responsibility to monitor nominations and help assure that there are adequate nominations from each region for each seat up for election. No later than two weeks prior to the Annual Conference, the Election Committee Chair shall distribute to the members the Committee Report organized by regions, including copies of all nominations and resumes, which are received prior to the end of the nomination period.
- b. At the close of the nomination period, the Election Committee shall prepare regional ballots. Each region will receive a ballot specific to that region. Each region shall conduct a caucus at the Annual Conference for the purpose of electing their designated representatives. Caucus elections must be held prior to the annual membership meeting at the Conference. The assigned regional officers along with a member of the Election Committee shall tally ballots at each caucus and provide the Election Committee the names of the elected Board members and any open seats. In the event of a tie, the regional officer and Election Committee member shall immediately conduct a run-off ballot of the tied candidates.
- c. Make available sufficient copies of the Committee Report for each Voting Delegate by the beginning of the Annual Conference. Only the designated Voting Delegate, or the designated Alternate Voting Delegate shall be allowed to pick up the ballot packet at the Annual Conference.
- d. Make available blank copies of the nomination forms and resume forms to accommodate nominations from the floor at either the caucuses or the annual meeting (if an at-large election is required).
- e. Advise the Executive Director to provide "CANDIDATE" ribbons to all candidates attending the Annual Conference.
- f. Advise the Executive Director to provide "VOTING DELEGATE" ribbons to all voting delegates attending the Annual Conference.
- g. Post the candidate statements/resumes organized by region on a bulletin board or other easily accessible location near the registration desk.
- h. Regional elections shall be conducted as described in Section 4 below. The representative from the Election Committee shall serve as the Presiding Officer for the purpose of the caucus election and shall be assisted by a regional officer from a region other than their own, as assigned by the Executive Director
- i. Following the regional elections, in the event that there are open seats for any offices subject to the election, the Election Committee Chair shall notify the Chair of the Board of Directors that an at-large election will be required at the annual membership meeting and to provide a list of the number and category of seats requiring an at-large election.

4. ELECTRONIC BALLOT FOR LAFCO IN GOOD STANDING NOT ATTENDING ANNUAL MEETING

Limited to the elections of the Board of Directors

- a. Any LAFCo in good standing shall have the option to request an electronic ballot if there will be no representative attending the annual meeting.
- b. LAFCos requesting an electronic ballot shall do so in writing to the Executive Director no later than 30 days prior to the annual meeting.

- c. The Executive Director shall distribute the electronic ballot no later than two weeks prior to the annual meeting.
- d. LAFCo must return the ballot electronically to the Executive Director no later than three working days prior to the annual meeting.
- e. LAFCos voting by electronic ballot may discard their electronic ballot if a representative is able to attend the annual meeting.
- f. LAFCos voting under this provision may only vote for the candidates nominated by the Election Committee as noted on the ballot and may not vote in any run-off elections.

5. AT THE TIME FOR ELECTIONS DURING THE REGIONAL CAUCUSES OR ANNUAL MEMBERSHIP MEETING:

- a. The Presiding Officer shall:
 - i. Review the election procedure with the membership of their region.
 - ii. Present the Election Committee Report (previously distributed).
 - iii. Call for nominations from the floor by category for those seats subject to this election:
 - 1. For city member.
 - 2. For county member.
 - 3. For public member.
 - 4. For special district member.
- b. To make a nomination from the floor, a LAFCo, which is in good standing, shall identify itself and then name the category of vacancy and individual being nominated. The nominator may make a presentation not to exceed two minutes in support of the nomination.
- c. When there are no further nominations for a category, the Presiding Officer shall close the nominations for that category.
- d. The Presiding Officer shall conduct a "Candidates Forum". Each candidate shall be given time to make a brief statement for their candidacy. If a candidate is absent from the regional caucus, they may ask someone in their region to make a brief statement on their behalf.
- e. The Presiding Officer shall then conduct the election:
 - i. For categories where there are the same number of candidates as vacancies, the Presiding Officer shall:
 - 1. Name the nominees and offices for which they are nominated.
 - 2. Call for a voice vote on all nominees and thereafter declare those unopposed candidates duly elected.
 - ii. For categories where there are more candidates than vacancies, the Presiding Officer shall:
 - 1. Poll the LAFCos in good standing by written ballot.
 - 2. Each LAFCo in good standing may cast its vote for as many nominees as there are vacancies to be filled. The vote shall be recorded on a tally sheet.

3. Any ballots submitted electronically for candidates included in the Election Committee Report shall be added to the tally.
 4. With assistance from the regional officer, tally the votes cast and announce the results.
- iii. Election to the Board shall occur as follows:
1. A majority of the total number of LAFCos in a given region are required for a quorum. Returned absentee ballots shall count towards the total required for a quorum.
 2. The nominee receiving the majority of votes cast is elected.
 3. In the case of no majority, the two nominees receiving the two highest number of votes cast shall face each other in a run-off election. Electronic ballots are not included in the tally for any run-off election(s).
 4. In case of tie votes:
 - a. A second run-off election shall be held with the same two nominees.
 - b. If there remains a tie after the second run-off, the winner shall be determined by a draw of lots.

6. ADDITIONAL PROCEDURES

- a. For categories where there are more candidates than vacancies, names shall be listed on the ballot in the order the nomination was received and deemed complete.
- b. The Election Committee Chair shall announce and introduce all Board Members elected during the Regional Caucuses at the annual business meeting.
- c. In the event that Board seats remain unfilled after a Regional Caucus, an election will be held immediately at the annual business meeting to fill the position at-large. Nominations will be taken from the floor and the election process will follow the procedures described in Section 4 above. Any commissioner or alternate from a member LAFCo may be nominated for at-large seats.
- d. Seats elected at-large become subject to regional election at the expiration of the term. Only representatives from the region may be nominated for the seat.
- e. As required by the Bylaws, the members of the Board shall meet as soon as possible after election of new Board members for the purpose of electing officers, determining meeting places and times for the coming year, and conducting any other necessary business.

7. LOSS OF ELECTION IN HOME LAFCO

Board Members and candidates who lose elections in their home office shall notify the Executive Director within 15 days of the certification of the election.

8. FILLING BOARD VACANCIES

Vacancies on the Board of Directors may be filled by appointment by the Board for the balance of the unexpired term. Appointees must be from the same category as the vacancy, and should be from the same region.

CALAFCO's Four Regions



The counties in each of the four regions consist of the following:

Northern Region

Butte
Colusa
Del Norte
Glenn
Humboldt
Lake
Lassen
Mendocino
Modoc
Nevada
Plumas
Shasta
Sierra
Siskiyou
Sutter
Tehama
Trinity
Yuba

CONTACT: Steve Lucas
Butte LAFCo
slucas@buttecounty.net

Southern Region

Orange
Los Angeles
Imperial
Riverside
San Bernardino
San Diego

CONTACT: Gary Thompson
Riverside LAFCo
gthompson@lafco.org

Coastal Region

Alameda
Contra Costa
Marin
Monterey
Napa
San Benito
San Francisco
San Luis Obispo
San Mateo
Santa Barbara
Santa Clara
Santa Cruz
Solano
Sonoma
Ventura

CONTACT: Dawn Longoria
Napa LAFCo
dlongori@napa.lafco.ca.gov

Central Region

Alpine
Amador
Calaveras
El Dorado
Fresno
Inyo
Kings
Madera
Mariposa
Merced
Mono
Placer
Sacramento
San Joaquin
Stanislaus
Tulare
Tuolumne
Yolo

CONTACT: José Henriquez
Sacramento LAFCo
henriquezj@saccounty.net

CURRENT BOARD MEMBERS AND TERMS

NAME	REGION	TYPE & TERM
Bill Connelly, Chair	Butte <i>Northern</i>	County (2023)
Rodrigo Espinosa	Merced <i>Central</i>	County (2024)
Blake Inscore	Del Norte <i>North</i>	City (2024)
Gay Jones	Sacramento <i>Central</i>	District (2024)
Michael Kelley	Imperial <i>Southern</i>	County (2023)
Debra Lake	Humboldt <i>Northern</i>	District (2023)
Jo MacKenzie	San Diego <i>Southern</i>	District (2023)
Michael McGill	Contra Costa <i>Coastal</i>	District (2024)
Derek McGregor	Orange <i>Southern</i>	Public (2024)
Margie Mohler, Vice Chair	Napa <i>Coastal</i>	City (2023)
Anita Paque	Calaveras <i>Central</i>	Public (2023)
Daniel Parra	Fresno <i>Central</i>	City (2023)
Wendy Root Askew	Monterey <i>Coastal</i>	County (2024)
Shane Stark	Santa Barbara <i>Coastal</i>	Public (2023)
Josh Susman	Nevada <i>Northern</i>	Public (2024)
Acquanetta Warren, Treasurer	San Bernardino <i>Southern</i>	City (2024)

Date Received

CALIFORNIA ASSOCIATION OF
LOCAL AGENCY FORMATION
COMMISSIONS



Board of Directors

2023/2024 Nomination Form

(Must accompany the Candidate Résumé Form)

Nomination to the CALAFCO Board of Directors

In accordance with the Nominations and Election Procedures of CALAFCO,

_____ LAFCo of the _____ Region

Nominates _____

for the (check one) City County Special District Public

Position on the CALAFCO Board of Directors to be filled by election at the next Annual Membership Meeting of the Association.

LAFCo Chair

Date

NOTICE OF DEADLINE

Nomination Packets must be received by **September 18, 2023 at 5:00 p.m.** to be considered by the Election Committee.

Send completed nominations to
info@calafco.org

Or, mail to:

CALAFCO Election Committee
CALAFCO
1129 Firehouse Alley
Sacramento, CA 95814

Date Received

CALIFORNIA ASSOCIATION OF
LOCAL AGENCY FORMATION
COMMISSIONS



Board of Directors 2023/2024 Candidate Résumé Form (Complete both pages)

Nominated By: _____ LAFCo Date: _____

Region (please check one): Northern Coastal Central Southern

Category (please check one): City County Special District Public

Candidate Name _____

Address _____

Phone Office _____ Mobile _____

e-mail _____

Personal and Professional Background:

LAFCo Experience:

CALAFCO or State-level Experience:

Availability:

Other Related Activities and Comments:

NOTICE OF DEADLINE

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Or, mail to:

CALAFCO Election Committee
CALAFCO
1129 Firehouse Alley
Sacramento, CA 95814



CALIFORNIA ASSOCIATION OF LOCAL AGENCY FORMATION COMMISSIONS

1129 Firehouse Alley
Sacramento, CA 95814
(916) 442-6536

2023 CALAFCO VOTING DELEGATE

The Local Agency Formation Commission of the below named county, hereby names and appoints the following Commissioners to be its duly authorized voting delegate and alternate for purposes of the 2023 CALAFCO Board of Directors election to be held on Thursday, October 19, 2023, during the CALAFCO Regional Caucus and Annual Meeting in Monterey, California.

County Name:

Delegate:

Alternate:

Appointment Authorized by:

Name of individual completing form on behalf of the LAFCo:

Will your delegate or alternate be attending the CALAFCO Annual Conference?

Yes: No:

PLEASE RETURN COMPLETED FORM BY 5:00 PM ON SEPTEMBER 18, 2023

TO: René LaRoche via email to: rlaroch@calafco.org

Late submissions will NOT be accepted.



2023 Achievement Award Nominations
Due by Friday, August 18, 2023 at 5:00 p.m.

Achievement Award Nomination Form

NOMINEE - Person or Agency Being Nominated

Name: _____

Organization: _____

Address: _____

Phone: _____

E-mail: _____

NOMINATION CATEGORY (check one – see category criteria on attached sheet)

- Outstanding CALAFCO Volunteer
- Outstanding CALAFCO Associate Member
- Outstanding Commissioner
- Outstanding LAFCo Professional

Mike Gotch Excellence in Public Service (choose one category below)

- Protection of agricultural and open space lands and prevention of sprawl*
- Innovation, collaboration, outreach and effective support of the evolution and viability of local agencies, promotion of efficient and effective delivery of municipal services*
- Legislator of the Year (must be approved by the full CALAFCO Board)
- Lifetime Achievement Award

NOMINATION SUBMITTED BY:

Name: _____

Organization: _____

Address: _____

Phone: _____

E-mail: _____



**2023 Achievement Award Nominations
Due by Friday, August 18, 2023 at 5:00 p.m.**

EXECUTIVE SUMMARY

In no more than 250 words, summarize why this recipient is the most deserving of this award.



2023 Achievement Award Nominations
Due by Friday, August 18, 2023 at 5:00 p.m.

NOMINATION SUMMARY

Please indicate the reasons why this person or agency deserves to be recognized (this section must be no more than 1,000 words or 2 pages maximum).



Nominations are now open for the 2023 CALAFCO Achievement Awards

Recognizing those who have gone above and beyond this last year to advance the principles and goals of the Cortese-Knox-Hertzberg Act

NOMINATION CATEGORIES:

- Outstanding CALAFCO Volunteer
- Outstanding CALAFCO Associate Member
- Outstanding Commissioner
- Outstanding LAFCo Professional
- Lifetime Achievement Award
- Legislator Of The Year



Mike Gotch Excellence In Public Service Award

AWARD CATEGORIES:



Protection of agricultural and open space lands and prevention of sprawl



Innovation, collaboration, outreach and effective support of the evolution and viability of local agencies, promotion of efficient and effective delivery of municipal services

For nomination and selection criteria and the nomination form, please visit bit.ly/23AAwards. For questions, please contact Steve Lucas at slucas@buttecounty.net.

Nomination deadline: Friday, August 18, 2023 · 5 p.m.

For most categories, nominations may be made by any individual, LAFCo, CALAFCO Associate Member, or any other organization. The Lifetime Achievement Award may only be nominated by a member LAFCo or an Associate Member in good standing with the Association.

Winners will be announced at the CALAFCO Awards Banquet to be held during the Annual Conference on October 19, 2023, at the Hyatt Regency Hotel in Monterey, California.

Date: May 9, 2023

To: CALAFCO Members
LAFCo Commissioners and Staff
Other Interested Organizations

From: Anita Paque, Committee Chair
CALAFCO Achievement Awards Committee
CALAFCO Board of Directors



Subject: 2023 CALAFCO Achievement Award Nominations Period Open

Deadline: 5:00 p.m., Friday, August 18, 2023

On behalf of the Association, I am pleased to announce that the nomination period for the 2023 CALAFCO Achievement Awards is now open!

Each year, CALAFCO is honored to recognize outstanding achievements by dedicated and committed individuals and/or organizations from throughout the state at its Annual Conference Achievement Awards Ceremony. This year's ceremony will be held on October 19 at the Hyatt Regency Monterey, during the awards banquet.

Recognizing individual and organizational achievements is an important responsibility. It provides visible recognition and support to those who have gone **above and beyond** over the last year to advance the principles and goals of the Cortese-Knox-Hertzberg Act. We invite you to use this opportunity to nominate the individuals and organizations you feel deserve this important recognition based on the criteria outlined.

Before submitting a nomination, *please carefully review the nomination instructions and the criteria for each award as incomplete nominations, and nominations that do not adhere to the submission guidelines, will not be considered by the Committee.*

ACHIEVEMENT AWARDS NOMINATION PROCEDURE:

1. Nominations may be made by an individual, a LAFCo, a CALAFCO Associate Member, or any other organization.
2. Each nomination must meet the specific award category criteria for consideration. The Committee will not consider any nomination for an award for any category other than the one for which it was submitted. Duplicate nominations **will not be considered by the Committee.**
3. Nominations **must be submitted with a completed nomination form.** Please use a separate form for each nomination. The form is your opportunity to highlight the most important points of your nomination.
4. Nomination *Executive Summaries* must be **limited to no more than 250 words in length.** Nomination *Summaries* must be **limited to no more than 1,000 words or 2 pages in length maximum.** You are encouraged to write them in a clear, concise and understandable manner. If the Awards Committee members require additional information, you will be contacted with that request. Any nomination received that exceeds this amount **will not be considered by the Committee.**

5. All supporting information (e.g. reports, news articles, etc.) must be submitted with the nomination. **Limit supporting documentation to no more than 3 pages.** If the Awards Committee members require additional information, you will be contacted with that request. Any nomination received that exceeds this amount **will not be considered by the Committee.**
6. All nomination materials must be submitted at one time and must be received by the deadline. No late nominations will be accepted – no exceptions. Electronic submittals are required and must be submitted as pdf document, using the fillable pdf document provided.
7. **Nominations and supporting materials must be received no later than 5:00 p.m., Friday, August 18, 2023.** Send nominations via e-mail to:

Stephen Lucas, CALAFCO Executive Officer
slucas@buttecounty.net

You may contact Steve Lucas, CALAFCO Executive Officer, at slucas@buttecounty.net or (530) 538-7784 with any questions.

Members of the 2023 CALAFCO Board of Directors Awards Committee

Board Members:

<i>Anita Paque</i> , Committee Chair (Calaveras LAFCo, Central Region)	apaque@calafco.org
<i>Michael Kelley</i> (Imperial LAFCo, Southern Region)	mkelley@calafco.org
<i>Debra Lake</i> (Humboldt LAFCo, Northern Region)	dlake@calafco.org
<i>Margie Mohler</i> (Napa LAFCo, Coastal Region)	mmohler@calafco.org
<i>Shane Stark</i> (Santa Barbara LAFCo, Coastal Region)	sstark@calafco.org

Regional Officer Members:

<i>Steve Lucas</i> , CALAFCO Executive Officer (Northern Region)	slucas@buttecounty.net
<i>José Henriquez</i> , CALAFCO Deputy Executive Officer (Central Region)	henriquezj@saccounty.net
<i>Dawn Longoria</i> , CALAFCO Deputy Executive Officer (Coastal Region)	dlongoria@napa.lafco.ca.gov
<i>Gary Thompson</i> , CALAFCO Deputy Executive Officer (Southern Region)	gthompson@lafco.org

Attachments:

- 2023 Achievement Award nomination form
- Achievement Award categories, nomination and selection criteria
- Listing of prior Achievement Award recipients





CALAFCO ACHIEVEMENT AWARD CATEGORIES, NOMINATION & SELECTION CRITERIA

CALAFCO recognizes excellence within the LAFCo community and the full membership by presenting the *Achievement Awards* at the CALAFCO Annual Conference. Nominations are now open and being accepted until **5:00 p.m., Friday, August 18, 2023** in the following categories:

OUTSTANDING CALAFCO VOLUNTEER

Award Summary:

Recognizes a CALAFCO volunteer who has provided exemplary service during the past year. Exemplary service is service which clearly goes above and beyond that which is asked or expected in the charge of their responsibilities. This category may include a CALAFCO Board member, regional officer, program volunteer, or any other requested volunteer.

Nomination criteria:

1. Nominee must have volunteered for the Association during the year in which the nomination is being made.
2. Nominee does not have to be a CALAFCO member.
3. Volunteer efforts must have demonstrated the individual going above and beyond what was asked/expected with positive and effective results.
4. Nominee can be a CALAFCO Board member, regional officer, program volunteer or any other volunteer.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to each nominee, regardless of their position or role as a volunteer. Only the contributions and outcomes shall be considered, not the individual's position.
3. The extent of the volunteerism and the overall impact to the statewide Association and membership based on that volunteerism shall be considered.
4. Preference may be given to individuals who have not previously received this award and meet all the required criteria.

OUTSTANDING CALAFCO ASSOCIATE MEMBER

Award Summary:

Presented to an active CALAFCO Associate Member (person or agency) that has advanced or promoted the cause of LAFCos by consistently producing distinguished work that upholds the mission and goals of LAFCos and has helped elevate the role and mission of LAFCos through its work. Recipient consistently demonstrates a collaborative approach to LAFCo stakeholder engagement. Further, the individual or firm has a proven commitment to the Association membership through volunteering time and resources to further the cause of LAFCo and CALAFCO.

Nomination criteria:

1. Nominee must be a CALAFCO Associate Member in good standing with the Association.
2. Nominee shall be an Associate Member for the full year in which the nomination is being made.
3. The Associate Member nominated shall have been an Associate Member in good standing with the Association for at least one year prior to the year for which the nomination is being made.
4. As an Associate Member, the nominee may be an individual, firm or agency.
5. The nominee may be an individual within an Associate Member firm or agency.
6. Nominee shall demonstrate that through their work as an Associate Member, the role and mission of LAFCo has been upheld and furthered.
7. Nominee must have proven cooperative and collaborative approaches to situations and

solutions that affect LAFCo statewide as an Associate Member.

8. Proven commitment to the Association's membership as an Associate Member by volunteering resources to the Association during the year in which the nomination is made.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to all nominees that meet the nominating criteria.
3. The level of volunteering time and resources to the Association shall be a consideration with all other nomination criteria.

OUTSTANDING COMMISSIONER

Award Summary:

Presented to an individual Commissioner for extraordinary service to his or her Commission. Extraordinary service is considered actions above and beyond those required in the course of fulfilling their statutory responsibilities as a Commissioner. It requires consistently demonstrating independent judgment on behalf of the interest of the entire county, developing innovative and collaborative solutions to local issues, and leading the commission and community by example.

Nomination criteria:

1. Nominee must be a Commissioner of a LAFCo in good standing with the Association.
2. Nominee shall be a Commissioner for the full year in which the nomination is being made.
3. Proven demonstration of consistently exercising independent judgment for the greater good of the County is required.
4. Proven leadership of the commission and the community through collaborative, innovative and creative solutions to local issues is required.
5. Proven effective results and outcomes shall be demonstrated in the nomination.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to all nominees that meet the nominating criteria.
3. Representation type (city-county-district-public) shall not be a consideration nor shall be the size or geographic area of the LAFCo on which the Commissioner serves.
4. The overall impact of the leadership of the Commissioner shall be considered.
5. Preference may be given to individuals who have not previously received this award and meet all the required criteria.

OUTSTANDING LAFCo PROFESSIONAL

Award Summary:

Recognizes an Executive Officer, Staff Analyst, Clerk, Legal Counsel or any other LAFCo staff person for exemplary service during the past year. Exemplary service is considered actions which clearly go above and beyond that which is asked, expected, or required in the charge of their LAFCo responsibilities.

Nomination criteria:

1. Nominee must be a staff person of a LAFCo in good standing with the Association.
2. Nominee shall be a staff person for the full year in which the nomination is being made.
3. As a staff person, the nominee can be either an employee of the LAFCo or a contractor providing employee-type services to the LAFCo.
4. Efforts must be demonstrated that the individual has consistently gone above and beyond or outside the scope of their role or job responsibilities, with proven results that otherwise would not have occurred.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to all nominees that meet the nominating criteria.
3. Position within a LAFCo shall not be a consideration, nor shall be the size or geographic area of the LAFCo.

4. The overall impact of the LAFCo professional to their LAFCo and the greater community shall be considered.
5. Preference may be given to individuals who have not previously received this award and meet all the required criteria.

LIFETIME ACHIEVEMENT AWARD

Award Summary:

Recognizes any individual who has made extraordinary contributions to the statewide LAFCo community in terms of longevity of service, exemplary advocacy of LAFCo-related legislation, proven leadership in approaching a particular issue or issues, and demonstrated support in developing and implementing innovative and creative ways to support the goals of LAFCos throughout California. At a minimum, the individual should be involved in the LAFCo community for at least twenty (20) years.

Nomination criteria:

1. Nomination must be received from a member LAFCo or Associate Member in good standing with the Association.
2. A minimum of 20 years direct involvement with the LAFCo community is required for consideration.
3. During that time, nominee shall have a proven positive impact and effect on the support and evolution of LAFCos statewide.
4. This includes advocacy of LAFCos statewide through legislation, developing creative and innovative solutions to LAFCo issues that serve beyond their LAFCo to the greater good, and collaborative stakeholder approaches to issues and opportunities to further the cause and mission of LAFCo.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Preference may be given to nominees who also have proven experience volunteering for CALAFCO through a regional officer role, serving on committees, serving on the CALAFCO Board, or any other method of volunteering for the Association that serves to promote and support the mission and work of LAFCos throughout the state.

LEGISLATOR OF THE YEAR

Award Summary:

Presented to a member of the California State Senate or Assembly in recognition of leadership and valued contributions in support of LAFCo goals that have a statewide effect. The recipient shall have demonstrated clear support and effort to further the cause and ability of LAFCos to fulfill their statutory mission. Selected by CALAFCO Board by super majority.

Nomination criteria:

1. Nominee shall be a California State legislator during the full year in which the nomination was made.
2. Nominee must have demonstrated extraordinary leadership in the Legislature on behalf of LAFCos statewide, with efforts resulting in a positive impact for all LAFCos.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. All Legislator of the Year nominations shall be forwarded by the Achievement Awards Committee to the Board for consideration.
3. Selection of the recipient of this award shall be done with a super majority approval of the Board (present at the time of the vote).

MIKE GOTCH EXCELLENCE IN PUBLIC SERVICE AWARD

Award Summary:

Awarded to an individual, group or agency for actions that rise above expected or common functions or

actions that are LAFCo-related; *and* reduce or eliminate common institutional roadblocks; *and* result in a truly extraordinary public service outcome. Individuals, a LAFCo, or collaborative effort among multiple LAFCos or a LAFCo with other entities are eligible. Other entities shall be decision-making bodies at the local, regional or state level. This award has two distinct categories, each focusing on a specific area:

1. *Protection of agricultural and open space lands and prevention of sprawl*
2. *Innovation, collaboration, outreach and effective support of the evolution and viability of local agencies, promotion of efficient and effective delivery of municipal services*

Award categories:

• **Protection of agricultural and open space lands and prevention of sprawl**

Includes the development and implementation of programs or other actions associated with agriculture, water, flood control, parks and recreation, habitat conservation plans and public lands. Demonstrates the recipient has identified, encouraged and ensured the preservation of agricultural and open space lands. Proven actions that encourage cities, counties and special districts to direct development away from all types of agricultural lands, including prime agricultural lands and open space lands. Includes demonstrated consideration given in decisions to Regional Transportation Plans, including sustainable communities strategies and other growth plans to ensure reliable services, orderly growth, and sustainable communities.

• **Innovation, collaboration, outreach and effective support of the evolution and viability of local agencies, promotion of efficient and effective delivery of municipal services**

Includes the development and implementation of innovate support and systems within internal LAFCo operations in the support of local agencies. Actions produce systemic and sustainable improvements and innovation of local government. Proven facilitation of constructive discussions with local and regional agencies and proactive outreach to local and regional agencies as well as local stakeholders and communities to identify issues and solutions and demonstrated action as a coordinating agency in offering and supporting unique local solutions to meet local challenges. Successful demonstration of development of capacities and abilities of local agencies. Provide tools and resources to local agencies to address aging infrastructure, fiscal challenges and the maintenance of existing services. Demonstrated action to streamline the provision of local services with proven results that services are consistent or have been improved as a result, with little to no increased cost to the consumer. Focused efforts and proven results to ensure delivery of services to all communities, especially disadvantaged communities.

Nomination criteria:

1. Clear demonstration that the actions rise above expected or common functions or actions.
2. The actions reduced or eliminated common institutional roadblocks.
3. The actions clearly proven a truly extraordinary public service outcome that is systemic and sustainable.
4. Identified unique circumstances and factors leading to the solution/project.
5. The innovative steps taken by the LAFCo or entity/entities/individual to solve the problem, overcome the situation, or to take action.
6. Clear description of the results/outcomes of the work and the short- and long-term effects.
7. How this work can be promoted as a LAFCo best practice.
8. Clear demonstration how this nomination meets all criteria.

Selection Criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to each nominee within each category. The size or geographic area of the LAFCo within a given category shall not be a consideration.
3. The overall impact of the actions and outcomes to the greater community being served shall be considered.
4. The level of impact based on the required nomination criteria shall be considered.



PREVIOUS CALAFCO ACHIEVEMENT AWARD RECIPIENTS

2022

Outstanding Commissioner	Don Saylor , Yolo LAFCo
Outstanding LAFCo Professional	Carolyn Emery , Orange LAFCo
Mike Gotch Award - Innovation, Collaboration, And Outreach	Two-Way Tie: Yolo LAFCo , and El Dorado LAFCo & South Fork Consulting, LLC

2020 – 2021 (2 year period due to the pandemic)

Outstanding Associate Member	Planwest Partners
Outstanding Commissioner	Olin Woods , Yolo LAFCo
Outstanding LAFCo Professional	Crystal Craig , Riverside LAFCo
Mike Gotch Protection of Ag and Open Space Lands & Prevention of Urban Sprawl	Napa LAFCo
Mike Gotch Courage & Innovation in Local Government Leadership Award	Yolo LAFCo
Lifetime Achievement Award	Jerry Glabach , Los Angeles LAFCo

2019

Distinguished Service Award	Charley Wilson , Orange LAFCo
Most Effective Commission	Contra Costa LAFCo
Outstanding Commissioner	Jim DeMartini , Stanislaus LAFCo
Outstanding LAFCo Professional	David Church , San Luis Obispo LAFCo
Project of the Year	Orange LAFCo , for <i>San Juan Capistrano Utilities MSR</i>
Government Leadership Award	CA State Water Resources Control Board, Los Angeles County and Los Angeles LAFCo , for <i>Sativa Water District</i>
Mike Gotch Courage & Innovation in Local Government Leadership Award	Butte LAFCo
Legislator of the Year	Assembly Member Mike Gipson
Lifetime Achievement Award	John Benoit , various LAFCos, Jurg Heuberger , Imperial LAFCo

2018

Distinguished Service Award	John Withers , Orange LAFCo
Most Effective Commission	Santa Clara LAFCo
Outstanding Commissioner	Margie Mohler , Napa LAFCo
Outstanding LAFCo Professional	George Williamson , Del Norte LAFCo
Outstanding LAFCo Clerk	Elizabeth Valdez , Riverside LAFCo
Outstanding CALAFCO Associate Member	Best Best & Krieger
Project of the Year	Lake LAFCo , water services consolidation
Government Leadership Award	City of Porterville, County of Tulare, Dept. of Water Resources, State Water Resources Control Board,

Mike Gotch Courage & Innovation in
Local Government Leadership Award

**Governor's Office of Emergency Services, Self Help
Enterprises, Community Water Center** for East Porterville
water supply project

Mike Ott, San Diego LAFCo

Legislator of the Year
Lifetime Achievement Award

Assembly Member Anna Caballero

Pat McCormick, Santa Cruz LAFCo, **George Spiliotis**,
Riverside LAFCo

2017

Most Effective Commission

Los Angeles LAFCo

Outstanding CALAFCo Member

Sblend Sblendorio, Alameda LAFCo

Outstanding Commissioner

John Marchand, Alameda LAFCo

Outstanding LAFCo Professional

Paul Novak, Los Angeles LAFCo

Outstanding LAFCo Clerk

Richelle Beltran, Ventura LAFCo

Outstanding CALAFCo Associate Member
Project of the Year

Policy Consulting Associates

County Services MSR, Butte LAFCo, and **Santa Rosa
Annexation**, Sonoma LAFCo

Government Leadership Award
Lifetime Achievement Award

San Luis Obispo County Public Works Dept.

Kathy Rollings McDonald (San Bernardino)

2016

Distinguished Service Award

Peter Brundage, Sacramento LAFCo

Most Effective Commission

San Luis Obispo LAFCo

Outstanding CALAFCo Member

John Leopold, Santa Cruz LAFCo

Outstanding Commissioner

Don Tatzin, Contra Costa LAFCo

Outstanding LAFCo Professional

Steve Lucas, Butte LAFCo

Outstanding LAFCo Clerk

Cheryl Carter-Benjamin, Orange LAFCo

Project of the Year

Countywide Water Study, (Marin LAFCo)

Government Leadership Award

Southern Region of CALAFCo

Lifetime Achievement Award

Bob Braitman (retired Executive Officer)

2015

Mike Gotch Courage & Innovation in
Local Government Leadership Award

Yuba County Water Agency

Distinguished Service Award

Mary Jane Griego, Yuba LAFCo

Most Effective Commission

Butte LAFCo

Outstanding CALAFCo Member

Marjorie Blom, formerly of Stanislaus LAFCo

Outstanding Commissioner

Matthew Beekman, formerly of Stanislaus LAFCo

Outstanding LAFCo Professional

Sam Martinez, San Bernardino LAFCo

Outstanding LAFCo Clerk

Terri Tuck, Yolo LAFCo

Project of the Year

**Formation of the Ventura County Waterworks District No.
38** (Ventura LAFCo) and **2015 San Diego County Health
Care Services five-year sphere of influence and service
review report** (San Diego LAFCo)

Government Leadership Award

The Cities of Dublin, Pleasanton, Livermore and San Ramon, the Dublin San Ramon Services District and the Zone 7 Water Agency

CALAFCO Associate Member of the Year

Michael Colantuono of Colantuono, Highsmith & Whatley

Legislators of the Year Award

Assembly member Chad Mayes

Lifetime Achievement Award

Jim Chapman (Lassen LAFCo) and **Chris Tooker** (formerly of Sacramento LAFCo)

2014

Mike Gotch Courage & Innovation in Local Government Leadership Award

David Church, San Luis Obispo LAFCo

Distinguished Service Award

Kate McKenna, Monterey LAFCo

Most Effective Commission

Santa Clara LAFCo

Outstanding CALAFCO Member

Stephen Lucas, Butte LAFCo

Outstanding Commissioner

Paul Norsell, Nevada LAFCo

Outstanding LAFCo Professional

Kate McKenna, Monterey LAFCo

Outstanding LAFCo Clerk

Paige Hensley, Yuba LAFCo

Project of the Year

LAFCo Procedures Guide: 50th Year Special Edition, San Diego LAFCo

Government Leadership Award

Orange County Water District, City of Anaheim, Irvine Ranch Water District, and Yorba Linda Water District

Legislators of the Year Award

Assembly member Katcho Achadjian

Lifetime Achievement Award

Susan Wilson, Orange LAFCo

2013

Mike Gotch Courage & Innovation in Local Government Leadership Award

Simón Salinas, Commissioner, Monterey LAFCo

Distinguished Service Award

Roseanne Chamberlain, Amador LAFCo

Most Effective Commission

Stanislaus LAFCo

Outstanding CALAFCO Member

Harry Ehrlich, San Diego LAFCo

Outstanding Commissioner

Jerry Gladbach, Los Angeles LAFCo

Outstanding LAFCo Professional

Lou Ann Texeira, Contra Costa

LAFCo Outstanding LAFCo Clerk

Kate Sibley, Contra Costa LAFCo

Project of the Year

Plan for Agricultural Preservation, Stanislaus LAFCo

Government Leadership Award

Orange County LAFCo Community Islands Taskforce, Orange LAFCo

Legislators of the Year Award

Senators Bill Emerson and Richard Roth

Lifetime Achievement Award

H. Peter Faye, Yolo LAFCo; **Henry Pellissier**, Los Angeles LAFCo; **Carl Leverenz**, Butte LAFCo; **Susan Vicklund-Wilson**, Santa Clara LAFCo.

2012

Mike Gotch Courage & Innovation in Local Government Leadership Award

Bill Chiat, CALAFCO Executive Director

Distinguished Service Award

Marty McClelland, Commissioner, Humboldt LAFCo

Most Effective Commission

Sonoma LAFCo

Outstanding CALAFCO Member

Stephen A. Souza, Commissioner, Yolo LAFCo and CALAFCO Board of Directors

Outstanding Commissioner
LAFCo Outstanding LAFCo Professional
Outstanding LAFCo Clerk
Project of the Year

Sherwood Darington, Monterey
Carole Cooper, Sonoma LAFCo
Gwenna MacDonald, Lassen LAFCo
Countywide Service Review & SOI Update, Santa Clara LAFCo
North Orange County Coalition of Cities, Orange LAFCo
P. Scott Browne, Legal Counsel LAFCos

Government Leadership Award
Lifetime Achievement Award

2011

Mike Gotch Courage & Innovation in
Local Government Leadership Award
Distinguished Service Award
LAFCo Most Effective Commission
Outstanding CALAFCO Member
Outstanding Commissioner
Outstanding LAFCo Professional
Outstanding LAFCo Clerk

Martin Tuttle, Deputy Director for Planning, Caltrans
Mike McKeever, Executive Director, SACOG
Carl Leverenz, Commissioner and Chair, Butte
San Bernardino LAFCo
Keene Simonds, Executive Officer, Napa LAFCo
Louis R. Calcagno, Monterey LAFCo
June Savala, Deputy Executive Officer, Los Angeles LAFCo
Debbie Shubert, Ventura LAFCo

Project of the Year

Cortese-Knox-Hertzberg Definitions Revision
Bob Braitman, Scott Browne, Clark Alsop, Carole Cooper,
and George Spiliotis

Government Leadership Award

Contra Costa Sanitary District
Elsinore Water District and Elsinore Valley Municipal Water District

2010

Mike Gotch Courage & Innovation in
Local Government Leadership Award
Distinguished Service Award

Helen Thompson, Commissioner, Yolo LAFCo

Most Effective Commission
Outstanding CALAFCO Member
Outstanding Commissioner
Outstanding LAFCo Professional

Kathleen Rollings-McDonald, Executive Officer, San Bernardino LAFCo
Bob Braitman, Executive Officer, Santa Barbara LAFCo
Tulare LAFCo
Roger Anderson, Ph.D., CALAFCO Chair, Santa Cruz LAFCo
George Lange, Ventura LAFCo
Harry Ehrlich, Government Consultant, San Diego LAFCo

Outstanding LAFCo Clerk

Candie Fleming, Fresno LAFCo

Project of the Year

Butte LAFCo
Sewer Commission - Oroville Region Municipal Service Review

Government Leadership Award

Nipomo Community Services District and the **County of San Luis Obispo**

Special Achievement

Chris Tooker, Sacramento LAFCo and CALAFCO Board of Directors

2009

Mike Gotch Courage & Innovation in
Local Government Leadership Award

Paul Hood, Executive Officer, San Luis Obispo LAFCo

Distinguished Service Award
Most Effective Commission
Outstanding CALAFCO Member

Outstanding Commissioner
Outstanding LAFCo Professional
Outstanding LAFCo Clerk
Project of the Year
Government Leadership Award

Legislator of the Year Award

William Zumwalt, Executive Officer, Kings LAFCo
Napa LAFCo

Susan Vicklund Wilson, CALAFCO Vice Chair
Jerry Gladbach, CALAFCO Treasurer
Larry M. Fortune, Fresno LAFCo
Pat McCormick, Santa Cruz LAFCo Executive Officer
Emmanuel Abello, Santa Clara LAFCo

Orange LAFCo Boundary Report
Cities of Amador City, Jackson, Ione, Plymouth & Sutter Creek; Amador County; Amador Water Agency; Pine Grove CSD – Countywide MSR Project
Assembly Member Jim Silva

2008

Distinguished Service Award

Most Effective Commission
Outstanding Commissioner
Outstanding LAFCo Professional

Outstanding LAFCo Clerk
Project of the Year

Government Leadership Award
Legislator of the Year Award

Peter M. Detwiler, Senate Local Government Committee
Chief Consultant

Yuba LAFCo

Dennis Hansberger, San Bernardino LAFCo
Michael Ott, San Diego LAFCo Executive Officer
Martha Poyatos, San Mateo Executive Officer

Wilda Turner, Los Angeles LAFCo

Kings LAFCo

City and Community District MSR and SOI Update

San Bernardino Board of Supervisors

Assembly Member Anna M. Caballero

2007

Outstanding CALAFCO Member
Distinguished Service Award
Counsel Most Effective Commission
Outstanding Commissioner

Outstanding LAFCo Professional
Outstanding LAFCo Clerk
Project of the Year

Government Leadership Award
Lifetime Achievement

Kathy Long, Board Chair, Ventura LAFCo

William D. Smith, San Diego Legal

Santa Clara LAFCo

Gayle Uilkema, Contra Costa LAFCo

Joyce Crosthwaite, Orange LAFCo Executive Officer

Debby Chamberlin, San Bernardino LAFCo

San Bernardino LAFCo and City of Fontana
Islands Annexation Program

City of Fontana - Islands Annexation Program

John T. "Jack" Knox

2006

Outstanding CALAFCO Member

Distinguished Service Award
Most Effective Commission Award
Outstanding Commissioner Award

Outstanding LAFCo Professional Award
Outstanding LAFCo Clerk Award

Everett Millais, CALAFCO Executive Officer and Executive
Officer of Ventura LAFCo

Clark Alsop, CALAFCO Legal Counsel

Alameda LAFCo

Ted Grandsen, Ventura LAFCo

Chris Tooker, Sacramento LAFCo

Larry Calemine, Los Angeles LAFCo Executive Officer

Janice Bryson, San Diego LAFCo

Marilyn Flemmer, Sacramento LAFCo

Project of the Year Award	Sacramento Municipal Utility District Sphere of Influence Amendment and Annexation; Sacramento LAFCo
Outstanding Government Leadership Award	Cities of Porterville, Tulare, and Visalia and Tulare LAFCo Island Annexation Program
Legislator of the Year Award	Senator Christine Kehoe

2005

Outstanding CALAFCO Member	Peter Herzog , CALAFCO Board, Orange LAFCo
Distinguished Service Award	Elizabeth Castro Kemper , Yolo LAFCo
Most Effective Commission Award	Ventura LAFCo
Outstanding Commissioner Award	Art Aseltine , Yuba LAFCo Henri Pellissier , Los Angeles LAFCo
Outstanding LAFCo Professional Award	Bruce Baracco , San Joaquin LAFCo
Outstanding LAFCo Clerk Award	Danielle Ball , Orange LAFCo
Project of the Year Award	San Diego LAFCo MSR of Fire Protection and Emergency Medical Services
Outstanding Government Leadership Award	Sacramento Area Council of Governments (SACOG)

2004

Outstanding CALAFCO Member	Scott Harvey , CALAFCO Executive Director
Distinguished Service Award	Julie Howard , Shasta LAFCo
Most Effective Commission Award	San Diego LAFCo
Outstanding Commissioner Award	Edith Johnsen , Monterey LAFCo
Outstanding LAFCo Professional Award	David Kindig , Santa Cruz LAFCo
Project of the Year Award	San Luis Obispo LAFCo Nipomo CSD SOI Update, MSR, and EIR

2003

Outstanding CALAFCO Member	Michael P. Ryan , CALAFCO Board Member
Distinguished Service Award	Henri F. Pellissier , Los Angeles LAFCo
Most Effective Commission Award	San Luis Obispo LAFCo
Outstanding Commissioner Award	Bob Salazar , El Dorado LAFCo
Outstanding LAFCo Professional Award	Shirley Anderson , San Diego LAFCo
Outstanding LAFCo Clerk Award	Lori Fleck , Siskiyou LAFCo
Project of the Year Award	Napa LAFCo Comprehensive Water Service Study
Special Achievement Award	James M. Roddy

2002

Outstanding CALAFCO Member	Ken Lee , CALAFCo Legislative Committee Chair
Most Effective Commission Award	San Diego LAFCo Outstanding
Commissioner Award	Ed Snively , Imperial LAFCo
Outstanding LAFCo Professional Award	Paul Hood , San Luis Obispo LAFCo
Outstanding LAFCo Clerk Award	Danielle Ball , Orange LAFCo
Project of the Year Award	San Luis Obispo LAFCo
Outstanding Government Leadership Award	Napa LAFCo, Napa County Farm Bureau, Napa Valley Vintners Association, Napa Valley Housing Authority, Napa County Agricultural Commissioner's Office, Napa County Counsel Office, and Assembly Member Patricia Wiggins

2001

Outstanding CALAFCO Member	SR Jones , CALAFCO Executive Officer
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Distinguished Service Award	David Martin , Tax Area Services Section, State Board of Equalization
Outstanding Commissioner Award	H. Peter Faye , Yolo LAFCo
Outstanding LAFCo Professional Award	Ingrid Hansen , San Diego LAFCo
Project of the Year Award	Santa Barbara LAFCo
Outstanding Government Leadership Award	Alameda County Board of Supervisors, Livermore City Council, Pleasanton City Council
Legislator of the Year Award	Senator Jack O'Connell

2000

Outstanding CALAFCO Member	Ron Wootton , CALAFCO Board Chair
Distinguished Service Award	Ben Williams , Commission on Local Governance for the 21st Century
Most Effective Commission Award	Yolo LAFCo
Outstanding Commissioner	Rich Gordon , San Mateo LAFCo
Outstanding LAFCo Professional Award	Annamaria Perrella , Contra Costa LAFCo
Outstanding LAFCo Clerk Award	Susan Stahmann , El Dorado LAFCo
Project of the Year Award	San Diego LAFCo
Legislator of the Year Award	Robert Hertzberg , Assembly Member

1999

Distinguished Service Award	Marilyn Ann Flemmer-Rodgers , Sacramento LAFCo
Most Effective Commission Award	Orange LAFCo
Outstanding Executive Officer Award	Don Graff , Alameda LAFCo
Outstanding LAFCo Clerk Award	Dory Adams , Marin LAFCo
Most Creative Solution to a Multi-Jurisdictional Problem	San Diego LAFCo
Outstanding Government Leadership Award	Assembly Member John Longville
Legislator of the Year Award	Assembly Member Robert Hertzberg

1998

Outstanding CALAFCO Member	Dana Smith , Orange LAFCo
Distinguished Service Award	Marvin Panter , Fresno LAFCo
Most Effective Commission Award	San Diego LAFCo
Outstanding Executive Officer Award	George Spiliotis , Riverside LAFCo
Outstanding Staff Analysis	Joe Convery , San Diego LAFCo Joyce Crosthwaite , Orange LAFCo
Outstanding Government Leadership Award	Santa Clara County Planning Department

1997

Most Effective Commission Award	Orange LAFCo
Outstanding Executive Officer Award	George Finney , Tulare LAFCo
Outstanding Staff Analysis	Annamaria Perrella , Contra Costa LAFCo
Outstanding Government Leadership Award	South County Issues Discussion Group
Most Creative Solution to a Multi-Jurisdictional Problem	Alameda LAFCo and Contra Costa LAFCo
Legislator of the Year Award	Assembly Member Tom Torlakson





Lou Ann Teixeira
Executive Officer

MEMBERS

Candace Andersen
County Member

Donald A. Blubaugh
Public Member

Gabriel Quinto
City Member

Patricia Bristow
Special District Member

Federal Glover
County Member

Michael R. McGill
Special District Member

Scott Perkins
City Member

ALTERNATE MEMBERS

Diane Burgis
County Member

Vacant
Special District Member

Charles R. Lewis, IV
Public Member

Edi Birsan
City Member

June 14, 2023

**June 14, 2023
Agenda Item 12**

Contra Costa Local Agency Formation Commission
40 Muir Road, 1st Floor
Martinez, CA 94553

Legislative Report - Update and Position Letter

Dear Members of the Commission:

CALAFCO is sponsoring its annual omnibus bill (AB 1753) which was introduced on March 2, 2023. The bill passed out of the Assembly on April 27th and is now set for hearing in the Senate Governance and Finance Committee on June 7th. On May 31st, CALAFCO issued a call for action and a request for LAFCO letters of support as discussed below.

Currently, CALAFCO is also following three “Priority 2” bills and five “Priority 3” bills as listed below:

Priority 2 Bills:

- a. AB 68 (Ward) Land use: streamlined housing approvals: density, Subdivision, and utility approvals.
- b. AB 918 (Garcia) Health care district: County of Imperial
- c. SB 360 (Blakespear) California Coastal Commission: member voting

Priority 3 Bills:

Brown Act:

- d. AB 557 (Hart) Open meetings: local agencies: teleconferences
- e. AB 817 (Pacheco) Open meetings: teleconferencing: subsidiary body
- f. SB 411 (Portantino) Open meetings: teleconferences: bodies with appointed membership
- g. SB 537 (Becker) Open meetings: local agencies: teleconferences
- h. AB 1379 (Papan) Open meetings: local agencies: teleconferences

The CALACO Legislative Committee last met on May 5, 2023. The next CALAFCO Legislative Committee meeting is scheduled for meeting is scheduled for June 16, 2023.

On May 31st, CALAFCO issued an urgent call for legislative action requesting that each LAFCO send a letter of support for AB 1753 (omnibus bill). Contra Costa LAFCO’s legislative policy provides LAFCO with flexibility to respond to urgent legislation that affects LAFCO. The policy

provides that in “situations when proposed legislation affecting LAFCO cannot be considered by the full Commission due to timing, the Executive Officer, in consultation with the LAFCO Chair (or Vice Chair in the absence of the Chair), is authorized to provide written or email comments communicating the Commission’s position if the position is consistent with the adopted legislative policies of the Commission. The Chair or Vice Chair would review the letter or email prior to it being submitted. The Executive Officer will forward the email or letter to the Commission as soon as possible. The item will be placed on the next regular LAFCO meeting agenda as either “informational” or for discussion purposes.”

In accordance with our local policies, LAFCO staff worked with the LAFCO Chair and submitted a letter of support for AB 1753 (Attachment 2).

RECOMMENDATION – Informational item – no action needed

Sincerely,

LOU ANN TEXEIRA
EXECUTIVE OFFICER

Attachment
Letter of Support – AB 1753



Lou Ann Texeira
Executive Officer

MEMBERS

- Candace Andersen
County Member
- Donald A. Blubaugh
Public Member
- Gabriel Quinto
City Member
- Patricia Bristow
Special District Member
- Federal Glover
County Member
- Michael R. McGill
Special District Member
- Scott Perkins
City Member

ALTERNATE MEMBERS

- Diane Burgis
County Member
- Vacant
Special District Member
- Charles R. Lewis, IV
Public Member
- Edi Birsan
City Member

May 31, 2023

The Honorable Anna Caballero, Chair
Senate Governance and Finance Committee
1021 O St., Ste. 7620
Sacramento, CA 95814

RE: SUPPORT of AB 1753, Local Government: Reorganization Omnibus Bill
Set for hearing 6/7/2023 – Senate Governance and Finance Committee

Dear Senator Caballero:

The Contra Costa Local Agency Formation Commission (LAFCo) is pleased to support **Assembly Bill 1753**, sponsored by the California Association of Local Agency Formation Commissions (CALAFCO), which makes technical, non-substantive changes to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (“the Act”).

This annual bill includes technical non-substantive changes to the Act which governs the work of LAFCos. These changes are necessary as Commissions implement the Act and small inconsistencies are found or clarifications are needed to make the law as unambiguous as possible. By making these minor technical corrections, AB 1753 will increase the clarity of the Act for all stakeholders.

AB 1753 helps ensure the Cortese-Knox-Hertzberg Act remains a vital and practical law that is consistently applied around the state. Contra Costa LAFCo respectfully requests your support.

Please contact us regarding any questions or concerns about our position.

Sincerely,


Federal Glover, Chair
Contra Costa LAFCo

cc: Members and Consultants, Senate Governance and Finance Committee
The Honorable Cecilia Aguiar-Curry, California State Assembly
René LaRoche, Executive Director, CALAFCO



Lou Ann Texeira
Executive Officer

MEMBERS

Candace Andersen
County Member

Donald A. Blubaugh
Public Member

Gabriel Quinto
City Member

Patricia Bristow
Special District Member

Federal Glover
County Member

Michael R. McGill
Special District Member

Scott Perkins
City Member

ALTERNATE MEMBERS

Diane Burgis
County Member

Vacant
Special District Member

Charles R. Lewis, IV
Public Member

Edi Birsan
City Member

June 14, 2023 (Agenda)

Contra Costa Local Agency Formation Commission
40 Muir Road, First Floor
Martinez, CA 94553

**June 14, 2023
Agenda Item 13**

Executive Officer’s Performance Review and Compensation

Dear Members of the Commission:

The Commission met on May 10, 2023 in Closed Session to discuss with the LAFCO Executive Officer’s her performance.

Thereafter, the Chair discussed the salary recommendation as summarized in the attached memo.

Thank you for your consideration of the recommendation.

RECOMMENDATION

Consider the recommendation per the attached memo and take action as desired.

Sincerely,

LOU ANN TEXEIRA
EXECUTIVE OFFICER

Attachment

M E M O R A N D U M

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
40 Muir Road, First Floor ♦ Martinez CA 94553 ♦ (925) 313-7133

June 14, 2023

TO: Members of the Commission

FROM: Chair Glover

SUBJECT: Executive Officer's Performance Review and Compensation

The Commission met in Closed Session on May 10, 2023 and discussed the Executive Officer's performance and proposed salary increase.

Subsequently, as Chair, I discussed with the Executive Officer her performance and proposed salary increase.

It is recommended that the Commission approve a 5% increase to the Executive Officer's base salary effective 1/1/23.



Lou Ann Teixeira
Executive Officer

June 14, 2023

**June 14, 2023
Agenda Item 14**

Contra Costa Local Agency Formation Commission
40 Muir Road, 1st Floor
Martinez, CA 94553

Current and Potential LAFCO Applications

Dear Members of the Commission:

SUMMARY: This report identifies active and potential LAFCO applications and is an informational item.

DISCUSSION: The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 gives LAFCOs regulatory and planning duties to coordinate the formation and development of local government agencies and their municipal services. This includes approving and disapproving boundary changes, boundary reorganizations, formations, mergers, consolidations, dissolutions, incorporations, sphere of influence (SOI) amendments, and extension of out of agency services (OAS). Applications involving jurisdictional changes filed by landowners or registered voters are placed on the Commission’s agenda as information items before action is considered by LAFCO at a subsequent meeting (Gov. Code §56857).

There is currently one approved proposal awaiting completion, six current applications that are either incomplete and/or awaiting a hearing date, and several potential applications.

Current Proposals – Approved and Awaiting Completion

- ✚ Chang Property Reorganization (LAFCO 18-06)
Application filed by the landowner to annex 66.92± acres to City of San Ramon, Central Contra Costa Sanitary District and East Bay Municipal Utility District and detach from County Service Area P-6. The subject area is located at the intersection of Crow Canyon and Bollinger Canyon Roads in unincorporated San Ramon. The Commission approved the boundary reorganization in August 2017 with conditions. One of the conditions (i.e., open space easement) has not yet been met. The applicant requested and received several time extensions with the current extension to June 30, 2023 to complete the easement. A request for an extension is on the June 14, 2023 LAFCO meeting agenda.

Current Applications – Under Review

- ✚ Loreto Bay Estates - Annexation to Delta Diablo – (LAFCO 23-08)
The landowner filed an application to annex one parcel (2.88± acres) to DD. LAFCO staff is processing the application.
- ✚ Detachment from Reclamation District (RD) 800 – Pulte Group (LAFCO 23-06)
The landowner filed an application to detach 29± acres from RD 800. The parcels are located along the west bank of Kellog Creek and Highway 4 in Discovery Bay area. LAFCO staff is processing the application.
- ✚ Annexation 322 to WCWD – Scannell Properties (LAFCO 23-05)
The landowner filed an application to annex 28± acres to WCWD to develop two new warehouses. The project site is located on Parr Blvd in unincorporated Richmond. LAFCO staff is processing the application.

✚ Faria Southwest Hills – Boundary Reorganization (LAFCO 21-04)

Application filed by City of Pittsburg to annex 606± acres to City of Pittsburg, Contra Costa Water District and Delta Diablo, and detachment from CSA P-6. The project includes development of up to 1,500 residential units. The application is currently incomplete. On February 9, 2022, Contra Costa County Superior Court ruled that the City of Pittsburg violated CEQA. The Court issued a writ of mandate compelling the City to set aside the project approvals and the certification of the Final EIR, and that any further consideration of the project must comply with CEQA and be consistent with the Court’s ruling. On August 15, 2022, the Pittsburg City Council voted to repeal and set aside all approvals for the Faria/Southwest Hills Annexation Project.

On January 31, 2023, the City of Pittsburg published a Notice of a Public Hearing regarding the *Faria/Southwest Hills Annexation Project* and *Revised and Updated Final Environmental Impact Report*. LAFCO staff submitted a comment letter on February 14, 2023 reiterating our previous concerns about the project, including EIR deficiencies. The comment letter also noted staff’s concerns that the “Revised and Updated EIR” was not recirculated under CEQA Guidelines section 15088.5.

On February 14, 2023, the City’s Planning Commission held a public hearing on the project. The City’s Planning Commission recommended against approving the project’s proposed general plan and rezoning amendments, proposed master plan, and proposed development agreement.

On April 17, 2023, the Pittsburg City Council held a public hearing on the project and the City Council approved the project. On May 15, 2023, the developer resubmitted an updated application which LAFCO staff is currently reviewing.

✚ Tassajara Parks Project – Boundary Reorganization (LAFCO 16-06)

The landowner filed an application to annex 30± acres to Central Contra Costa Sanitary District (CCCSD) and East Bay Municipal Utility District (EBMUD). The project includes development of 125 single-family homes. The subject area is located east of the City of San Ramon and the Town of Danville. The application is currently incomplete. The project is currently in litigation.

✚ LAFCO Tassajara Parks Project – SOI Amendments (LAFCO 16-07)

The landowner filed an application to amend the SOIs for CCCSD and EBMUD by 30± acres in anticipation of corresponding annexations. The application is currently incomplete. The project is currently in litigation.

Potential and Other Applications

On April 14, 2021, LAFCO approved the extension of out of agency water service by the City of Martinez to the Bay’s Edge Subdivision 9065 located in unincorporated Mountain View. LAFCO’s approval was conditioned on commitment from the City to annex the subject parcels to the City of Martinez by *August 31, 2022*, in the event the entirety of Mt. View is not annexed to the City prior to that date. On August 10, 2022, the Commission approved extending the deadline to August 31, 2023. The City is currently working on an application to LAFCO.

There are several potential applications that may be submitted to Contra Costa LAFCO in the near future including annexations to Byron Bethan Irrigation District and Central Contra Costa Sanitary District. Also, since completion of the 2021 *Park & Recreation Municipal Services Review*, the Commission discussed dissolving CSA R-9. The matter was continued to March 2024 to allow additional time for community input.

RECOMMENDATION – Informational item – no actions required.

Sincerely,

LOU ANN TEXEIRA
EXECUTIVE OFFICER

Attachment – Current Applications Table

**CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
CURRENT APPLICATIONS – June 14, 2023**

File #	APPLICATION NAME/LOCATION	APPLICATION SUMMARY	STATUS
16-06	Tassajara Parks Project: proposed annexations to CCCSD and EBMUD of 30+ acres located east of the City of San Ramon and the Town of Danville	Application submitted in May 2016 by the landowner to annex 30+ acres to Central Contra Costa Sanitary District (CCCSD) and East Bay Municipal Utility District (EBMUD) to support development of 125 residential lots and related improvements. On July 13, 2021, the County Board of Supervisors certified the project EIR, amend the ULL, executed a land preservation agreement, and acted on various discretionary project approvals.	Application is currently incomplete. Await certified EIR, updated application, and other information. The project is currently being litigated.
16-07	Tassajara Parks Project: proposed sphere of influence (SOI) expansions to CCCSD and EBMUD of 30+ acres located east of the City of San Ramon and the Town of Danville	Application submitted in May 2016 by the landowner to amend the SOIs for CCCSD and EBMUD in anticipation of annexation.	Application is currently incomplete. Await certified EIR, updated application, and other information. The project is currently being litigated.
21-05	Faria Southwest Hills Reorganization: proposed annexations to City of Pittsburg, CCWD and DD of 606+ acres located southwest of the City of Pittsburg	Application submitted in June 2021 by City of Pittsburg to annex 606+ acres to the City, Contra Costa Water District (CCWD) and Delta Diablo (DD) and detach from County Service Area (CSA) P-6 to support hillside estate development of up to 1,500 units.	Following litigation and approval of the project by the Pittsburg City Council on April 17, 2023, the application was resubmitted to LAFCO on May 15, 2023 and is currently under review.
21-17	Dissolution of County Service Area R-9	LAFCO initiated dissolution of CSA R-9	Pending update in March 2024
23-05	Annexation 322 to WCWD-Scannell Properties	Application submitted in April 2023 by landowners to annex 28+ acres to WCWD	Application currently under review
23-06	Detachment from Reclamation District (RD) 800 - Pulte Group	Application submitted in April 2023 by landowners to detach 29+ acres from RD 800	Application currently under review
23-08	Annexation to Delta Diablo Loreto Bay Estates	Application submitted by the landowner to annex 2.88+ acres to DD	Application currently under review



AGENDA

RETIREMENT BOARD MEETING

REGULAR MEETING
April 26, 2023
9:00 a.m.

Board Conference Room
1200 Concord Avenue, Suite 350
Concord, California

THE RETIREMENT BOARD MAY DISCUSS AND TAKE ACTION ON THE FOLLOWING:

1. Pledge of Allegiance.
2. Public Comment (3 minutes/speaker).
3. Approve minutes from the March 22, 2023 meeting. (Action Item)
4. Consider and take possible action to retain Cordatus for consulting services associated with selecting and implementing a portfolio and risk analytics solution. (Action Item)
5. Review of report on liquidity sub-portfolio. (Presentation Item)
 - a. Presentation from staff
 - b. Presentation from Dimensional Fund Advisors
6. Pension administration system project update: (Presentation Item)
 - a. Update from staff
 - b. Presentation from Segal
 - c. Presentation from Sagitec
7. Consider and take possible action to authorize the CCCERA delegate to vote on the SACRS 2021-2022 Annual Audit Report. (Action Item)
8. Miscellaneous
 - a. Staff Report
 - b. Outside Professionals' Report
 - c. Trustees' comments

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AGENDA

RETIREMENT BOARD MEETING

REGULAR MEETING
May 3, 2023
9:00 a.m.

Board Conference Room
1200 Concord Avenue, Suite 350
Concord, California

THE RETIREMENT BOARD MAY DISCUSS AND TAKE ACTION ON THE FOLLOWING:

1. Pledge of Allegiance.
2. Public Comment (3 minutes/speaker).
3. Recognition of Starla Loureiro and Michelle Martinez for 5 years of service.
4. Approve minutes from the April 12, 2023 meeting. (Action Item)
5. Approve the following routine items: (Action Item)
 - a. Certifications of membership.
 - b. Service and disability allowances.
 - c. Death benefits.
 - d. Investment liquidity report.
6. Accept the following routine items: (Action Item)
 - a. Disability applications and authorize subpoenas as required.
 - b. Investment asset allocation report.
7. Pension administration system project update.
8. Consider and take possible action to adopt Board of Retirement Resolution 2023-2 amending Section 6 regarding Management Administrative Leave. (Action Item)
9. Consider and take possible action to authorize the CEO to renew a maintenance and support agreement with CPAS. (Action Item)
10. Miscellaneous
 - a. Staff Report
 - b. Outside Professionals' Report
 - c. Trustees' comments

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AGENDA

RETIREMENT BOARD MEETING

REGULAR MEETING
May 24, 2023
9:00 a.m.

Board Conference Room
1200 Concord Avenue, Suite 350
Concord, California

THE RETIREMENT BOARD MAY DISCUSS AND TAKE ACTION ON THE FOLLOWING:

1. Pledge of Allegiance.
2. Public Comment (3 minutes/speaker).
3. Approve minutes from the April 26, 2023 meeting. (Action Item)
4. Review of total portfolio performance for period ending March 31, 2023. (Presentation Item)
 - a. Presentation from Verus
 - b. Presentation from staff
5. Presentation from Verus on capital market assumptions and asset class targets. (Presentation Item)
6. Update on private equity and real estate allocations. (Presentation Item)
7. Pension administration system project update: (Presentation Item)
 - a. Update from staff
 - b. Presentation from Segal
 - c. Presentation from Sagitec
8. Report from Audit Committee Chair on the May 3, 2023 Audit Committee meeting.
9. Consider authorizing the attendance of Board: (Action Item)
 - a. SACRS Board of Directors and Committee meetings, June 19-20, 2023, Sacramento, CA & August 7-8, 2023, San Mateo, CA.
 - b. Catalyst: California's Diverse Investment Manager Forum, June 27-28, 2023,

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Burlingame, CA. (Note: Conflict with Board Meeting)

- c. SACRS/UC Berkeley Public Pension Investment Management Program, July 16-19, 2023, Berkeley, CA.
- d. NCPERS Public Pension Funding Forum, August 20-22, 2023, Chicago, IL.
- e. CALAPRS Principles of Pension Governance, August 28-31, 2023, Pepperdine University, Malibu, CA.

10. Miscellaneous

- a. Staff Report
- b. Outside Professionals' Report
- c. Trustees' comments

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