

**CONTRA COSTA LOCAL AGENCY FORMATION
COMMISSION MEETING MINUTES
May 10, 2023**

1. Welcome and Call to Order: Roll Call (Agenda Items 1 - 2)

2. Chair Glover called the meeting of **May 10, 2023**, to order at 1:33 p.m.

The following Commissioners and staff were present:

Regular Commissioners	Alternate Commissioners	Staff
Federal Glover, Chair	Chuck Lewis	Lou Ann Texeira, Executive Officer
Don Blubaugh, Vice Chair	Edi Birsan	Tom Geiger, Commission Counsel
Candace Andersen	Diane Burgis	Anna Seithel, LAFCO Clerk Analyst
Patricia Bristow		
Mike McGill		
Scott Perkins		
Gabriel Quinto		

Announcement: Pursuant to Governor Newsom’s Executive Order and local county health orders issued to address the COVID 19 pandemic, the Commission meeting is being held via Zoom videoconference and in person. The public may attend in person, via Zoom, or listen to the meeting telephonically and comment by calling in to the teleconference meeting per the instructions on page one of the agenda. As required by the Brown Act, all votes taken this afternoon will be done by a roll call vote of the attending Commissioners participating via teleconference and in person.

Chair Glover welcomed back reappointed members of the Mayors Conference: Commissioners Birsan and Perkins.

3. Approval of March 8, 2023, Minutes and Corrections

Upon motion by Commissioner McGill and second by Commissioner Quinto, the Commission unanimously, by a 7-0 vote, approved the March 8, 2023, meeting minutes. Chair Glover invited public comment. There were no comments.

VOTE:

AYES: Andersen, Blubaugh, Bristow, Glover, McGill, Perkins, Quinto

NOES: None

ABSENT:

ABSTAIN: None

4. Public Comments

Chair Glover invited members of the audience to provide public comments via teleconference and in person. Susan Morgan Board Director of Ironhouse Sanitary District, and Vice President of Contra Costa Special Districts Association (CCSDA), provided comments in person regarding the recent 30th Anniversary celebration of CCSDA, and thanked the Commission for its support. Alice Jackman provided comments via teleconference and addressed Mt. View Sanitary District rate increases and an upcoming study.

SPHERE OF INFLUENCE (SOI) AMENDMENTS/CHANGES OF ORGANIZATION

5. ***LAFCO 23-01 – Dissolution of Knightsen Town Community Services District (KTCSO) – Public Hearing*** - Following a presentation from KTCSO Chair Trish Bello-Kunkel, and staff report, Commissioner Glover opened the public hearing inviting public comment. In-person speakers Carolyn Steen and Gilbert Somerhalder spoke supporting the dissolution. Karen Reyna and an anonymous Knightsen resident both provided comment via teleconference in support of the dissolution. Commissioner Glover closed the public hearing. Commissioners Burgis and Blubaugh both spoke in support of the dissolution. Commissioner Burgis commented on Knightsen flooding and drainage issues, community engagement and support. Upon motion by Commissioner Blubaugh and second by Commissioner Andersen, the Commission unanimously, by a 7-0 vote, approved dissolution of KTCSO as proposed.

VOTE:

AYES: Andersen, Blubaugh, Bristow, Glover, McGill, Perkins, Quinto

NOES: None

ABSENT:

ABSTAIN: None

6. ***LAFCO 23-04 – West County Wastewater District (WCWD) – Out of Agency Service Request Richmond Country Club*** – Following the staff report and no Commissioner comments, Commissioner Glover invited public comment. There were no comments. Upon motion by Commissioner Andersen and second by Commissioner Blubaugh the Commission unanimously, by a 7-0 vote, approving the extension of out-of-agency wastewater service to the subject area.

VOTE:

AYES: Andersen, Blubaugh, Bristow, Glover, McGill, Perkins, Quinto

NOES: None

ABSENT:

ABSTAIN: None

7. ***LAFCO 23-02 – Annexation to West County Wastewater District (WCWD) – Richmond Country Club (Meritage Homes Corp) – Public Hearing*** - Following the staff report and Commissioner comments, Commissioner Glover opened the public hearing inviting public comment. In-person speaker Andrew Grant, representing the applicant, Meritage Homes, addressed the progression of the project. Commissioner Glover closed the public hearing. Upon motion by Commissioner McGill and second by Commissioner Bristow, the Commission unanimously, by a 7-0 vote, approved the annexation as proposed.

VOTE:

AYES: Andersen, Blubaugh, Bristow, Glover, McGill, Perkins, Quinto

NOES: None

ABSENT:

ABSTAIN: None

BUSINESS ITEMS

8. ***Contract Extension and Amendment – SWALE, Inc.*** – Following the staff report and Commissioner comments, Commissioner Glover invited public comment. There were no comments. Upon motion by Commissioner Blubaugh and second by Commissioner Andersen, the Commission unanimously, by a 7-0 vote, authorized the LAFCo Executive Officer to execute the contract amendments as proposed.

VOTE:

AYES: Andersen, Blubaugh, Bristow, Glover, McGill, Perkins, Quinto

NOES: None

ABSENT:

ABSTAIN: None

9. ***Fiscal Year 2023-24 Final Budget and Work Plan – Public Hearing*** - Following the staff report, Commissioner Glover opened the public hearing inviting public comment. There were no comments. Commissioner Glover closed the public hearing. Upon motion by Commissioner Blubaugh and second by Commissioner Andersen, the Commission unanimously, by a 7-0 vote, adopted the Fiscal Year 2023-24 Final Budget and Work Plan, and authorized staff to distribute the final budget to the County and cities as required.

VOTE:

AYES: Andersen, Blubaugh, Bristow, Glover, McGill, Perkins, Quinto

NOES: None

ABSENT:

ABSTAIN: None

10. ***Legislative Update and Position Letter - receive legislative update and position letter*** – staff provided a brief legislative update and reported that Contra Costa LAFCO provided a support letter for CALAFCO’s annual Omnibus Bill AB 1753.

CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Executive Officer

Unrepresented employee: Executive Officer

Report from Closed Session; direction provided to negotiators; nothing else to report.

At 2:50 P.M., Commissioners reconvened; the Chair announced no report from the closed Session, at this time. The Chair called for Commissioner comments and announcements.

INFORMATIONAL ITEMS

Commissioner McGill reported:

- February 24, 2023 - CALAFCO Legislative Committee meeting
- March 31, 2023 - CALAFCO Legislative Committee meeting
- April 21, 2023 - CALAFCO Board of Directors meeting
- May 5, 2023 - CALAFCO Legislative Committee meeting
- June 16, 2023 - CALAFCO Legislative Committee meeting

The meeting ended at 3:01 P.M.

ADJOURNMENT

The next regular LAFCO meeting is June 14, 2023, at 1:30 pm.

By _____
Executive Officer