



Lou Ann Teixeira
Executive Officer

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
40 Muir Road, 1st Floor • Martinez, CA 94553
e-mail: LouAnn.Teixeira@lafco.cccounty.us
(925) 313-7133

NOTICE AND AGENDA FOR REGULAR MEETING

Wednesday, May 10, 2023, 1:30 PM

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS

The public may attend this meeting in person at the following location: Board of Supervisor Chambers, County Administration Building, 1025 Escobar Street, First Floor, Martinez, CA 94553

The public may also attend this meeting remotely by Zoom or telephone.

If joining remotely by Zoom, please click the link below:

<https://cccounty-us.zoom.us/j/84678017550>

Or Telephone:

Dial:

USA 214 765 0478 US Toll

USA 888 278 0254 US Toll-free

Conference code: 220394

LAFCO meetings are audio recorded and posted online at <http://contracostalafco.org/meetings-and-public-hearings/>. Audio recordings are available the day following the LAFCO meeting. LAFCO meeting materials and staff reports are available online at <http://contracostalafco.org/meetings-and-public-hearings/>.

PUBLIC COMMENT: The Commission will consider all verbal and written comments received. Comments may be emailed to LouAnn.Teixeira@lafco.cccounty.us or by U.S. mail to Contra Costa LAFCO at 40 Muir Road 1st Floor, Martinez, CA 94553. Please indicate the agenda item number, if any. If you want your comments read into the record, please indicate so in the subject line. For public hearings, the Chair will announce the opening and closing of the public hearing. The Chair will call for verbal public comments.

NOTICE TO THE PUBLIC

Disclosable public records for a regular meeting agenda distributed to a majority of the members of the Commission less than 72 hours prior to that meeting will be made available on <http://contracostalafco.org/meetings>

Campaign Contribution Disclosure

If you are an applicant or an agent of an applicant on a matter to be heard by the Commission, and if you have made campaign contributions totaling \$250 or more to any Commissioner in the past 12 months, Government Code Section 84308 requires that you disclose the fact, either orally or in writing, for the official record of the proceedings.

Notice of Intent to Waive Protest Proceedings

In the case of a change of organization consisting of an annexation or detachment, or a reorganization consisting solely of annexations or detachments, or both, or the formation of a county service area, it is the intent of the Commission to waive subsequent protest and election proceedings provided that appropriate mailed notice has been given to landowners and registered voters within the affected territory pursuant to Gov. Code sections 56157 and 56663, and no written opposition from affected landowner or voters to the proposal is received before the conclusion of the commission proceedings on the proposal.

American Disabilities Act Compliance

LAFCO will provide reasonable accommodations for persons with disabilities planning to join the meeting. Please contact the LAFCO office at least 48 hours before the meeting at 925-313-7133.

MAY 10, 2023 CONTRA COSTA LAFCO AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes of the March 8, 2023 regular LAFCO meeting
4. Public Comment Period (please observe a three-minute time limit): Members of the public are invited to address the Commission regarding any item that is not scheduled for discussion as part of this Agenda. No action will be taken by the Commission at this meeting as a result of items presented at this time.

SPHERE OF INFLUENCE (SOI) AMENDMENTS/CHANGES OF ORGANIZATION

5. **LAFCO 23-01 – Dissolution of Knightsen Town Community Services District (KTCSD)** – consider approving dissolution of KTCSD comprising 8± square miles and serving the unincorporated Knightsen community; and consider a categorical exemption under the California Environmental Quality Act (CEQA) **Public Hearing**
6. **LAFCO 23-04 – West County Wastewater District (WCWD) – Out of Agency Service Request – Richmond Country Club** - consider a request by WCWD to extend municipal wastewater services outside its jurisdictional boundary to 25.51± acres (numerous parcels) located north of Richmond Parkway/east of Giant Highway (City of Richmond); and consider related actions as a responsible agency under CEQA
7. **LAFCO 23-02 – Annexation to West County Wastewater District (WCWD) – Richmond Country Club (Meritage Homes Corp)** - consider approving annexation of 25.51± acres (numerous parcels) located north of Richmond Parkway/east of Giant Highway (City of Richmond) to serve development of 69 single family homes; and consider related actions as a responsible agency under CEQA **Public Hearing**

BUSINESS ITEMS

8. **Contract Extension and Amendment – SWALE, Inc.** – consider extending the existing contract to August 31, 2023 and adding one subcontract consultant in conjunction with the 3rd round *Wastewater Services Municipal Services Review and Sphere of Influence Updates* covering 20 local agencies
9. **Fiscal Year 2023-24 Final Budget and Work Plan** – consider approving the Final Budget and Work Plan for FY 2023-24 **Public Hearing**
10. **Legislative Update and Position Letter** - receive legislative update and position letter

INFORMATIONAL ITEMS

11. **Current and Potential Applications** - update on current and potential applications – *information only*
12. Correspondence from Contra Costa County Employees’ Retirement Association (CCCERA)
13. Commissioner Comments and Announcements
14. Staff Announcements/Newspaper Articles/CALAFCO Update

CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Executive Officer

CONFERENCE WITH LABOR NEGOTIATORS - Commissioners Glover and Blubaugh

Unrepresented employee: Executive Officer

ADJOURNMENT

Next regular LAFCO meeting is June 14, 2023 at 1:30 pm.

LAFCO STAFF REPORTS AVAILABLE AT http://www.contracostalafco.org/meeting_archive.htm