



Lou Ann Texeira  
Executive Officer

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August 10, 2022 (Agenda)

Contra Costa Local Agency Formation Commission  
40 Muir Road  
Martinez, CA 94553

**August 10, 2022  
Agenda Item 14**

**Contract Extension – SWALE, Inc.**

Dear Commissioners:

In September 2020, Contra Costa LAFCO entered into a contract with SWALE, Inc., with Baracco Associates as subcontractor, for “as-needed” environmental planning services. Under the contract, Kateri Harrison (SWALE founder), land-use planner, ecologist, and natural resource manager, and Bruce Baracco (Baracco and Associates), Principal Planner, provide support to Contra Costa LAFCO as follows:

- Review and provide comments on LAFCO applications and projects
- Review and provide comments on environmental documents prepared by outside agencies
- Assist with preparing environmental documents for LAFCO projects
- Assist with development of new, and reviews existing, LAFCO policies and procedures
- Attend LAFCO hearings, meetings with applicants, and other meetings as needed

The team is familiar with projects and issues in Contra Costa County, has extensive experience working LAFCOs and local agencies, and has considerable environmental experience. LAFCO requires additional environmental planning services. Given the firm’s exemplary work and familiarity with Contra Costa LAFCO issues, staff recommends an extension of the current contract, as provided for in the FY 2022-23 budget.

**RECOMMENDATION:** Authorize LAFCO staff to execute a contract extension with SWALE, Inc., with Baracco Associates as subcontractor, to extend the term of the contract through July 31, 2023. The contract amendment also includes the addition of \$9,000 to the contract amount. The FY 2022-23 budget includes funding for as-needed contract planning services.

Sincerely,

Lou Ann Texeira  
Executive Officer

Attachment

- C: SWALE Inc.
- Baracco and Associates
- County Auditor-Controller

PO Number: \_\_\_\_\_

**AGREEMENT AMENDMENT**

The 1<sup>st</sup> day of September 1, 2020 contract by and between the Contra Costa Local Agency Formation Commission (LAFCO) and SWALE, Inc. (Contractor) is amended as follows:

The contract term is from September 1, 2020 through **July 30, 2023**.

All other terms and conditions of the contract remain in effect.

IN WITNESS WHEREOF, the parties have executed this amendment as of August 10, 2022.

CONTRA COSTA LAFCO

CONTRACTOR  
SWALE, Inc.

By: \_\_\_\_\_  
LAFCO Executive Officer

By: \_\_\_\_\_

Taxpayer ID#: \_\_\_\_\_

APPROVED AS TO FORM

\_\_\_\_\_  
LAFCO Legal Counsel

I hereby certify under penalty of perjury that the Executive Officer of the Contra Costa LAFCO was duly authorized to execute this document on behalf of the Contra Costa LAFCO by a majority vote of the Commission on August 10, 2022.

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Contra Costa LAFCO Clerk