

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION

OUT OF AGENCY SERVICE CONTRACT FIRE PROTECTION SERVICES – PROPOSED FEE

The Contra Costa Local Agency Formation Commission (LAFCO) proposes to adopt a new fee in conjunction with out of agency service (OAS) contracts for fire protection services (Gov. Code §56134).

LAFCOs are authorized to establish fee schedules to recover costs associated with administering their regulatory and planning duties under State law (Gov. Code §56000 et seq.) State law specifies that LAFCO's fees shall not exceed the "estimated reasonable cost" of providing the services for which fees are charged.

The proposed new processing fee is needed for LAFCO to recover its reasonable costs of application intake, review, processing, presenting the application to the Commission for consideration, recording and filing environmental and completion documents, and related tasks associated with LAFCO's processing and review of applications for LAFCO approval of out of agency service contracts for fire protection services.

Staff recommends that LAFCO adopt a \$4,200 processing fee for review and processing of these applications.

The LAFCO fee is based on estimated time spent by LAFCO staff and LAFCO consultants (e.g., environmental) on the review and processing of these applications, as well as support services provided by various County departments (e.g., assessor, demographics, information technology, mapping, print & mail, etc.) that are involved in reviewing, processing, and providing required information in conjunction with these LAFCO applications.