



Lou Ann Teixeira  
 Executive Officer

**MEMBERS**

<b>Candace Andersen</b> <i>County Member</i>	<b>Federal Glover</b> <i>County Member</i>
<b>Donald A. Blubaugh</b> <i>Public Member</i>	<b>Michael R. McGill</b> <i>Special District Member</i>
<b>Tom Butt</b> <i>City Member</i>	<b>Rob Schroder</b> <i>City Member</i>
<b>Patricia Bristow</b> <i>Special District Member</i>	

**ALTERNATE MEMBERS**

<b>Diane Burgis</b> <i>County Member</i>
<b>Stanley Caldwell</b> <i>Special District Member</i>
<b>Charles R. Lewis, IV</b> <i>Public Member</i>
<b>Edi Birsan</b> <i>City Member</i>

August 10, 2022 (Agenda)

**August 10, 2022**  
**Agenda Item 11**

Contra Costa Local Agency Formation Commission (LAFCO)  
 40 Muir Road, 1<sup>st</sup> Floor  
 Martinez, CA 94553

**2<sup>nd</sup> Round Contra Costa Resource Conservation District and Mosquito & Vector Control District -  
 Municipal Services Review Public Review Report**

Dear Members of the Commission:

**BACKGROUND:** The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (CKH Act) requires that every five years the Commission shall, as necessary, review and update each sphere of influence (SOI); and that in conjunction with the SOI update, the commission shall conduct a municipal service review (MSR).

MSRs provide an assessment of the range and adequacy of municipal services provided in the County and provides the basis for making LAFCO determination relating to *growth & population projections, location/characteristics of disadvantaged communities, capacity of public facilities, services and infrastructure, financial ability of agencies to provide services, opportunities for shared facilities, accountability, governance structure and operational efficiencies*, and other factors relating to efficient and effective service delivery. The MSR culminates in updating the SOIs for the subject agencies.

The MSR is an important tool for LAFCO in fulfilling its legislative mandate to coordinate the efficient and logical development of local government agencies and services.

Contra Costa LAFCO continues its work on MSRs having completed 2<sup>nd</sup> round reviews of water and wastewater services (2014), reclamation services (2015), fire/EMS (2016), healthcare services (2018), “city services” (2019), parks & recreation services (2021), and cemetery services (2021).

**SUMMARY:** In November 2021, LAFCO initiated its 2<sup>nd</sup> round MSR covering Contra Costa Mosquito & Vector Control District (CCMVCD) and Contra Costa Resource Conservation District (CCRCD) both of which are countywide districts (Attachments 1 and 2). This 2<sup>nd</sup> round MSR focuses on the following:

- ✚ Updating profile data including growth and population, finances (expenses, revenues, debt, reserves, rates/fee schedules, other fiscal indicators); and staffing/management
- ✚ Capacity of public services, programs, and facilities; and service to disadvantaged communities
- ✚ Shared services/facilities and collaboration
- ✚ Accountability, structure, and efficiencies
- ✚ Governance structure options
- ✚ Other metrics specific to these services as identified by LAFCO staff and the consultant team

**The MSR Process** - Economic & Planning Systems, Inc. was hired to prepare the MSR report.

To date, the MSR process has entailed the following:

- + November 2021 – Kick-off
- + February 2022 – Data collection/verification, complete analyses and presentation of findings
- + April 2022 – present Administrative Draft to LAFCO staff
- + April-June 2022 Fact check with districts
- + June-July 2022 – Deliver Public Review MSR to LAFCO staff
- + August 2022 - Release Public Review MSR
- + August 10, 2022 – Present Public Review MSR to the Commission (Public Hearing)

Both districts were cooperative and helpful in providing information to the MSR team.

The Public Review MSR was released on July 21, 2022 and posted on the LAFCO website (<http://contracostalafco.org/agencies/municipal-service-reviews/>). Local agencies and interested parties were notified of the availability of the report and 30-day public comment period, which ends on August 17, 2022. Local agencies are encouraged to place the Public Review MSR on their City Council/Board agendas for public discussion and input.

On August 10<sup>th</sup>, LAFCO will hold the first of two public hearings on the Public Review MSR. At the hearing, the MSR consultants will present a summary of the MSR report and major findings. Following the presentation and LAFCO staff report, the Commission will receive public comment and provide comment and direction. No final action on the Public Review report will be taken on August 10<sup>th</sup>. To date, LAFCO has received no written comments.

The Commission will be asked to set a public hearing for November 9, 2022, at which time the Commission will be asked to accept the Final MSR report, adopt the required MSR and SOI determinations, and update the SOIs for the two districts.

#### **RECOMMENDATIONS:**

1. Receive the staff report and consultants' presentation,
2. Open the public hearing and receive comments,
3. Close the public hearing and provide comments and direction to the MSR consultants and LAFCO staff, and
4. Direct LAFCO staff to set a public hearing for November 9, 2022, at which time the Commission will be asked to accept the Final MSR, make the required determinations, and update SOIs.

Sincerely,

LOU ANN TEXEIRA  
EXECUTIVE OFFICER

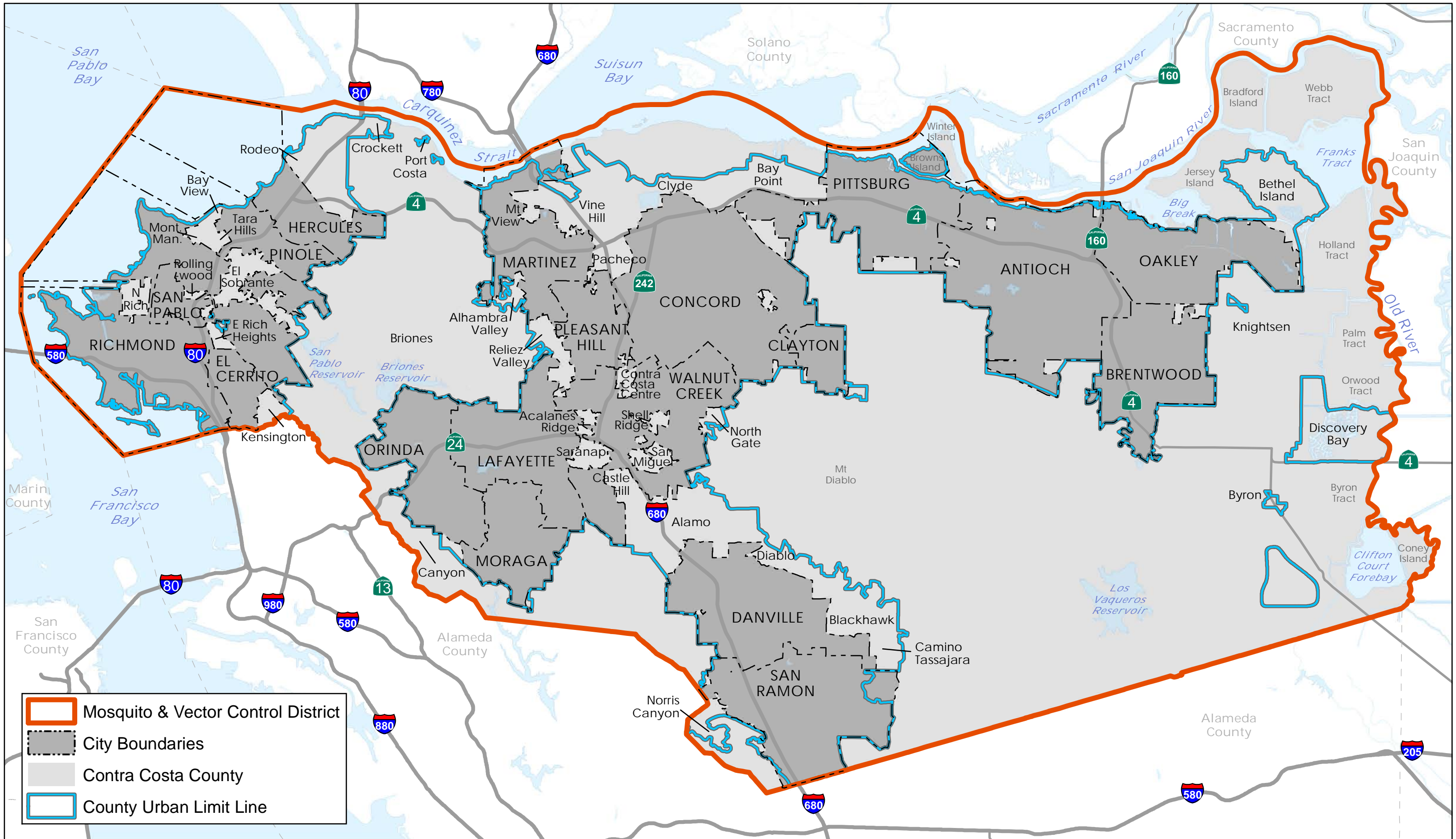
Exhibits:

- A. Contra Costa Mosquito & Vector Control District – Map
- B. Contra Costa Resource Conservation District – Map

c: Distribution

# Mosquito & Vector Control District and Coterminous SOI

Exhibit A



- Mosquito & Vector Control District
- City Boundaries
- Contra Costa County
- County Urban Limit Line

Map created 04/21/2022  
 by Contra Costa County Department of  
 Conservation and Development, GIS Group  
 30 Muir Road, Martinez, CA 94553  
 37:59:41.791N 122:07:03.756W

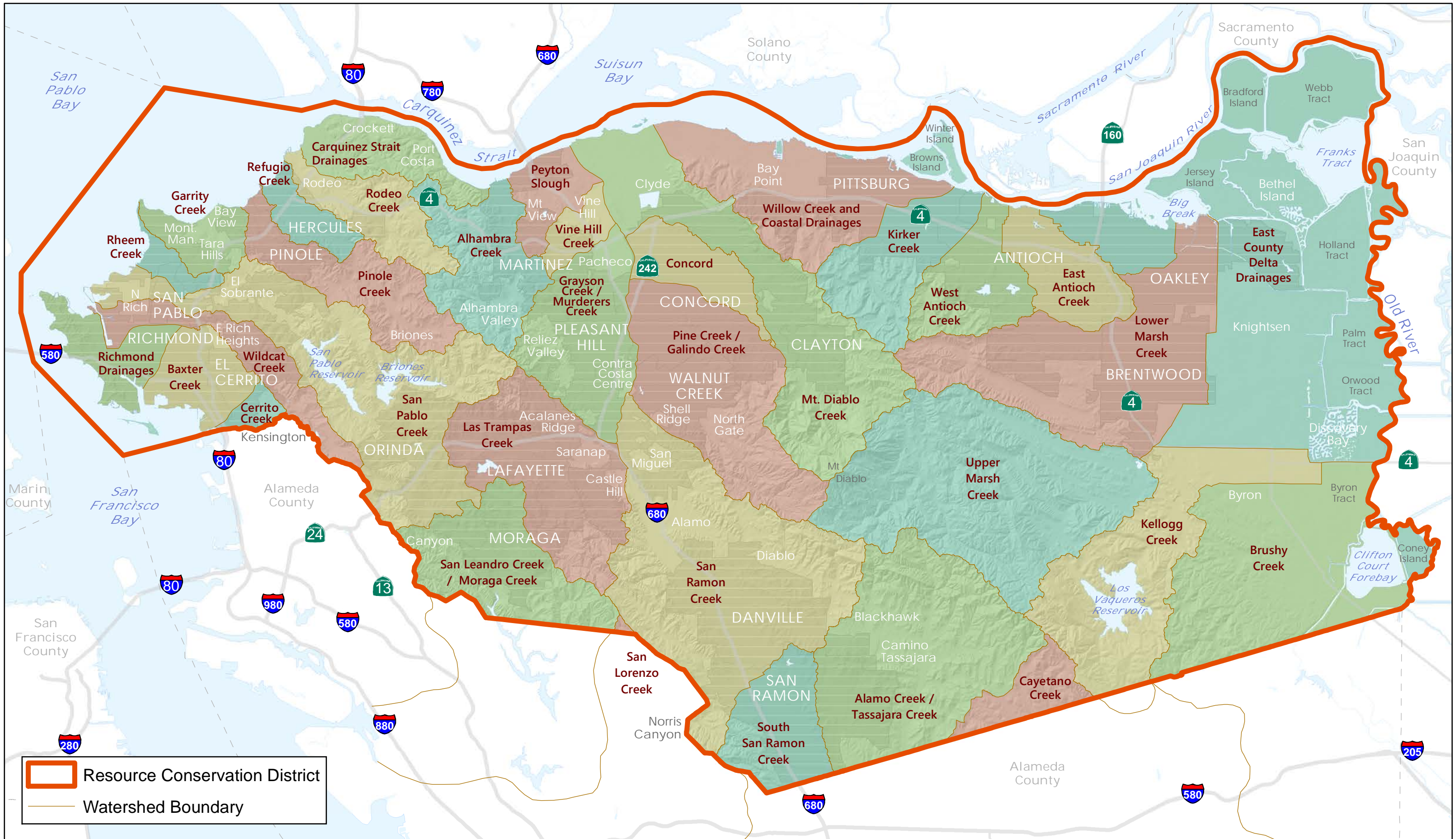
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# Resource Conservation District and Coterminous SOI

Exhibit B



 Resource Conservation District  
 Watershed Boundary

Map created 04/21/2022  
by Contra Costa County Department of  
Conservation and Development, GIS Group  
30 Muir Road, Martinez, CA 94553  
37:59:41.791N 122:07:03.756W

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