

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
DRAFT MEETING MINUTES
November 10, 2021

January 12, 2022
Agenda Item 5

1. Welcome and Call to Order; Roll Call (Agenda Items 1&2)

Chair Skaredoff called the regular meeting of November 10, 2021, to order at 1:32 p.m.
The following Commissioners and staff were present:

Commissioner Andersen and her Chief of Staff Gayle Israel were thanked by Chair Skaredoff on behalf of the entire Commission for hosting the Commission Meetings via Zoom during the pandemic.

Regular Commissioners	Alternate Commissioners	Staff
Igor Skaredoff, Chair	Stan Caldwell	Lou Ann Teixeira, Executive Officer
Rob Schroder, Vice Chair	Chuck Lewis (seated for Blubaugh)	Tom Geiger, Commission Counsel
Candace Andersen	Diane Burgis (absent)	Sherrie Weis, LAFCO Clerk
Tom Butt	Edi Birsan (absent)	
Mike McGill		
Federal Glover		
Don Blubaugh (absent)		

Announcement: Pursuant to Governor Newsom's Executive Order and local county health orders issued to address the COVID 19 pandemic, the Commission meeting is being held via Zoom videoconference. The public may listen to the meeting telephonically and comment by calling in to the teleconference meeting per the instructions on page 1 of the agenda. As required by the Brown Act, all votes taken this afternoon will be done by a roll call vote of the attending Commissioners participating via teleconference.

3. Adoption of Agenda

Upon motion by Commissioner McGill and second by Commissioner Glover, the Commission unanimously, by a 7-0 vote, adopted the agenda

VOTE:

AYES: Andersen, Butt, Glover, Lewis, McGill, Schroder, Skaredoff

NOES: NONE

ABSENT: Blubaugh

ABSTAIN: NONE

4. Approval of Minutes

Upon motion by Commissioner Glover and second by Commissioner Schroder, the Commission unanimously, by a 7-0 vote approved the September 8, 2021, meeting minutes

VOTE:

AYES: Andersen, Butt, Glover, Lewis, McGill, Schroder, Skaredoff

NOES: NONE

ABSENT: Blubaugh

ABSTAIN: NONE

5. Public Comments

Chair Skaredoff invited members of the audience to provide public comment. There were no speakers.

TELECONFERENCING

6. **Assembly Bill 361** – consider adopting a resolution authorizing LAFCO to conduct teleconference meetings under Government Code section 54953(e) and making related findings

Following Commissioner comments and upon a motion by Commissioner McGill and second by Commissioner Glover, the Commission, unanimously, by a 7-0 vote, approved to adopt Resolution No. 2021-01 allowing Contra Costa LAFCO to conduct teleconference meetings pursuant to GC section 54953(e) and make related findings

VOTE:
AYES: Andersen, Butt, Glover, Lewis, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: Blubaugh
ABSTAIN: NONE

SPHERE OF INFLUENCE AMENDMENTS/CHANGES OF ORGANIZATION

7. **County Service Area (CSAs) R-9 and R-10** – consider initiating dissolution of CSA R-9 which comprises 3.1± square miles and serves unincorporated El Sobrante Valley including parts of Richmond, and dissolution of CSA R-10 which comprises 7.37± square miles and serves unincorporated Rodeo

Following comments from Public Works staff Rochelle Johnson and Carl Roner, comments and questions by the Commissioners and upon a motion by Commissioner Glover and second by Commissioner Schroder, unanimously, by a 7-0 vote, approved Option 1 - defer adopting a resolution initiating dissolution of CSA R-9 and request an update within 6-9 months regarding the status of CSA R-9 including future funding options; 2) adopt a resolution initiating dissolution of CSA R-10; and direct staff to proceed with dissolution proceedings to be considered by the Commission at a future meeting.

VOTE:
AYES: Andersen, Butt, Glover, Lewis, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: Blubaugh
ABSTAIN: NONE

BUSINESS ITEMS

8. **Request to Transfer Jurisdiction from Alameda LAFCO to Contra Costa LAFCO** - consider assuming jurisdiction and authorizing staff to send a request to Alameda LAFCO to transfer jurisdiction in order to consider a proposed sphere of influence amendment and corresponding annexation to the East Bay Municipal Utility District. The subject property is located at 285 Lark Lane in unincorporated Alamo

Following Commissioner comments, and upon a motion by Commissioner McGill and second by Commissioner Glover, the Commission, unanimously, by a 7-0 vote, recommended that Contra Costa LAFCO agree to assume exclusive jurisdiction for these proposals and authorize LAFCO staff to send a letter to Alameda LAFCO requesting a transfer of jurisdiction in conjunction with these proposals.

VOTE:
AYES: Andersen, Butt, Glover, Lewis, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: Blubaugh
ABSTAIN: NONE

9. ***FY 2021-22 First Quarter Budget Report*** – receive FY 2021-22 first quarter budget report

Upon motion of Commissioner Butt and second by Commissioner Schroder, the Commission unanimously approved, by a 7-0 vote, to receive the FY 2021-22 first quarter budget report

VOTE:
AYES: Andersen, Butt, Glover, Lewis, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: Blubaugh
ABSTAIN: NONE

10. ***2021-22 Legislative Update*** – a legislative update will be provided – information only

INFORMATIONAL ITEMS

11. ***Pending Applications*** – receive an update on pending proposals –informational update – no action required by the Commission.
12. ***Correspondence from Contra Costa County Employee’s Retirement Association (CCCERA)***
13. ***Commissioner Comments and Announcements***

Commissioner McGill updated the Commission on CALAFCO’s activities:

- September 10, 2021 CALAFCO Legislative Committee Meeting
- September 15, 2021 CALAFCO Recruitment Committee Meeting
- October 21, 2021 CALAFCO Board of Directors Emergency Meeting
- October 22, 2021 CALAFCO Legislative Committee Meeting
- November 7, 2021 CALAFCO Virtual Business Meeting
- November 12, 2021 CALAFCO Board of Directors Meeting
- December 3, 2021 CALAFCO Legislative Committee Meeting

Commissioner McGill reported he will serve on the CALAFCO Legislative Committee another year and on the Program Committee.

Commissioner Caldwell gave an update on his health challenges.

14. ***Staff Announcements***

Executive Officer updates:

- The week of November 15, 2021 will begin 2nd round MSRs covering Mosquito and Vector Control and Resource Conservation Districts
- January 2022 we will release an updated directory of local agencies
- There will be upcoming an announcement of CALAFCO training sessions

Executive Officer Texeira once again thanked Commissioner Andersen and her Chief of Staff Gayle Israel for supporting the LAFCO by hosting our Commission meetings via Zoom meetings

The meeting adjourned at 2:12 p.m.

Final Minutes will be Approved by the Commission December 10, 2021

ADJOURNMENT

The next regular LAFCO meeting is December 10, 2021, at 1:30 pm.

By _____
Executive Officer