



Lou Ann Texeira
 Executive Officer

MEMBERS

- | | |
|---|--|
| Candace Andersen
<i>County Member</i> | Federal Glover
<i>County Member</i> |
| Donald A. Blubaugh
<i>Public Member</i> | Michael R. McGill
<i>Special District Member</i> |
| Tom Butt
<i>City Member</i> | Rob Schroder
<i>City Member</i> |
| Igor Skaredoff
<i>Special District Member</i> | |

ALTERNATE MEMBERS

- | |
|---|
| Diane Burgis
<i>County Member</i> |
| Stanley Caldwell
<i>Special District Member</i> |
| Charles R. Lewis, IV
<i>Public Member</i> |
| Edi Birsan
<i>City Member</i> |

September 8, 2021 (Agenda)

Contra Costa Local Agency Formation Commission
 40 Muir Road, 1st Floor
 Martinez, CA 94553

**September 8, 2021
 Agenda Item 7**

**2nd Round Municipal Service Reviews/Sphere of Influence Updates
 Contract for Services**

Dear Members of the Commission:

The Commission annually adopts proposed and final budgets and a workplan. The FY 2021-22 workplan includes funding for Municipal Service Reviews (MSRs)/Sphere of Influence (SOI) Updates.

Contra Costa LAFCO recently completed its 2nd round *Parks & Recreation Services* MSR/SOI updates and its 2nd round *Cemetery Services* MSR/SOI updates. The FY 2021-22 workplan identifies potential candidates for a 2nd round MSR, including resource conservation and mosquito and vector control services. The 1st round MSRs prepared for these districts were completed in 2010. It is timely to move forward with 2nd round MSR for these districts.

In January 2020, the Commission approved an “on-call” list of prequalified MSR/special study consultants. LAFCO staff contacted two firms to discuss the resource conservation and mosquito and vector control MSRs, and subsequently obtained a proposal from Economic & Planning Systems. (“EPS”). EPS has prepared numerous MSRs and special studies for various LAFCOs throughout California, and recently completed the 2nd round *Park & Recreation MSR* for Contra Costa LAFCO.

RECOMMENDATION – It is recommended that the Commission authorize LAFCO staff to execute a contract with EPS to prepare the 2nd round resource conservation and mosquito and vector control services MSRs/SOI updates, with a project budget not to exceed \$35,000.

Sincerely,

LOU ANN TEXEIRA
 EXECUTIVE OFFICER

c: Ashleigh Kanat, Principal, Economic & Planning Systems
 Christopher Lim, Executive Director
 Paula Macedo, General Manager