

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
DRAFT MEETING MINUTES
June 9, 2021

August 11, 2021
Agenda Item 4

1. Welcome and Call to Order; Roll Call (Agenda Items 1&2)

Chair Skaredoff called the regular meeting of June 9, 2021, to order at 1:30 p.m.
The following Commissioners and staff were present:

Regular Commissioners	Alternate Commissioners	Staff
Igor Skaredoff, Chair	Edi Birsan	Lou Ann Teixeira, Executive Officer
Rob Schroder, Vice Chair	Diane Burgis	Tom Geiger, Commission Counsel
Candace Andersen	Stan Caldwell	Sherrie Weis, LAFCO Clerk
Don Blubaugh	Chuck Lewis	
Tom Butt		
Mike McGill		
Federal Glover		

Announcement: Pursuant to Governor Newsom's Executive Order and local county health orders issued to address the COVID 19 pandemic, the Commission meeting is being held via Zoom videoconference. The public may listen to the meeting telephonically and comment by calling in to the teleconference meeting per the instructions on page 1 of the agenda. As required by the Brown Act, all votes taken this afternoon will be done by a roll call vote of the attending Commissioners participating via teleconference.

3. Adoption of Agenda

Upon motion by Commissioner Andersen and second by Commissioner McGill, the Commission unanimously, by a 7-0 vote, adopted the agenda

VOTE:

AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

4. Approval of Minutes

Upon motion by Commissioner Andersen and second by Commissioner Glover, the April 14, 2021 meeting minutes were by a 6-0 vote, approved. Commissioner Blubaugh abstained because he did not attend the April 14, 2021 meeting.

VOTE:

AYES: Andersen, Butt, Glover, McGill, Schroder, Skaredoff

NOES: NONE

ABSENT: NONE

ABSTAIN: Blubaugh

5. Public Comments

Chair Skaredoff invited members of the audience to provide public comment.

Debra Mason, spoke of her displeasure with MSR determinations of Ambrose Recreation and Park District and with LAFCO.

OUT OF AGENCY SERVICE REQUESTS

6. ***LAFCO 20-01– City of Concord – Out of Agency Service Request*** – consider a request by the City of Concord to extend municipal wastewater services outside its jurisdictional boundary to property located at 1974 Ayers Road (1.6± acres) (APN 116-092-007) in unincorporated Concord (Ayers Ranch), and consider related actions per the California Environmental Quality Act (CEQA)

Ms. Akins, property owner, located at 1974 Ayers Road indicated she was not opposed to annexing to the City of Concord, and she prefers to annex when the entire Ayers Ranch is annexed.

Following Commissioner comments and questions, and upon a motion by Commissioner Blubaugh and a second by Commissioner Butt, the Commission, unanimously, by a 7-0 vote, approved Option 1 to extend municipal wastewater services outside the City’s jurisdictional boundary to the subject property, and consider related actions per CEQA

VOTE:

AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

SPHERE OF INFLUENCE AMENDMENTS/CHANGES OF ORGANIZATIONS

7. ***LAFCO 20-07 – Laurel Place II – Subdivision 9389 – Annexation to City of Concord*** – consider approving an annexation to the City of Concord and related actions per CEQA. The subject area comprises 3.58± acres and includes seven parcels (APNs 116-063-026 thru -032) and is located at Myrtle Drive and Bailey Road in unincorporated Concord (Ayers Ranch) **Public Hearing**

Chair Skaredoff open and closed the public hearing, there were no public speakers.

Upon motion by Commissioner Andersen and second by Commissioner Blubaugh, the Commission, unanimously, by a 7-0 vote, approved Option 1 annexation of the subject area to the City of Concord and related actions CEQA..

VOTE:

AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

MUNICIPAL SERVICE REVIEWS (MSRs)/SPHERE OF INFLUENCE (SOI) UPDATES

8. ***Parks & Recreation Services MSR/SOI Updates (2nd Round)*** – consider accepting the Final MSR report, making the required MSR and SOI determinations, updating SOIs for the Park & Recreation districts and county services areas covered in the MSR report, and taking related actions under CEQA **Public Hearing**

Chair Skaredoff open and closed the public hearing, there were no public speakers. LAFCO staff noted written comments.

Following the MSR consultants’ presentation and questions and comments by Commissioners, and upon a motion by Commissioner McGill and a second by Commissioner Blubaugh, the Commission unanimously, by a 7-0 vote, accepted the staff and consultants’ presentation; provided comments; adopted the MSR/SOI determinations by resolutions attached hereto; made CEQA determinations; and appointed Commissioners Blubaugh and Lewis to a subcommittee to work with residents of the Reliez Valley, PHRPD, and City of Lafayette on boundary and service issues.

	<u>VOTE:</u>
AYES:	<u>Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff</u>
NOES:	<u>NONE</u>
ABSENT:	<u>NONE</u>
ABSTAIN:	<u>NONE</u>

9. Cemetery Services – MSR/SOI Updates (2nd Round) – receive overview of Public Review Draft MSR and public comments and provide input. The MSR covers two cemetery districts **Public Hearing**

Chair Skaredoff open and closed the public hearing, there were no public speakers.

Following the MSR consultants’ presentation and questions and comments by Commissioners, and upon motion by Commissioner Andersen second by Commissioner Schroder, the Commission unanimously, by a 7-0 vote, received staff report and consultants’ presentation; provided direction and comments and to the MSR consultants and LAFCO staff; and directed LAFCO staff to set a public hearing for August 11, 2021, at which time the Commission will be asked to accept the Final MSR, make the required determinations, and update SOIs.

	<u>VOTE:</u>
AYES:	<u>Andersen, Blubaugh, Burgis (seated for Glover), Butt, McGill, Schroder, Skaredoff</u>
NOES:	<u>NONE</u>
ABSENT:	<u>NONE</u>
ABSTAIN:	<u>NONE</u>

BUSINESS ITEMS

10. FY 2021-22 Final Budget/Work Plan – consider approving final budget/work plan **Public Hearing**

Chair Skaredoff open and closed the public hearing, there were no public speakers.

	<u>VOTE</u>
AYES:	<u>Andersen, Blubaugh, Burgis (seated for Glover), Butt, McGill, Schroder, Skaredoff</u>
NOES:	<u>NONE</u>
ABSENT:	<u>NONE</u>
ABSTAIN:	<u>NONE</u>

Upon motion by Commissioner McGill second by Commissioner Blubaugh, the Commission unanimously, by a 7-0 vote, adopted the final budget/work plan and authorized staff to distribute the FY 2021-22 Final Budget the County, cities and independent special district as required by Government Code §56381.

11. LAFCO 18-06 – Chang Property Reorganization – Annexations to the City of San Ramon, Central Contra Costa Sanitary District and East Bay Municipal Utility District and Detachment from County Service Area P-6 – consider landowner’s request for extension of time to complete the boundary reorganization

Upon a motion by Commissioner McGill and second by Commissioner Butt, the Commission unanimously, by a 7-0 vote, approved an extension of time to file the Certificate of Completion to July 9, 2022, as requested by the landowner in order to coordinate the timing of the open space easement with the City of San Ramon and the resource agencies.

	<u>VOTE:</u>
AYES:	<u>Andersen, Blubaugh, Burgis (seated for Glover), Butt, McGill, Schroder, Skaredoff</u>
NOES:	<u>NONE</u>
ABSENT:	<u>NONE</u>
ABSTAIN:	<u>NONE</u>

12. SDRMA 2021 Board Election Update – informational update – no action required by the Commission.

CORRESPONDENCE

13. Correspondence from Contra Costa County Employee’s Retirement Association (CCERA)

INFORMATIONAL ITEMS

14. Commissioner Comments and Announcements

Commissioner Skaredoff announced Commissioner Caldwell is the recipient of the CSDA William Hollingsworth Award. He will accept the award at the CSDA Annual Conference, September 2, 2021 in Monterey, CA. Commissioner Caldwell was proud to report the vote was unanimous.

Commissioner McGill updated the Commission on CALAFCO’s activities:

- Ms. Miller, Executive Director of CALAFCO has reaffirmed her retirement at end of the year. The CALAFCO board has initiated a recruitment for her successor.
 - April 30, 2021 Board of Directors Meeting
 - May 7, 2021 Legislative Committee Meeting
 - May 26, 2021 CALAFCO Executive Meeting
 - June 18, 2021 CA Special Districts Association Legislative Days
 - June 23, 2021 Board of Directors Special Meeting

Commissioner Caldwell gave an update on the positive progress of his health challenges.

15. Staff Announcements

Executive Officer updates:

- Pending Projects
- Newspaper Articles
- June 7, 2021 both the county and LAFCO filed their appeals to the Los Medanos Community Healthcare District lawsuit. SB 903 - Frasier bill related to the lawsuit passed 1st and 2nd houses unanimously. May 19, 2021 the bill was referred to the Committee on Local Government and Finance. LAFCO will continue to monitor the bill's progress.
- A fire reorganization study is underway that includes East County Fire, Con Fire and Rodeo - Hercules Fire Districts. May 19, 2021, Orinda-Moraga Fire District discussed joining the reorganization and decided not to participate.

The meeting was adjourned in memory of Sharon Anderson who served as LAFCO Legal Counsel for over 11 years. Sharon was a brilliant attorney, a thoughtful and generous person, and a quick wit. She will be dearly missed by family, friends, and her County and LAFCO families

The meeting adjourned at 3:11 p.m.

Final Minutes Approved by the Commission August 11, 2021

	<u>VOTE:</u>
AYES:	<u>Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff</u>
NOES:	<u>NONE</u>
ABSENT:	<u>NONE</u>
ABSTAIN:	<u>NONE</u>

ADJOURNMENT

The next regular LAFCO meeting is July 14, 2021, at 1:30 pm.

By _____
Executive Officer