

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
DRAFT MEETING MINUTES
April 14, 2021

June 9, 2021
Agenda Item 4

1. Welcome and Call to Order; Roll Call (Agenda Items 1&2)

Chair Skaredoff called the regular meeting of April 14, 2021 to order at 1:30 p.m.
The following Commissioners and staff were present:

Regular Commissioners	Alternate Commissioners	Staff
Igor Skaredoff, Chair	Diane Burgis	Lou Ann Texeira, Executive Officer
Rob Schroder, Vice Chair	Stan Caldwell	Tom Geiger, Commission Counsel
Candace Andersen	Chuck Lewis	Sherrie Weis, LAFCO Clerk
Tom Butt		
Mike McGill		

Announcement: Pursuant to Governor Newsom’s Executive Order and local county health orders issued to address the COVID 19 pandemic, the Commission meeting is being held via Zoom videoconference. The public may listen to the meeting telephonically and comment by calling in to the teleconference meeting per the instructions on page 1 of the agenda. As required by the Brown Act, all votes taken this afternoon will be done by a roll call vote of the attending Commissioners participating via teleconference.

3. Adoption of Agenda

Upon motion by Commissioner McGill and second by Commissioner Lewis, the Commission unanimously, by a 7-0 vote, adopted the agenda:

- VOTE:
- AYES: Andersen, Burgis, Butt, Lewis, McGill, Schroder, Skaredoff
- NOES: NONE
- ABSENT: Blubaugh, Glover
- ABSTAIN: NONE

4. Approval of Minutes

Upon motion by Commissioner Andersen and second by Commissioner Burgis, the January 13, 2021 meeting minutes were unanimously, by a 7-0 vote, approved.

- VOTE:
- AYES: Andersen, Burgis, Butt, Lewis, McGill, Schroder, Skaredoff
- NOES: NONE
- ABSENT: Blubaugh, Glover
- ABSTAIN: NONE

5. Public Comments

Chair Skaredoff invited members of the audience to provide public comment. There were no speakers.

OUT OF AGENCY SERVICE REQUESTS

- 6. LAFCO 20-08 – City of Martinez – Bay’s Edge, Subdivision 9065-** consider a request by the City of Martinez to extend municipal water service outside its jurisdictional boundary to support development of 30 townhomes. The subject area includes two parcels (APNs 375-311-001/-003) located at 3128

Sycamore Street in unincorporated Martinez (Mt. View area). The Commission will also consider related actions per the California Environmental Quality Act (CEQA)

Chair Skaredoff called for public comments; there were no public speakers.

Upon motion by Commissioner McGill and second by Commissioner Lewis, the Commission, approved, by 6-1 vote, Option 1 the Approve the out of agency service as proposed with conditions of an annexation application with a specified time frame. The landowner shall within thirty (30) days of LAFCO's approval file with the City applications for general plan amendment, pre-zoning, and annexation of the subject territory to the City, and shall process those applications to completion.

VOTE:
AYES: Andersen, Burgis, Lewis, McGill, Schroder, Skaredoff
NOES: Butt
ABSENT: Blubaugh, Glover
ABSTAIN: NONE

Commissioner Blubaugh joined the meeting. He had been representing Contra Costa LAFCO at the Assembly Committee on Local Government, speaking in support of AB 903 (Frazier) Los Medanos Community Health Care District.

MUNICIPAL SERVICE REVIEWS (MSRs)/SOI UPDATES

7. ***“Parks & Recreation Services” MSR/SOI Updates (2nd Round)*** – receive overview of Public Review Draft MSR, public comments, and provide input. The MSR covers all 19 cities, four community services districts, three parks & recreation districts, one regional park district and eight county service areas ***Public Hearing***

Chair Skaredoff opened the Public Hearing.

Speaker 1 – Mr. Chelemedos – Representing residents of Reliez Valley Road Area – unincorporated Lafayette. He stated Parks and Recreation Districts should be aligned with city limits and school district boundaries. The residents of this area are funding the Pleasant Hill Park and Recreation District and not be served by the District.

Speaker 2 – Ms. Mason – Spoke regarding the Ambrose Recreation and Park District (ARPD) located in Bay Point. Ms. Mason requested ARPD be taken over by City of Pittsburg.

Chair Skaredoff closed the public hearing.

Upon motion by Commissioner McGill and second by Commissioner Andersen, the Commission, unanimously, by a 7-0 vote, provided direction to staff; accepted recommendations by staff and set next Public Hearing for June 9, 2021.

VOTE:
AYES: Andersen, Blubaugh, Burgis, Butt, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: Glover
ABSTAIN: NONE

BUSINESS ITEMS

8. ***Fiscal Year 2021-22 Proposed Budget and Work Plan*** - consider approving the proposed budget and work plan for FY 2021-22 ***Public Hearing***

Chair Skaredoff open and closed the public hearing, there were no public speakers.

Commissioner McGill complimented Executive Officer Texeira for her ability to manage the budget throughout the year and prepare the proposed budget.

Upon motion by Commissioner McGill second by Commissioner Blubaugh, the Commission unanimously, by a 7-0 vote, adopted the Proposed Budget for FY 2021-22, and authorized staff to distribute the Proposed Budget to the County, cities and independent special districts as required by Government Code Section 56381, and schedule a public hearing for June 9, 2021 to adopt the Final FY 2021-22 LAFCO Budget.

VOTE:
AYES: Andersen, Blubaugh, Burgis, Butt, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: Glover
ABSTAIN: NONE

9. ***Legislative Update and Position Letters*** – receive update and consider submitting position letters

Commissioner Blubaugh reported he attended the April 14, 2021 meeting of the Assembly Local Government Committee (ALGC) representing Contra Costa LAFCO regarding AB 903 (Frazier) Los Medanos Community Healthcare District (LMCHD). Commissioner Glover also attended the meeting representing Contra Costa County. The Bill passed and will now move on to another committee.

The Commission received the legislative update and provided direction to staff to submit letters in accordance with staff recommendations.

Upon motion by Commissioner McGill second by Commissioner Blubaugh, the Commission unanimously, by a 7-0 vote, provided direction to staff pursuant to staff recommendations.

VOTE:
AYES: Andersen, Blubaugh, Burgis, Butt, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: Glover
ABSTAIN: NONE

10. ***Call for Nominations – 2021 Special Districts Risk Management Authority (SDRMA) Board of Directors*** receive SDRMA information and consider submitting a nomination

The Commissioner heard the report and accepted the information.

11. ***FY 2020-21 Third Quarter Budget Report*** - receive FY 2020-21 third quarter budget report.

Upon a motion by Commissioner Blubaugh and second by Commissioner Andersen, the Commission unanimously, by a 7-0 vote, received the FY 2020-21 third quarter budget report.

VOTE:

AYES: Andersen, Blubaugh, Burgis, Butt, McGill, Schroder, Skaredoff

NOES: NONE

ABSENT: Glover

ABSTAIN: NONE

12. ***Actuarial Evaluation – Post-Employment Medical Benefits Plan GASB 75 Supplemental Schedules - Reporting Period July 1, 2020 to June 30, 2021 – informational item – no action needed***

13. ***Update – Chang Property Reorganization – Annexations to the City of San Ramon, Central Contra Costa Sanitary District and East Bay Municipal Utility District and Detachment from County Service Area P-6 – informational item – no action needed***

Steve Savage of Toll Brothers, Inc. provided an update to the Commission.

CORRESPONDENCE

14. ***Correspondence from Contra Costa County Employee’s Retirement Association (CCCERA)***

INFORMATIONAL ITEMS

15. ***Commissioner Comments and Announcements***

Commissioner McGill updated the Commission on CALAFCO ‘s activities

- January 21, 2021 – Board Retreat
- January 22, 2021 – Board of Directors Meeting
- February 19, 2021 – Legislative Committee Meeting
- March 26, 2021 – Executive Committee Meeting
- March 26, 2021 – Legislative Committee Meeting
- April 3, 2021 – Board of Directors Meeting

16. ***Staff Announcements***

- CALAFCO Updates
- Pending Projects
- Newspaper Articles

The meeting adjourned at 3:20 p.m.

Final Minutes Approved by the Commission June 9, 2021

VOTE:

AYES:

NOES:

ABSENT:

ABSTAIN:

By _____

Executive Officer