

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
DRAFT MEETING MINUTES
January 13, 2021

April 14, 2021
Agenda Item 4

1. Welcome and Call to Order; Roll Call (Agenda Items 1&2)

Chair Andersen called the regular meeting of January 13, 2021 to order at 1:32 p.m.
The following Commissioners and staff were present:

Regular Commissioners	Alternate Commissioners	Staff
Candace Andersen, Chair	Diane Burgis	Lou Ann Texeira, Executive Officer
Igor Skaredoff, Vice Chair	Edi Birsan	Sharon Anderson, Commission Counsel
Don Blubaugh	Stan Caldwell	Sherrie Weis, LAFCO Clerk
Tom Butt	Chuck Lewis	
Federal Glover		
Mike McGill		
Rob Schroder		

Announcement: Pursuant to Governor Newsom’s Executive Order and local county health orders issued to address the COVID 19 pandemic, the Commission meeting is being held via Zoom videoconference. The public may listen to the meeting telephonically and comment by calling in to the teleconference meeting per the instructions on page 1 of the agenda. As required by the Brown Act, all votes taken this afternoon will be done by a roll call vote to the attending Commissioners participating via teleconference.

3. Adoption of Agenda

Upon motion by Commissioner McGill and second by Commissioner Glover, the Commission unanimously, by a 7-0 vote, adopted the agenda.

VOTE:
AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

4. Selection of 2021 Chair and Vice Chair and Recognition of Outgoing Chair

Upon motion by Commissioner Blubaugh and second by Commissioner Glover, by a 6-0 vote, Commissioner Skaredoff was named as LAFCO Chair for 2021

VOTE:
AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder,
NOES: NONE
ABSENT: NONE
ABSTAIN: Skaredoff

Upon motion by Commissioner Blubaugh and second by Commissioner McGill, Commissioner Schroder was unanimously, by a 7-0 vote, named as LAFCO Vice Chair for 2021.

VOTE:
AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

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Outgoing Chair Anderson was recognized by resolution for her service as 2021 LAFCO Chair. Commissioner Skaredoff assume the role of Chair.

5. Welcome New Commissioner

Introduction and welcome of new Commissioner Edi Birsan – alternate city member.

6. Commissioner Approval of Minutes

Upon motion by Commissioner McGill and second by Commissioner Butt, the December 9, 2020 meeting minutes were unanimously, by a 7-0 vote, approved.

VOTE:

AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

7. Public Comments

Skaredoff invited members of the audience to provide public comment. There were no speakers.

OUT OF AGENCY SERVICE REQUESTS

- 8. LAFCO 20-08 – City of Martinez – Bay’s Edge, Subdivision 9065** – consider a request by the City of Martinez to extend municipal water service outside its jurisdictional boundary to support development of 30 townhomes. The subject area includes two parcels (APNs 375-311-001/-003) and is located in unincorporated Martinez (Mt. View area). The Commission will also consider related actions per the California Environmental Quality Act (CEQA)

Attorney Wilson Wendt spoke representing the owner/applicant. There was extensive discussion. Commissioners expressed a preference for annexation of the subject property.

Commissioner McGill moved second by Commissioner Blubaugh, Option 1. Before roll call vote the motion and second were withdrawn.

A substitute motion was made. Upon motion of Commissioner Butt, second by Commissioner Blubaugh, the Commission, unanimously approved, by a 7-0 vote, Option 4 – continue this matter to a future meeting to obtain more information.

VOTE:

AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

SPHERE OF INFLUENCE (SOI) AMENDMENTS/CHANGES OF ORGANIZATIONS

- 9. LAFCO 10-10 – Annexation to Town of Discovery Bay Community Services District (TDBCSD) – Newport Pointe** - consider approving an annexation to the TDBCSD to include 21.64± acres (2 parcels) located east of Bixler Road and west of Newport Avenue in unincorporated Discovery

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Bay and consider related actions under CEQA. The annexation will facilitate development of 67 single family homes. **Public Hearing**

Chair Skaredoff opened and closed the public hearing; there were no public speakers.

Upon motion of Commissioner Butt, second by Commissioner Schroder, the Commission, approved, by a 6-0 vote, to approve, Option 1 – approve the annexation as proposed.

VOTE:
AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder,
NOES: NONE
ABSENT: NONE
ABSTAIN: Skaredoff

BUSINESS ITEMS

10. ***Fiscal Year (FY) 2021-22 Budget Schedule Work Plan Preview*** – provide input on the FY 2021-22 proposed budget schedule and work plan preview

Upon motion by Commissioner Anderson, second by Commissioner McGill, the Commission unanimously approved, by a 7-0 vote, to accept 2nd round MSRs and other workplan goals.

VOTE:
AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

11. ***Fiscal Year 2021 2nd Mid-Year Budget Report*** - receive FY 2020-21 mid-year budget report
Upon motion by Commissioner Butt, second by Commissioner Blubaugh, the Commission unanimously approved, by a 7-0 vote, to accept Fiscal Year (FY) 2021-2022 2nd Mid-Year Budget Report.

VOTE:
AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

CORRESPONDENCE

12. ***Correspondence from Contra Costa Employees' Retirement Association (CCCREA)***

INFORMATIONAL ITEMS

13. ***Commissioner Comments and Announcements***

- Commissioner McGill reported the following:
 - a. Coastal Roundtable, December 10, 2020.
 - b. Upcoming CALAFCO Board retreat and meeting January 21 and 22, 2021.
 - c. Overview and update of Coco San Sustainable Farm.

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- Commissioner Butt noted his appreciation of the update on CoCo Farm.
- Commissioner Skaredoff reported on the January 13, 2021 Watershed Forum meeting he attended.

14. Staff Announcements

- CALAFCO Daily Legislative Report – January 5, 2021
- Pending Proposals
- News Articles

The meeting adjourned at 3:05 pm.

Final Minutes Approved by the Commission February 10, 2021

VOTE:

AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

ADJOURNMENT

The next regular LAFCO meeting is February 10, 2021 at 1:30 pm.

By _____
Executive Officer