

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
MEETING MINUTES
December 9, 2020

1. Welcome and Call to Order; Roll Call (Agenda Items 1&2)

Chair Andersen called the regular meeting of December 9, 2020 to order at 1:31 p.m.

The following Commissioners and staff were present:

<u>Regular Commissioners</u>	<u>Alternate Commissioners</u>	<u>Staff</u>
Candace Andersen, Chair	Diane Burgis	Lou Ann Texeira, Executive Officer
Igor Skaredoff, Vice Chair	Stan Caldwell	Sharon Anderson, Commission Counsel
Don Blubaugh	Chuck Lewis	Sherrie Weis, LAFCO Clerk
Tom Butt	Sean Wright	
Federal Glover		
Mike McGill		
Rob Schroder		

Announcement: Pursuant to Governor Newsom’s Executive Order and local county health orders issued to address the COVID 19 pandemic, the Commission meeting is being held via Zoom videoconference. The public may listen to the meeting telephonically and comment by calling in to the teleconference meeting per the instructions on page 1 of the agenda. As required by the Brown Act, all votes taken this afternoon will be done by a roll call vote to the attending Commissioners participating via teleconference.

3. Adoption of Agenda

Upon motion by Commissioner McGill and second by Commissioner Blubaugh, the Commission unanimously, by a 7-0 vote, adopted the agenda.

VOTE:

AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

4. Recognition of Outgoing Commissioner

Chair Andersen read the LAFCO Resolution of Detachment of Commissioner Sean Wright (City Member Alternate) from LAFCO. Commissioners and staff expressed their appreciation of the Commissioner Wright’s contributions to LAFCO.

5. Commissioner Approval of Minutes

Upon motion by Commissioner Blubaugh and second by Commissioner Skaredoff, the October 14, 2020 meeting minutes were unanimously, by a 7-0 vote, approved.

VOTE:

AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

6. Public Comments

Chair Andersen invited members of the audience to provide public comment. There were no speakers.

SPHERE OF INFLUENCE (SOI) AMENDMENTS /CHANGES OF ORGANIZATIONS

7. ***LAFCO 10-09 – Town of Discovery Bay Community Services District (TDBCSD) Sphere of Influence (SOI) Amendment – Newport Pointe*** - consider approving a proposed amendment to the TDBCSD’s SOI to include 21.64± acres (APNs 011-220-013 and -014) located east of Bixler Road and west of Newport Avenue in unincorporated Discovery Bay, and consider related actions under the California Environmental Quality Act (CEQA) ***Public Hearing***

Chair Anderson opened and closed the public hearing; there were no public speakers.

Upon motion by Commissioner McGill, second by Commissioner Glover, the Commission, unanimously approved, by a 7-0 vote, Option 1 the SOI amendment as proposed.

VOTE:
AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

BUSINESS ITEMS

8. ***FY 2018-19 Financial Audit*** – receive and file audit report

Upon motion by Commissioner McGill, second by Commissioner Blubaugh, the Commission, unanimously approved, by a 7-0 vote, to accept, receive and file FY 2018-19 Financial Audit.

VOTE:
AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

9. ***Update to LAFCO Employee Salary*** – approve updates to LAFCO salary plan

Upon motion by Commissioner Butt, second by Commissioner Glover, the Commission unanimously approved, by a 7-0 vote, updates to the LAFCO salary plan.

VOTE:
AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

10. ***CCCERA Contribution Rate Packet for FY 2021-22, CCCERA Five-Year Projection of Employer Contribution Rate as of December 31, 2019, and CCCERA Reconciliations of Employer Contribution Rate and Unfunded Actuarial Accrued Liability by Cost Group & Allocation of Unfunded Actuarial Accrued Liability by Employers Based on the December 31, 2019 Actuarial Valuation*** – information only – no action required

CORRESPONDENCE

11. *Correspondence from Contra Costa Employees' Retirement Association (CCCREA)*

INFORMATIONAL ITEMS

13. *Commissioner Comments and Announcements*

- Commissioner McGill reported the following:
 - a. Pamela Miller Executive Director of CALAFCO will continue in her present position until December 2021.
 - b. He attended the CALAFCO Board meeting on October 23, 2020 and he was reelected to the CALAFCO Board of Directors.
 - c. He attended the CALAFCO Legislative Committee meeting on November 6, 2020 and was reappointed to the committee.
 - d. October 13, 2020, he attended the CALAFCO Board Meeting of the new CALAFCO Board and attended workshops on November 19 and December 7, 2020.
 - e. He invited Commissioners to attend the Coastal Roundtable, December 10, 2020.
 - f. He mentioned the upcoming CALAFCO Legislative Committee meeting January 8, 2021 and board retreat and meeting January 21 and 22, 2021.
- Commissioner Caldwell asked for an update on the Los Medanos Community Healthcare District lawsuit. Commission Counsel Anderson gave a brief update, reporting the record had just been filed now there is a period of 60 days for the parties to do briefing.

14. *Staff Announcements*

- CALAFCO Quarterly Report – June 2020
- Newspaper Articles
- Pending Projects

The meeting adjourned at 2:01 pm.

Final Minutes Approved by the Commission January 13, 2021

VOTE:

AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

ADJOURNMENT

The next regular LAFCO meeting is January 13, 2021 at 1:30 p.m.

By _____

Executive Officer