

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION

DRAFT MEETING MINUTES

August 12, 2020

October 14, 2020

Agenda Item 4

1. Welcome and Call to Order; Roll Call (Agenda Items 1&2)

Chair Andersen called the regular meeting of August 12, 2020 to order at 1:33 PM.

The following Commissioners and staff were present:

Regular Commissioners	Alternate Commissioners	Staff
Candace Andersen, Chair	Diane Burgis	Lou Ann Texeira, Executive Officer
Igor Skaredoff, Vice Chair	Stan Caldwell	Sharon Anderson, Commission Counsel
Don Blubaugh	Chuck Lewis	Sherrie Weis, LAFCO Clerk
Tom Butt	Sean Wright	
Federal Glover		
Mike McGill		
Rob Schroder		

Announcement: Pursuant to Governor Newsom’s Executive Order and local county health orders issued to address the COVID 19 pandemic, the Commission meeting is being held via Zoom videoconference. The public may listen to the meeting telephonically and comment by calling in to the teleconference meeting per the instructions on page 1 of the agenda. As required by the Brown Act, all votes taken this afternoon will be done by a roll call vote to the attending Commissioners participating via teleconference.

3. Adoption of Agenda

Upon motion by Commissioner Blubaugh and second by Commissioner Skaredoff, the Commission unanimously, by a 7-0 vote, adopted the agenda:

VOTE:

AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

4. Approval of Minutes

Upon motion by Commissioner McGill and second by Commissioner Glover, the June 10, 2020 meeting minutes were unanimously, by a 7-0 vote, approved.

VOTE:

AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

5. Public Comments

Chair Andersen invited members of the audience to provide public comment. There were no speakers.

OUT OF AGENCY REQUESTS

6. ***LAFCO 20-06 – City of Concord – 5175 Laurel Drive*** - consider a request by the City of Concord to extend municipal sewer service outside its jurisdictional boundary to one parcel (APN 117-040-086) in unincorporated Concord (Ayers Ranch); and consider related actions per the California Environmental Quality Act (CEQA)

There was Commission discussion and comments from the landowner. Upon motion by Commissioner Blubaugh, second by Commissioner McGill, the Commission, approved, by a 6-1 vote, approved extending Out of Agency (OAS) water service. With a condition added to the Item B 4 Resolution 20-06 “which will include a commitment that in no event will any home be sold on the property before a complete annexation application has been submitted to Contra Costa LAFCO.”

VOTE:

AYES: Andersen, Blubaugh, Glover, McGill, Skaredoff, Wright (A)
NOES: Butt
ABSENT: Schroder (M)
ABSTAIN: NONE

SPHERE OF INFLUENCE (SOI) AMENDMENTS/CHANGES OF ORGANIZATIONS

7. ***LAFCO No. 20-02 – Dunivan Annexation to City of Martinez*** - consider the annexation of a 10± acre parcel (APN 367-250-017) located at 1030 Vaca Creek Road in the Alhambra Valley. The Commission will also consider related actions per CEQA

Chair Anderson open and closed the public hearing, there were no public speakers.

Upon motion by Commissioner McGill and second by Commissioner Glover, the Commission unanimously, by a 7-0 vote, approved the Annexation of Dunivan to City of Martinez.

VOTE:

AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

BUSINESS ITEMS

8. ***CALAFCO Annual Conference, Achievement Awards, and Nominations for CALAFCO Board of Directors*** – receive the CALAFCO conference cancellation letter, appoint voting delegate(s), and provide direction regarding nominations and other matters as desired.

Upon motion by Commissioner Blubaugh, second by Commissioner Glover, the Commission unanimously, by a 7-0 vote, appointed Commissioner McGill as voting delegate. The Commission also nominated Commissioner McGill to seek reelection for the Special District seat to the CALAFCO Board of Directors – Coastal Region.

VOTE:
AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

Upon motion by Commissioner Blubaugh, second by Commissioner Glover, the Commission unanimously, by a 7-0 vote, appointed Chair Andersen as voting alternate.

VOTE:
AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

9. ***Award Contract for Planning Services*** - the Commission was asked to award a contract for environmental planning consultant services

Upon motion of Commissioner Skaredoff and second by Commissioner Glover, the Commission unanimously, by a 7-0 vote, awarded a contract to SWALE, Inc partnered with Baracco & Associates to provide as-needed environmental planning services from September 1, 2020 through August 31, 2021 as provided for in the FY 2020-21 budget.

VOTE:
AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

10. ***Contract Extension -Economic & Planning Systems, Inc. and Berkson Associates*** - consider approving a contract amendment to extend the term of the agreement to complete the “2nd Round Parks & Recreation Services” MSR/SOI updates

Upon motion by Commissioner Blubaugh and second by Commissioner Skaredoff, the Commission unanimously, by a 7-0 vote, authorized LAFCO staff to execute a contract amendment with Economic & Planning Systems, Inc. and Berkson Associates to extend the term of the contract from November 30, 2020 to June 30, 2021 in order to complete the 2nd round “Parks & Recreation” MSR/SOI updates

VOTE:
AYES: Andersen, Blubaugh, Butt, McGill, Schroder, Skaredoff, Burgis (A)
NOES: NONE
ABSENT: Glover (M)
ABSTAIN: NONE

11. ***Legislative Report***

Receive legislative update – Informational Item – No action required

CORRESPONDENCE

12. *Correspondence from Contra Costa Employees' Retirement Association (CCCREA)*

INFORMATIONAL ITEMS

13. *Commissioner Comments and Announcements*

- Commissioner McGill reported Pamela Miller Executive Director of CALAFCO will continue in her present position until December 2021.

14. *Staff Announcements*

- Calafco Quarterly Report – June 2020
- Newspaper Articles

The meeting adjourned at 2:32 pm.

Final Minutes Approved by the Commission October 14, 2020

VOTE:

AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

ADJOURNMENT

The next regular LAFCO meeting is September 9, 2020, at 1:30 pm.

By _____
Executive Officer