

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
DRAFT MEETING MINUTES
March 11, 2020

June 10, 2020
Agenda Item 6

1. Welcome, Call to Order and Roll Call

Chair Andersen called the regular meeting of March 11, 2020 to order at 1:31 PM.

The following Commissioners and staff were present:

Regular Commissioners	Alternate Commissioners	Staff
Candace Andersen, Vice Chair	Diane Burgis	Lou Ann Texeira, Executive Officer
Igor Skaredoff, Vice Chair	Stan Caldwell	Mary Ann Mason, Commission Counsel
Don Blubaugh	Chuck Lewis	Danielle Kelly, Interim LAFCO Clerk
Tom Butt	Sean Wright	
Federal Glover		
Mike McGill		
Rob Schroder		

2. Welcome Returning Commissioners

Chair Andersen welcomed returning Commissioner Burgis, who was recently reappointed to LAFCO by the County Board of Supervisors; and Commissioner McGill, who was recently reappointed to LAFCO by the Independent Special District Selection Committee.

3. Pledge of Allegiance

Chair Andersen led the Pledge of Allegiance.

4. Adoption of Agenda

Upon motion by Commissioner Blubaugh and second by Commissioner Skaredoff, the Commission unanimously, by a 7-0 vote, adopted the agenda as revised:

VOTE:

AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

5. Approval of Minutes

Upon motion by Commissioner McGill and second by Commissioner Blubaugh, the February 12, 2020 meeting minutes were unanimously approved.

VOTE:

AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

6. Public Comments

Chair Andersen invited members of the audience to provide public comment. There were two speakers.

Lee Mason expressed concerns about the Ambrose Recreation & Park District and the District's budget and administrative costs versus expenditures for park and recreation services.

Debra Mason, Bay Point resident, expressed concerns about the Ambrose Recreation & Park District and urged LAFCO to close the District.

DRAFT

SPHERE OF INFLUENCE AMENDMENTS/CHANGES OF ORGANIZATIONS

7. **LAFCO 19-08 – West County Wastewater District (WCWD) Annexation No. 320 (Urban Tilth)** consider annexing one 3.1± acre parcel (APN 408-201-017) and adjacent roadway located at 323 Brookside Drive in unincorporated North Richmond to WCWD; and consider related actions per the California Environmental Quality Act (CEQA)

Following the staff report, Chair Andersen opened the Public Hearing. There were two public speakers: *Rick Wesson*, neighbor, expressed interest in being part of the process, and suggested Urban Tilth consider using honey buckets. Adèle Ho, project proponent, provided a brief overview of the project and community benefits and noted that no permanent residents reside on the site.

Chair Andersen closed the public hearing.

Commissioners McGill and Skaredoff provided comments.

Upon a motion by Commissioner Skaredoff and second by Commissioner Butt, the Commission unanimously approved the annexation.

VOTE:

AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

BUSINESS ITEMS

8. **Fiscal Year 2020-21 Proposed Budget and Work Plan** - consider approving the FY 2020-21 proposed budget and work plan

Following the staff report, Chair Andersen opened the Public Hearing. There were no public comments.

Chair Andersen closed the public hearing.

Upon a motion by Commissioner McGill and second by Commissioner Blubaugh, the Commission unanimously approved the FY 2020-21 proposed budget and work plan.

VOTE:

AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

9. Extension of Time – Temporary Employment of LAFCO Retiree – consider approving an extension of time for the temporary employment of Kate Sibley, LAFCO retiree

Following the staff report, upon a motion by Blubaugh and second by Butt, the Commission unanimously approved the extension of time.

VOTE:

AYES: Andersen, Blubaugh, Butt, Glover, McGill, Schroder, Skaredoff
NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

CORRESPONDENCE

10. Correspondence from Contra Costa County Employees' Retirement Association (CCCERA)

INFORMATIONAL ITEMS

11. **Commissioner Comments and Announcements**

Commissioner McGill provided updates on the CALAFCO Legislative Committee and the upcoming recruitment for the CALAFCO Executive Director pending Pamela Miller's upcoming retirement.

12. **Staff Announcements**

- CALAFCO legislative activities
- New hire of Executive Assistant/LAFCO Clerk
- Upcoming CALAFCO Staff Workshop – March 25-27 (Orange County)
- Cancellation of April 8, 2020 LAFCO meeting

The meeting adjourned at 2:10 pm.

Final Minutes Approved by the Commission June 10, 2020

VOTE:

AYES:
NOES:
ABSENT:
ABSTAIN:

ADJOURNMENT

The April 8, 2020 LAFCO meeting is cancelled. The next regular LAFCO meeting is June 10, 2020, at 1:30 pm.

By _____
Executive Officer