

MEMORANDUM

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
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April 13, 2016

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Agenda Item 12a

TO: Each Member of the Commission

FROM: Contra Costa LAFCO Staff

SUBJECT: Highlights of 2016 Annual CALAFCO Staff Workshop

LAFCO staff attended the 2016 Annual CALAFCO Staff Workshop in Los Angeles (March 30 - April 1) hosted by Los Angeles LAFCO. The workshop was well attended by over 120 participants and guests representing 37 of the 58 LAFCOs.

The workshop theme was *Jeopardy: What is the Evolving Role of LAFCO?* and provided various practical and hands-on courses, general (G) and breakout (B) sessions, staff roundtables and CALAFCO legislative and business updates (see below). Contra Costa LAFCO staff (Kate Sibley) was responsible for putting together the opening session on water, and also co-hosted the Clerks' Roundtable.

- Water: Needed Resource and Vexing Problems (G)
- Staff Roundtables (B)
- Conducting Protest Proceedings (B)
- Website Maintenance and Development (B)
- Spreadsheets and Databases (Excel and Access) (B)
- Purpose & Productivity – Building a Winning Team (B)
- Tips & Tricks to Improve Your LAFCO Website (B)
- Clerks 101 (B)
- Building Trust (G)
- Legislation 101 (B)
- California's Open Meeting law – LAFCOs and the Brown Act (B)
- Navigating the New CALAFCO Website (G)
- 2015 Legislative – How to Implement the Good, the Bad and the Ugly (G)
- CALAFCO Organizational & Legislative Update (G)
- Workshop Wrap-up (G)

The staff workshop provided hands-on training focusing on day-to-day LAFCO operations and timely issues of significance. The workshop also provided a valuable opportunity to network with other LAFCO professionals. CALAFCO has posted workshop handouts on the CALAFCO website at www.calafco.org.

LAFCO staff thanks the Commission for the opportunity to attend.

c: Sharon Anderson, LAFCO Legal Counsel
Nat Taylor, LAFCO Planner
Kate Sibley, LAFCO Clerk