

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION  
MINUTES OF MEETING

February 13, 2013

Board of Supervisors Chambers  
Martinez, CA

1. Chair Federal Glover called the meeting to order at 1:30 p.m.
2. The Pledge of Allegiance was recited.
3. Roll was called. A quorum was present of the following Commissioners:

City Members Rob Schroder and Don Tatzin.

County Members Federal Glover, Mary Piepho, and Alternate Candace Andersen.

Special District Members Michael McGill, Dwight Meadows, and Alternate George Schmidt.

Public Members Don Blubaugh and Alternate Sharon Burke.

Present were Executive Officer Lou Ann Texeira, Legal Counsel Sharon Anderson, and Clerk Kate Sibley.

4. Approval of the Agenda

Upon motion of Tatzin, second by Blubaugh, Commissioners unanimously adopted the agenda.

5. Public Comments

Wendy Lack commented on the designation of March as National Sunshine Month, intended to increase awareness of public agencies and their activities. She asked LAFCO to consider two points: 1) highlighting agencies that are doing a good job and 2) taping its meetings and posting the recordings on the LAFCO website.

6. Approval of January 9, 2013 Meeting Minutes

Upon motion of Schroder, second by Blubaugh, the minutes for the January 9, 2013 meeting were unanimously approved.

7. Northeast Antioch Update

The Executive Officer provided a brief chronology of the Northeast Antioch annexation process and reported that the City has released its revised CEQA document and that the subcommittee had met in late January to discuss progress and next steps.

Commissioner Meadows stressed that there is still a lot of work ahead, particularly in relation to the proposed annexation of Area 2B (Viera area), but that it is ultimately a win-win situation for everyone, especially the residents who will have the main water and sewer lines installed at no cost to themselves. Commissioner Meadows encouraged the City and County to initiate an education/outreach effort as soon as possible.

Commissioner McGill urged the City and County to engage in an aggressive education program to facilitate the annexation of, first, Area 2B, then Area 1 and finally Area 2A.

Victor Carniglia, representing the City of Antioch, reported that they are currently researching places for community meetings within the next two weeks. In the meantime, the City's CEQA document will be addressed at the next planning commission meeting on February 20; approximately 500 notices were mailed for this meeting.

Rich Seithel, representing the County, confirmed that the City and County are working closely on this.

Chair Glover thanked City and County staff for their work.

Commissioner Meadows reiterated the importance of the City annexing all areas, and the economic benefits to the area.

John Martinez, landowner in the Northeast Antioch area, spoke in support of the annexation, as his property is in need of services.

8. Library Services Municipal Service Review (MSR)/Sphere of Influence (SOI) Updates

The Executive Officer provided an overview of the work that has been completed on the Library Services MSR, covering the County Library system and the City of Richmond Library. Staff noted all questions and points raised by Commissioner at the January meeting have been addressed, and that the Final report and SOI recommendations have been discussed with library staff members.

Staff highlighted the following recommendations for County Service Area SOIs:

LIB-2 – Retain the existing SOI.

LIB-10 – Retain the existing SOI and maintain the CSA as a separate government entity for future funding enhancements.

LIB-12 - Retain the existing SOI and maintain the CSA as a separate government entity for future funding enhancements.

LIB-13 – Expand the SOI to include the remaining portion of the Rancho Paraiso neighborhood.

Chair Glover opened the hearing to the public.

Maude DeVictor, a Richmond Public Library (RPL) Commissioner, commended the children's librarian who has been instrumental in children's programming, something the RPL is known for.

The Chair closed the public hearing.

Upon motion of Piepho, second by Blubaugh, Commissioners unanimously determined that the MSR project is Categorical Exempt pursuant to §15306, Class 6 of the CEQA Guidelines; accepted the Final MSR report; adopted the MSR determinations; and adopted resolutions updating the SOIs for County Service Areas LIB-2, LIB-10, LIB-12, and LIB-13 as recommended by staff.

9. Strategic Planning Session

The Executive Officer provided Commissioners with an update on planning for the proposed strategic planning session, and noted that a draft agenda and information on possible facilities has been provided for discussion.

Commissioners offered comments and agreed that the afternoon of Monday, April 15, would be best for most schedules. Commissioners also agreed on a narrow focus for the limited amount of time available, and that in-depth discussion of second-round MSRs and how to use them most advantageously would be the best way to spend their time. Staff was directed to reserve a room at either the Walnut Creek or Lafayette Library and proceed with the more narrowly focused agenda.

10. Fiscal Year 2013-14 Budget/Work Plan Schedule

The Executive Officer presented the Fiscal Year 2013-14 budget schedule, with a proposed budget to be presented in March, followed by a final budget in May.

Commissioner Tatzin asked staff to look into the cost of posting audiotape recordings of LAFCO meetings on the website. Commissioner Piepho suggested that if there is anything that the Grand Jury wants from LAFCO, related costs should be addressed in the budget.

Upon motion of Tatzin, second by McGill, Commissioners directed staff to proceed with the Fiscal Year 2013-14 budget and work plan with a proposed budget to be presented at the March 13 LAFCO meeting, a final budget at the May 8 LAFCO meeting.

11. Contra Costa Chapter, California Grand Juror's Association Letter and Response

The Executive Officer provided background on the letter from the Contra Costa Chapter of the California Grand Juror's Association that followed up on LAFCO's responses to Contra Costa County Grand Jury Reports Nos. 1010 and 1105, and presented the draft response letter.

Upon motion of Tatzin, second by Blubaugh, Commissioners unanimously approved the response to the Chapter and directed staff to submit the response letter by the deadline.

12. Correspondence from CCCERA

There were no comments.

13. Correspondence from SDRMA

The Chair asked if any Commissioners would be interested in running for a seat on the Special District Risk Management Authority. No interest was indicated.

14. Commissioner Comments and Announcements

Commissioner McGill reported on his attendance at the CALAFCO Legislative Committee meeting on January 25 and the CALAFCO Board retreat and meeting February 7-8.

Commissioners Tatzin and Blubaugh reported of their meetings with a subcommittee of the Grand Jury, the content of which is confidential.

Commissioner Piepho reported that the County Board of Supervisors took action on commissioning a countywide emergency medical services study, and that she would like for LAFCO to be integrally involved. She asked that this be brought to Commissioners as an agenda item in the future.

Commissioner Blubaugh expressed his appreciation for the background information on Northeast Antioch issues.

15. Staff Announcements and Pending Projects

The Executive Officer stated that LAFCO has received one new proposal.

Staff reminded Commissioners of the CALAFCO 2013 Staff Workshop (April 10-12), the Annual Conference (August 28-30), and of an upcoming CALAFCO U course.

The meeting was adjourned at 2:24 p.m.

Final Minutes Approved by the Commission on March 13, 2013.

AYES: Andersen, Blubaugh, McGill, Meadows, Piepho, Schroder

NOES:

ABSTAIN: Butt

ABSENT: Glover (M), Schmidt (A), Tatzin (M)

By   
Executive Officer