



Lou Ann Texeira  
 Executive Officer

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*County Member*

June 13, 2012 (Agenda)

June 13, 2012  
 Agenda Item 10

Contra Costa Local Agency Formation Commission  
 651 Pine Street, Sixth Floor  
 Martinez, CA 94553

**Contract Amendment with Burr Consulting**

Dear Commissioners:

The Commission’s work plan for completing the State mandated Municipal Service Reviews (MSRs) and sphere of influence (SOI) updates provides for comprehensive baseline reviews. Contra Costa LAFCO is using a combination of consultants and LAFCO staff to complete the MSRs.

In October 2011, the Commission approved a contract with Burr Consulting to prepare baseline MSRs and SOI updates for library services and miscellaneous county services.

To date, Burr Consulting has completed the information collection and is working with the local agencies on data verification. We expect that the consultants will present an overview of the MSRs at the LAFCO meeting on July 11<sup>th</sup>.

It is proposed that the Commission approve an amendment to the contract with Burr Consulting to extend the term in order to complete the MSR work. This is a time only amendment and has no financial impact.

**RECOMMENDATION**

Authorize LAFCO staff to execute a contract amendment with Burr Consulting to extend the term of the contract from August 31, 2012 to December 31, 2012 in order to complete the *Library Services and Miscellaneous County Services Municipal Service Reviews* and sphere of influence updates.

Sincerely,

LOU ANN TEXEIRA  
 EXECUTIVE OFFICER

c: Beverly Burr  
 County Auditor-Controller

PO Number: \_\_\_\_\_

**AGREEMENT AMENDMENT**

**Parties.** Contra Costa Local Agency Formation Commission (Contra Costa LAFCO) and Burr Consulting (Burr).

**Date.** The effective date of this Agreement Amendment is June 13, 2012.

**Amendment.** This amends that contract entered into on the 19<sup>th</sup> day of October, 2011, by and between LAFCO and Burr, as follows:

The CONTRACT PERIOD will be from October 19, 2011 through **December 31, 2012.**

**Effect of Amendment.** No other provision of the Agreement is affected by this Amendment.

CONTRA COSTA LAFCO

CONTRACTOR  
Burr Consulting

By: \_\_\_\_\_  
LAFCO Executive Officer

By: \_\_\_\_\_

APPROVED AS TO FORM

Taxpayer ID#: \_\_\_\_\_

\_\_\_\_\_  
LAFCO Legal Counsel

I hereby certify under penalty of perjury that the Executive Officer of the Contra Costa LAFCO was duly authorized to execute this document on behalf of the Contra Costa LAFCO by a majority vote of the Commission on June 13, 2012.

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Contra Costa LAFCO Clerk