



Lou Ann Texeira
Executive Officer

MEMBERS

Federal Glover
County Member
Michael R. McGill
Special District Member
Martin McNair
Public Member

Dwight Meadows
Special District Member
Rob Schroder
City Member
Don Tatzin
City Member

Gayle B. Uilkema
County Member

ALTERNATE MEMBERS

Sharon Burke
Public Member
Tom Butt
City Member
George H. Schmidt
Special District Member
Mary N. Piepho
County Member

June 8, 2011 (Agenda)

**June 8, 2011
 Agenda Item 11**

Contra Costa Local Agency Formation Commission
 651 Pine Street, Sixth Floor
 Martinez, CA 94553

Contract Amendment with Baracco and Associates

Dear Commissioners:

The Commission’s work plan for completing the State mandated Municipal Service Reviews (MSRs) and Sphere of Influence (SOI) updates provides for a combination of baseline and second round reviews, including countywide, sub-regional and agency-specific reviews. Contra Costa LAFCO is using a combination of consultants and LAFCO staff to complete the MSRs.

In August 2010, the Commission approved a contract with Baracco and Associates to prepare a countywide Law Enforcement MSR and corresponding SOI updates. To date, Baracco and Associates has completed the data collection and administrative draft MSR report, and is currently checking data with the local agencies. Due to delays in the data correlation phase, and to allow adequate time for local agencies to review and respond to the data and agency profiles, additional time is needed to complete and circulate the MSR report. The project team expects to release the Public Review Draft report later this month in anticipation of a public hearing in August.

FINANCING

This is a time only amendment and has no financial impact.

RECOMMENDATION

Authorize LAFCO staff to execute a contract amendment with Baracco and Associates to extend the term of the contract from June 30, 2011 to September 30, 2011 in order to complete the Law Enforcement MSR and SOI updates.

Sincerely,

Lou Ann Texeira
 Executive Officer

c: Bruce Baracco, Baracco and Associates
 County Auditor-Controller