



Randall Bradley
Fire Chief

Moraga-Orinda Fire District
33 Orinda Way
Orinda, CA 94563

Phone: (925) 258-4599
Fax: (925) 258-4595

August 11, 2010

Ms. Lou Ann Texeira
Executive Officer
Contra Costa County LAFCO
651 Pine Street, 6th Floor
Martinez, CA 94553

Ms. Texeira:

Below is the information you requested concerning an update regarding the Moraga-Orinda Fire District's (MOFD) status of activities that may be of interest to Contra Costa County LAFCO.

Moraga-Orinda Fire District

- MOFD approved a balanced 2010-11 preliminary budget on June 16, 2010. Subsequently, the assessed property values came in lower than anticipated and the District is in the process of revising the preliminary budget to address the unanticipated revenue shortfall. The District continues to discuss and evaluate options for addressing OPEB unfunded liabilities.
- MOFD is anticipating potential service level reductions by Con Fire and will be evaluating the potential impact to MOFD service levels. MOFD views this as an opportunity to potentially improve service delivery model efficiencies.
- There continues to be no indication that MOFD, the City of Orinda or the Town of Moraga has an interest in consolidating the Moraga-Orinda Fire District with Con Fire.
- As recommended by LAFCO's 2009 Fire and Emergency Medical Services Municipal Service Review (MSR), MOFD's Board of Directors have participated in a joint meeting with Moraga's Town Council and Orinda's City Council to discuss items identified in the MSR. A committee consisting of two members from each Board/Council was formed and has met twice. The committee will meet a third and possible final time on September 1, 2010. After the final meeting, the committee members will report back to their Boards/Councils and a report will be developed and provided to LAFCO.

I plan to be available to discuss these items at your meeting scheduled for August 11, 2010. If further information is required, please do not hesitate to give me a call.

Sincerely

Randall Bradley
Fire Chief

EAST CONTRA COSTA FIRE PROTECTION DISTRICT

Hugh Henderson
Acting Fire Chief



SERVING THE COMMUNITIES OF:
Bethel Island *Discovery Bay*
Brentwood *Knightsen*
Byron *Morgan Territory*
 Oakley

August 9, 2010

Local Agency Formation Commission
651 Pine Street, Sixth Floor
Martinez, Ca 94553-1229

ATTN: Lou Ann Texteira, Executive Officer

SUBJECT: East Contra Costa Fire Protection District (ECCFPD)
District Update - Actions/Goals 2010-11

Dear Ms. Texteira/Commissioners:

In response to your request from your July 14, 2010 meeting, I have provided you with an overview of actions taken by the ECCFPD Board of Directors for the past six months and their goals for the upcoming year.

The ECCFPD Board of Directors were sworn into office on February 3, 2010; and subsequently, the following actions have occurred:

- Selection and seating of Board Officers
- Obtaining District General Counsel
- Creation and adoption of various fiscal and Board conduct policies
- Creation of Reserve, Capital Improvement and Equipment Replacement Funds
- Reviewed levels of service and response time goals
- Adopted FY 2010-11 Operating Budget
- Implemented revised service model working towards balanced budget
- Directed staff to begin working on District revenue enhancement including public opinion research, special tax and cost recovery fees.
- Directed staff to begin Strategic Plan update
- Appointment of a Fire Chief

FY 2010-11 GOALS

Public opinion polling for special tax revenue:

In Process	Request for Proposals
October	Contract
January	Research/survey results

Cost Recovery/User Fees:

In Process	Request for Proposals
October	Contract
January	Study results
February	Fee implementation

Administrative Services: Financial, Human Resources, Information technology, etc.

In Process	Review of alternate provider options
Prior to June	Transfer of services from County

Auditing Services for FY 2010-11:

In Process	Request for Proposals
October	Contract
November 2011	Audit Report

Prevention Program Fees: Contra Costa County Fire Protection District has updated their fees for these services that they provide directly to the user, i.e. new development, inspection, Fire Code compliance, etc. They are requesting the District also approve the fees since the services are provided within ECCFPD boundaries.

September	Approve Fee Study
October	Fee implementation

Strategic Plan Update:

In Process	Review of sections requiring update
October	Contract if necessary
February	Approval of updated Strategic Plan

Personnel Contract Negotiations: Existing contracts for fire-suppression personnel and unrepresented management expire in November; contracts with administrative/clerical staff expire in June 2011.

August	Closed Session to begin discussion
October	Approve contracts

Mid-year Budget Review: Review revenue, expenses and District-wide fiscal status with budget adjustments as necessary.

January

Revenue Enhancement Special Tax: subsequent to public opinion research, options will be brought before the Board to discuss next steps for a ballot measure. Timing will be guided by State Code.

February	Ballot measure discussion
March/April	Public hearing
June	Ballot measure

LAFCO
August 09, 2010

Governance Model: Should the Board choose to move towards an elected Board of Directors, process and timing will be guided by State Code and may require a two-step voter process; determination of Directors by Division or by District at large, followed by actual election of Directors.

November	Discussion
June	Election of Directors

Transfer of Property: A majority of the fire station properties hold title by Contra Costa County. It would be advantageous to transfer title to the District.

March-May

FY 2011-12 Budget:

April

Development Fees: Currently the District has three separate Development Fees to mitigate the impacts of new development. The fees are based upon the geographical areas of the former three Districts merged in 2002. Since resources are dispatched and utilized District-wide, it may be advantageous to embark upon a single District-wide Development Impact Fee.

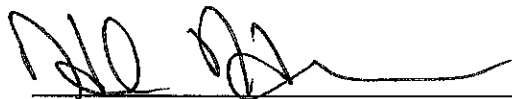
Future discussion after updated Strategic Plan

Capital Improvement Budget: Plan for utilization of adopted Capital Improvement Fund, Equipment Replacement Fund and Development Impact Fees.

Future discussion after updated Strategic Plan and review of Development Fees

Please feel free to contact me at (925) 240-2131 should you require any additional information.

Sincerely,



HUGH HENDERSON, Fire Chief
East Contra Costa Fire Protection District

HH:as

C:\My Docs\Word\Outside\LAFCo Written Response Update 08-10