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January 13, 2010 (Agenda)

Contra Costa Local Agency Formation Commission  
651 Pine Street, Sixth Floor  
Martinez, CA 94553

**Fire Workshop**

Dear Commissioners:

On November 18, the Commission received an update regarding the upcoming Fire Workshop. In addition, the Commission agreed to retain Bill Chiat (facilitator) and Bill McCammon (presenter) to assist with the workshop, and directed LAFCo staff to proceed with the logistics.

Subsequently, staff has coordinated with the workshop team on workshop design (attached) and other logistical matters as summarized below:

**When:** Wednesday, February 3, 2010 – 8:30 am – noon  
**Where:** Martinez City Hall (Council Chambers) 525 Henrietta Street, Martinez

At the LAFCo meeting on January 13, 2010, Bill Chiat will review with the Commission the proposed workshop design/format covering purpose, participants, desired outcomes and workshop content.

**RECOMMENDATION**

Receive update and provide input.

Please contact the LAFCo office if you have any questions.

Sincerely,

LOU ANN TEXEIRA  
EXECUTIVE OFFICER

Attachment

# Contra Costa LAFCo Fire Services Workshop

3 February 2010

## WORKSHOP DESIGN

### Problem Statement

The Contra Costa LAFCo has prepared a Municipal Services Review on fire services in the county and has held several meetings with stakeholders to discuss the conclusions of the report. It has determined by the Commission that without any action some of the fire services within the county may be unsustainable. Rather than make decisions in a crisis mode in the future, the Commission would like to act as a catalyst to bring stakeholders together now to address explore potential options in a proactive manner. The goal is to find paths which balance local control with fire service effectiveness and sustainability. While the Commission may have some of the tools to ultimately help address the issues, the Commission can do little by itself.

### Participants

- ◆ LAFCo commissioners and staff
- ◆ Fire agency board members and executives
- ◆ Other affected agency elected and appointed officials
- ◆ Affected labor organizations
- ◆ Interested community members

### Desired Outcomes

- ◆ Agreement with the problem statement and the need for action of some type
- ◆ Clarification of LAFCo responsibilities and the limits to LAFCo authority
- ◆ Explanation of the fundamentals of local fire agency responsibilities and requirements
- ◆ Identification of potential options for consideration which ensure structural fire protection service sustainability balanced with local control
- ◆ Agreement to a direction and plan to address service sustainability

### Workshop Content

1. Review of work to date
2. Conclusions of Fire Service Municipal Service Review
3. Problem identification statement; consequences of no action option
4. Resources available:
  - Role, tools and limitations of LAFCo
  - Role, tools and limitations of Fire Agencies and the Board of Supervisors
  - Case Study of Alameda County Fire Consolidation
5. Potential Opportunities and Options Already Under Consideration
6. How shall we proceed? What may get in the way?
7. Agreement to next steps