

CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION
MINUTES OF MEETING

January 9, 2013

February 13, 2013
Agenda Item 5

Board of Supervisors Chambers
Martinez, CA

1. Chair Don Tatzin called the meeting to order at 1:30 p.m.
2. The Pledge of Allegiance was recited.
3. Roll was called. A quorum was present of the following Commissioners:
City Members Rob Schroder, Don Tatzin, and Alternate Tom Butt.
County Members Federal Glover, Mary Piepho, and Alternate Candace Andersen.
Special District Members Michael McGill, Dwight Meadows, and Alternate George Schmidt.
Public Members Don Blubaugh and Alternate Sharon Burke.

Present were Executive Officer Lou Ann Texeira, Legal Counsel Sharon Anderson, and Clerk Kate Sibley. Present also was Beverly Burr of Burr Consulting.

Chair Tatzin wished Commissioner McGill a happy birthday.
4. Approval of the Agenda
Upon motion of Blubaugh, second by McGill, Commissioners unanimously adopted the agenda.
5. Selection of Chair and Vice Chair
Upon motion of Piepho, second by Blubaugh, Commissioners unanimously appointed Commissioner Federal Glover as Chair for 2013.

Upon motion of Blubaugh, second by Piepho, Commissioners unanimously appointed Commissioner Dwight Meadows as Vice Chair for 2013.

Commissioner Glover took his seat as Chair.
6. Public Comments
There were no public comments.
7. Approval of December 31, 2012 Meeting Minutes
Upon motion of Tatzin, second by Blubaugh, the minutes for the December 12, 2012 meeting were unanimously approved.
8. Northeast Antioch Update
The Executive Officer provided a brief chronology of the Northeast Antioch annexation process and reported that City, County and LAFCO staff and legal counsels met to discuss the indemnification issue. The parties concurred on the terms of an indemnity agreement, which will be provided to the Commission at the time the Area 2B application is presented for consideration. There was also agreement among staff on next steps relating to the property tax sharing agreement, infrastructure agreement, processing issues and potential LAFCO terms and conditions.

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Victor Carniglia, representing the City of Antioch, agreed with LAFCO staff's assessment of the meeting, and reported that a meeting of the Northeast Antioch subcommittee will be held on Monday, January 28, at Antioch City Hall.

Following this report, Chair Glover asked Commissioner Blubaugh to read the resolution thanking Commissioner Tatzin for his service as the 2012 Chair. Commissioner Tatzin expressed his enjoyment of the work and complimented the Commissioners and staff on the work done in the past year.

9. Library Services Municipal Service Review (MSR)/Sphere of Influence (SOI) Updates

The Executive Officer provided an overview of the work that has been completed on the Library Services MSR, covering the County Library system and the City of Richmond Library. Staff noted that comments were received and summarized in a comment log along with the consultant's responses. Several governance options were identified for the City of Richmond and the County, and SOI options were identified for the four CSAs.

Beverly Burr, of Burr Consulting, presented highlights from the Final Draft MSR. A copy of the PowerPoint presentation can be obtained through the LAFCO office. The consultant reviewed communities' proximity to library facilities, and local financing by library and community, pointing out that some libraries operate at a great deficit. Ms. Burr noted that a number of tax ballot measures have been put before the voters since the early 1990s, but only four have passed in that time.

The consultant provided further information about the four Library CSAs serving certain areas and reviewed sphere of influence (SOI) options.

Commissioners discussed their options in receiving the Final Draft report.

Chair Glover opened the hearing to the public.

Tarnel Abbott, retired librarian and resident of Richmond, expressed her concern about privatization, stressing that public libraries can best serve the public by remaining entities of the government.

Angela Cox, Richmond Public Library employee, spoke about management issues in that agency and spoke in opposition of any consolidation or privatization of library services.

The Chair closed the public hearing, and Commissioners discussed whether privatization should even be in the report, given that State law prohibits this until 2019 at the earliest.

Commissioner Blubaugh commented on State legislation restricting privatization of library services.

Upon motion of Tatzin, second by McGill, Commissioners unanimously directed staff to consider additional comments including modification to the discussion on privatization, prepare the Final MSR report and make it available to all affected agencies and interested parties, meet with affected agencies to discuss governance and SOI options, and set a public hearing for either February 13 or March 13, 2013 to consider the SOI updates.

10. Miscellaneous County Service Areas (CSAs) MSR/SOI Updates Workshop

The Executive Officer reported that this MSR studies seven CSAs that fund a variety of services including drainage, street lighting and street sweeping, ferry services, geologic hazard abatement, and transportation demand management services.

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Beverly Burr, of Burr Consulting, presented highlights from materials gathered to date. A copy of the PowerPoint presentation can be obtained through the LAFCO office. CSA D-2 was established to build a drainage infrastructure for flood control in an unincorporated area of Walnut Creek; revenues at this point do not support significant work. CSA L-100 was created to provide street lighting in unincorporated areas countywide; in 2010, the County created a community facility district that supplants CSA L-100. CSA M-1 provides ferry service to Bradford Island and Webb Tract from Jersey Island. CSA M-20 provides tree maintenance services on Willow Avenue in Hercules. CSA M-23, in Blackhawk, provides drainage maintenance and geologic hazard abatement (GHAD); drainage was the first service provided, and surplus revenues are used to fund the GHAD. CSA M-31 funds the management of transportation demands in the Pleasant Hill BART area to reduce automobile traffic. CSA T-1 was established to provide public transit in the Danville area; to date planning and surveying have been accomplished.

Commissioners offered comments and encouraged consultation with the affected cities. Following brief discussion, and upon motion of Tatzin, second by Blubaugh, Commissioners unanimously received the report and presentation and directed staff to release the Public Review Draft report with a public hearing to follow.

11. Strategic Planning Session

The Executive Officer provided background on the 2011 strategic planning session, outcomes and priorities, and the priority issues the Commission has dealt with since that time. In response to Commissioners' interest in addressing priority issues, staff suggested that a second strategic planning retreat could drill down on some of the priority issues. Bill Chiat, a professional facilitator, has agreed to facilitate this retreat and has provided a number of dates in March and April when he is available.

Discussion ensued regarding possible topics to be covered, including second round MSRs (i.e., as a bully pulpit, hits & misses) and fire service. It was suggested that the Commission and staff focus on 1-2 priorities. Commissioners directed staff to research locations and date and return with further details.

12. Second Quarter FY 2012-13 Budget Report

Upon motion of Blubaugh, second by McGill, Commissioners unanimously accepted the budget report.

13. Executive Officer's Performance Review and Compensation

Commissioner Tatzin commented on the Executive Officer's performance review and presented the recommendation to adjust the Executive Officer's salary by 2.5% and to provide her with a one-time performance bonus of \$5,000 in recognition of her excellent work.

Upon motion of Tatzin, second by Blubaugh, Commissioners voted 6-1 to increase the Executive Officer's base salary by 2.5% effective January 1, 2013, and provide her with a one-time bonus payment of \$5,000 in recognition of her excellent work.

14. Correspondence

The Executive Officer reported that LAFCO received a letter from the Grand Jury following up on OPEB (Other Post-Employment Benefits) matters raised in an earlier report.

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15. Commissioner Comments and Announcements

Commissioner McGill reported that he will attend the CALAFCO Legislative Committee meeting on January 25 and the CALAFCO Board retreat February 7-8.

Commissioner Schroder provided an update on City of Martinez parking policies.

16. Staff Announcements and Pending Projects

The Executive Officer drew Commissioners' attention to the CALAFCO 2013 events calendar.

Chair Glover thanked Commissioner Tatzin for his service as chair in 2012.

The meeting was adjourned at 3:05 p.m.

Final Minutes Approved by the Commission on February 13, 2013.

AYES:

NOES:

ABSTAIN:

ABSENT:

By _____
Executive Officer

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