

# M E M O R A N D U M

**CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION**  
651 Pine Street, Sixth Floor ♦ Martinez CA 94553 ♦ (925) 335-1094 ♦ Fax (925) 646-1228

October 14, 2009  
Agenda Item 2

October 14, 2009

TO: Each Member of the Commission

FROM: Lou Ann Texeira, Executive Officer

SUBJECT: **Oath of Office for LAFCO Commissioner**

On September 9, 2009, Sharon Burke was selected as the new Alternate Public Member of the Contra Costa LAFCO.

The practice is for Commissioners to take an oath of office upon being appointed to LAFCO. On October 14, 2009, Ms. Burke will be sworn in. The County Clerk will attend the October 14 LAFCO meeting to administer the oath of office to the newly appointed Commissioner.

Please contact the LAFCO office if you have any questions.